

# LAKE COUNTY TREASURER'S FREE AUTOMATIC MONTHLY BUDGET PLAN

office 440-350-2516

\*\*\*\*\*MONTHLY WITHDRAWS ON THE 5th OF THE MONTH\*\*\*\*\*

OFFICE USE ONLY	
start date _____	PAYERID _____
# _____	Monthly Budget (prepay) Acct# _____
<b>new sign ups contact office</b>	

**NAME** \_\_\_\_\_ **PARCEL#** \_\_\_\_\_

**PROPERTY ADDRESS** \_\_\_\_\_ **CITY** \_\_\_\_\_

To start automatic payment plan (APP):

I, \_\_\_\_\_, authorize the Lake County Treasurer to instruct \_\_\_\_\_ **(name of banking institution)**, to make my real estate tax bill payments from the account listed below as they are due. I understand that I am in full control of the APP payments. If, at any time, I decide to discontinue this service, I will notify the Lake County Treasurer's office in writing **seven (7) days in advance**. I understand that if the necessary funds are not on deposit in my account on the due date designated to execute the automatic payment, the Lake County Treasurer's Office reserves the right to terminate this payment plan, and I shall be liable for any expenses incurred by the Lake County Treasurer's Office. I understand this information will be used solely for the purposes of the APP and my financial account numbers will be kept confidential.

\_\_\_\_\_

Signature

\*\*\*By checking this box you declare you are the authorized signer of the account below\*\*\*

Please deduct the real estate tax amount due on the due date from **(check one)**:

CHECKING ACCOUNT NUMBER \_\_\_\_\_  
PLEASE INCLUDE VOIDED CHECK

ROUTING NUMBER \_\_\_\_\_

**OR**

SAVINGS ACCOUNT NUMBER \_\_\_\_\_

ROUTING NUMBER \_\_\_\_\_

## CONTACT INFORMATION

\_\_\_\_\_ name

\_\_\_\_\_ mailing address

\_\_\_\_\_ city, state zip

\_\_\_\_\_ phone number

\_\_\_\_\_ email

### RETURN COMPLETED FORM TO

Lake County Treasurer's Office

ATTN: APP DEPT  
105 Main St P.O. Box 490

Painesville, OH 44077

OR email to:

[Karen.Potter@lakecountyohio.gov](mailto:Karen.Potter@lakecountyohio.gov)