Lake County Department of Utilities
Engineering Group
105 Main Street, Suite A305
Painesville, Ohio 44077-0490
Phone (440) 350-2652

Dear Sewer and Water Contractor:

Please complete all sections clearly and accurately.

Before submitting, confirm:

- ☐ All sections completed
- ☐ Enclosed performance bond attached
- ☐ Certificate of Liability insurance listing Lake County Department of Utilities, 105 Main Street, Suite A305, Painesville, Ohio 44077, as a certificate holder, written and signed by an insurance company licensed to do business in the State of Ohio. Limits of general liability of a combined single limit of no less than $600,000. Automobile liability of no less than $600,000. Evidence of XCU (explosion, collapse, underground) coverage. A minimum of 10 days' written notice of cancellation.
- ☐ Affidavit & Verification signed by all company officers attached
- ☐ $100 non-refundable registration fee

NOTE:

Individual name, and company name if applicable must be listed identically on all documents. Please review all information and have your application completed in full prior to submission. Incomplete applications will be returned for correction. Please allow 10 business days for application to be reviewed.

If you have any questions, please contact this office.

Respectfully yours,

LAKE COUNTY DEPT. OF UTILITIES

2027 APPLICATION FOR SEWER & WATER BUILDERS LICENSE
COUNTY OF LAKE
DEPARTMENT OF UTILITIES

DATE _____

1 Company Information

Company Name: _____, a corporation or partnership or individual, hereby applies to the Lake County Board of Commissioner for a SEWER AND WATER BUILDER'S LICENSE, for the purpose of constructing all sanitary sewer mains, water mains, and appurtenances thereto in all Lake County Sewer and Water Districts in accordance with the regulations and specifications of the Department of Utilities. Failure by the sewer and water builder to answer any of the following questions or supply the information requested to the satisfaction of the Sanitary Engineer or to comply with any rules and regulations or the direct orders of the Sanitary Engineer or his duly authorized assistants or inspectors shall be deemed just cause for the non-issuance and/or revocation of the Sewer and Water Builder's License and may lead to legal prosecution in accordance with Section 6117 and 6103 of the Ohio Revised Code.

Mailing address: _____

Business phone: _____

Employer Tax ID: _____

Question	Yes	No	Details
Incorporated in Ohio?	☐	☐	Charter No: _____
Limited Liability Corporation?	☐	☐	Year Incorporated: _____

President/Individual: _____
Vice-President/Partner: _____
Secretary/Partner: _____
Treasurer/Partner: _____

List all company shareholders/stockholders. Attach a separate list if necessary. If you are the sole owner or individual, you must list your name below.

_____

_____

_____

2 Owner Contact Information

Owner's Full Name: _____

Owner's Date of Birth: _____

Owner's Home Address: _____

Owner's Phone: _____ Owner's Email: _____

24/7 Emergency Contact Phone: _____

Do you want your company to be included on a list of contractors who provide residential repair services? Yes ☐ No ☐

3 Experience & References

Years licensed by Lake County Utilities: _____

Years of sewer/water construction experience: _____

Percentage of work related to sewer/water: _____%

Project references (*if not previously licensed*)

Municipality	**Contact Person**	**Title**	**Phone Number**	**Type of Work**
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

4 Personnel

Foreman(s) in charge (one must be present at job site):

Name	Phone
_____	_____
_____	_____
_____	_____

AFFIDAVIT & VERIFICATION

I hereby certify that all outstanding bills for labor and material for the previous years have been paid in full. I further hereby certify that all outstanding Lake County property taxes, my Department of Utilities bills and any other bills from any department or office of Lake County for all previous years have either been paid in full, or are currently not in default. It is further agreed that my license will not be issued if any of the above items are outstanding relative to any previous company, incorporation, partnership, individual, etc., with which I was associated or with whom I am now associated. And it is further agreed that I am not/nor is any shareholder, partner, person with ownership interest, employee or worker or worker who has held a license in the past, currently in less than good standing with Lake County and its departments. I further certify that all employees are eligible to work under my license. I further agree that a separate Lake County Department of Utilities sewer and water installation permit shall be required on all main lines to be constructed in the public right-of-way and/or a Lake County dedicated easement. The amount of the performance/maintenance surety required to be submitted with said permit shall be solely determined by the Lake County Sanitary Engineer. I also agree that all inspection deposits shall be kept current and shall not fall in arrears. I understand that failure to meet any requirement listed above or violation of any of the above requirements or of any applicable sewer or water rule or regulation shall be cause to deny the issuance or revocation of any license. The names and signatures listed below attest and agree with said denial and/or immediate revocation of an existing Lake County Department of Utilities Sewer and Water Builder's License for failure to meet any of the above requirements or violation of any of the above requirements or of any applicable sewer or water rule or regulation. Being first duly sworn as an officer or the company, I hereby affirm statements and answers given therein, written or printed, are true as I verily believe.

_____
Company Name

_____
President/Individual Signature

_____
Vice-President/Partner Signature

_____
Secretary/Partner Signature

_____
Treasure/Partner Signature

APPLICATION APPROVED:

By: _____	By: _____	By: _____
Randall J. Rothlisberger, P.E. Lake County Sanitary Engineer	Lake County Assistant Prosecuting Attorney	Lake County Administrator
Date: _____	Date: _____	Date: _____

BOND NO._____

2027 LAKE COUNTY DEPARTMENT OF UTILITIES
SEWER AND WATER BUILDERS LICENSE
BOND

KNOW ALL MEN BY THESE PRESENTS: That _____,

as principal, and we, _____, a Surety, are held and firmly bound unto the County of Lake, State of Ohio, in the sum of Ten Thousand Dollars ($10,000) good and lawful money of the United States, to be paid to the County of Lake, for which payment well and truly made, we bind ourselves, our heirs, executors and administrators, successors and assigns jointly and severally, firmly be these presents, for a term beginning _____ and ending December 31, 2027.

1. WHEREAS, said _____, principal, has this day been granted a sewer and water builders license as dated by the County Commissioners of Lake County in accordance with the provisions and under the terms and conditions set forth in Section 1.05 et seq. of the Rules and Regulations governing sanitary sewerage in Lake County, duly adopted by the County Commissioners of Lake County, Ohio and by the conditions set forth in this application package.

NOW, THEREFORE, the condition of this obligation is such that the said _____, Principal, shall at all times hereafter under said license, well and truly perform and discharge the duties imposed upon him said Rules and Regulations or any amendment thereto, and shall save said County harmless from all damages that may arise from his negligence, or negligence of any one in his employ including the failure to fully restore property in kind, and shall conform to and abide by THE OHIO SANITARY CODE OF THE STATE OF OHIO DEPARTMENT OF HEALTH AND OF THE PUBLIC HEALTH COUNCIL OF OHIO AND ALL REGULATIONS ISSUED THEREUNDER as provided by OHIO REVISED CODE, TITLE 37 and such other requirements as said County may make in relation to plumbing and to the direction of the Sanitary Engineer for said County, then this obligation is to be void, otherwise in full force and effect.

Signed, sealed and dated this _____ day of _____, _____.

Board of County Commissioners
Of the County of Lake, State of Ohio

_____
Contractor's Signature

_____
Company Name

_____
Surety Company Name

_____
Agent's Signature

Date: _____

APPROVED AS TO FORM:

By: _____
Randall J. Rothlisberger, P.E.
Lake County Sanitary Engineer
Date: _____

By: _____
Lake County Assistant
Prosecuting Attorney
Date: _____

By: _____
Lake County Administrator

Date: _____