

Lake County Department of Utilities
Revisions to the Rules and Regulations
2023
Executive Summary

The Lake County Department of Utilities has completed its annual review of our Rules and Regulations. As a result of our review there were several changes to the document to correct minor errors, such as typographic errors and minor clarifications, and more importantly to better define the way the Utilities Department does business.

1. Section 1, Page 1-2 Definitions. Added additional verbiage to “Customer” definition for Further clarification.
2. Section 1, General; Letter I. Added additional verbiage for further clarification.
3. Section 1, Administrative “I”. Delete letter “I” This does not apply anymore.
4. Section 1, 1.36 Administration. Page 1-39. Added to section “D” for further clarification.
5. Section 1, 1.36 Administration. Page 1-39 E. Added additional language to the Billing and Collection Periods. This allows the customer for convenience purposes; the owner of the property can request that the bills be sent to a difference address than the service address.
6. Section 1, Administrative, Page 1-39 F. Remove language stating delinquent accounts would be certified, and water may be shut off” and add “G” Delinquent Accounts. This addition explains 90day delinquent accounts will be certified to the County Auditor. And the customer will be notified in writing of the department intent to certify the delinquency.
7. Section 1, 1.36 Administrative. Page 1-38. Section B, added language that the owner is responsible for all fees and costs even when the property is not occupied or used by the owner. This has been reviewed by the legal department and necessary to update due to internal procedure change.
8. Section 1, Administrative P. page 1-41. Procedure for water shut off, new verbiage added for clarification and detail.
9. Section 1, Water Rates. Page 1-42, deleted “D” leased premises. This no longer applies to the Billing Department procedures.
10. Section 1, Administrative, 1.36, Page 1-40. Added Transfer of Property as new definition.
11. Exhibit “A” General Notes. Deleted wording regarding ductile iron. Ductile iron does not apply anymore, and made additions to number 12 and 18. These changes were made as the no longer applied or were applicable.
12. Section 1, 1.46 Sanitary Wastewater Treatment Plant Capacity Fee. Removed “Leased Premises”, this does not apply to this section.
13. Section 1, Forms. Water and/or Sewer Billing Request Form. Changed internal procedure related to mailing of bills.
14. Exhibit “M” Appeals board. Removed language that no longer applies.
15. Section 2, Water Meters; page 2-13. Deleted language that water meters greater than 1 ½” shall have a strainer. This does not apply to our procedures as well as AWWA.
16. Section 2, Meters; page 2-22. Changed 2” to 1 ½”; we no longer require a by-bass for a 1 ½” meter setting.
17. Section 4, Solid Waste. Made minor changes for further clarifications, and updates.

18. Section 7, Fee Schedule. Modifications to the rate schedule. Annual update to various charges for services provided.
19. Figure 2.25.1. Service tie in for outside meter less than 1". The detail is used for 1" or less not 2".
20. Figure 2.25.3 and 2.25.4, Traffic bearing meter details. Removed "OS&Y gate valve" This is not a requirement. Added "36 diameter vault and updated the detail description on the bottom. Reason for updates/changes is LCDU prefers ball valves 1 ½" & 2" settings are similar.
21. Figure 2.27.1, Outside meter setting 4" and Larger, Domestic Only." Changed ductile iron class 52 to 53. LDCU does not approve 52.
22. Figures 3.6.3,3.6.4,3.6.5,3.6.2,3.1 Changed the name "thoroseal" to "Masterseal". Master builders now owns thoroseal.