



LAKE COUNTY DEPARTMENT OF UTILITIES

Customer Service & Billing Division

WATER AND/OR SEWER BILLING REQUEST

RE: Account Number: _____

Service Address: _____

I, the undersigned property owner, request the Lake County Department of Utilities to forward bills and notices for the water and/or sewer service to my property "in care of" the following person/entity, and/or to the mailing address noted below. I understand that I am legally responsible for all fees, charges, costs, interest, and delinquencies for services to my property even if the bill is sent "in care of" to another person/entity or is sent to a different address. I understand that the bill may contain other important information regarding service to my property/account. I acknowledge that by designating the bill to be mailed "in care of" to another person/entity and/or to a different address, that the person/entity to whom the bill is sent does not have authorization to request service to my property, change the billing information, or otherwise alter my account.

Bill to be sent "In Care Of" to: _____

Mailing Address: _____

******* It is the property owner's responsibility to monitor payments. *******

Amounts delinquent 90 days or greater may be transferred to the real property taxes, along with administration fees. LCDU has the right to terminate services for non-payment.

Bills and notices will continue to be sent to the person/entity and/or address listed above until requested otherwise by the property owner. Please allow up to five (5) business days to process this request.

Signature of Property Owner

Printed Name of Property Owner

Date

Property Owner's Mailing Address

City, State, Zip Code

Property Owner's Phone Number

