

# LAKE COUNTY TREASURER'S

## AUTOMATIC PAYMENT PLAN

office 440-350-2516

PAYERID-OFFICE USE

start date \_\_\_\_\_

Please X  
one box to  
select

Semi Annual **Feb/July**

Annually- **Feb**

NAME \_\_\_\_\_ PARCEL# \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

To start automatic payment plan (APP):

I, \_\_\_\_\_, authorize the Lake County Treasurer to instruct \_\_\_\_\_ **(name of banking institution)**, to take my real estate tax bill payments from the account listed below as they are due. I understand that I am in full control of the APP payments. If, at any time, I decide to discontinue this service, I will notify the Lake County Treasurer's office in writing **seven (7) days in advance**. I understand that if the necessary funds are not on deposit in my account on the due date designated to execute the automatic payment, the Lake County Treasurer's Office reserves the right to terminate this payment plan, and I shall be liable for any expenses incurred by the Lake County Treasurer's Office. I understand this information will be used solely for the purposes of the APP and my financial account numbers will be kept confidential.

\*\*\*By checking this box you declare you are the authorized signer of the account below\*\*\*

Please deduct the real estate tax amount from the following account:

CHECKING ACCOUNT NUMBER \_\_\_\_\_

PLEASE INCLUDE VOIDED CHECK

ROUTING NUMBER \_\_\_\_\_

TO USE A SAVINGS ACCOUNT, PLEASE VERIFY WITH YOUR BANK THAT ELECTRONIC PAYMENTS ARE ALLOWED FROM YOUR SAVINGS ACCOUNT AND CONTACT OUR OFFICE, 440-350-2516

### CONTACT INFORMATION

name \_\_\_\_\_

mailing address \_\_\_\_\_

city, state zip \_\_\_\_\_

phone number \_\_\_\_\_

email \_\_\_\_\_

### RETURN COMPLETED FORM TO

Lake County Treasurer's Office

ATTN: APP DEPT

105 Main St P.O. Box 490

Painesville, OH 44077

OR email to:

[Karen.Potter@lakecountyohio.gov](mailto:Karen.Potter@lakecountyohio.gov)