



Lake County Sheriff's Office

Sheriff Frank Leonbruno

104 East Erie St. Painesville, Ohio 44077 (440)350-5517 Fax: (440)350-5630
email: sheriffwebmaster@lakecountyohio.org website: www.lakecountyohio.gov/sheriffoffice

SPECIAL ATTENTION - CHANGE IN INMATE POSTAL MAIL DELIVERY

SUBJECT: CHANGE IN INMATE POSTAL MAIL DELIVERY

The Lake County Detention Center has contracted with Smart Communications to provide **MailGuard** electronic mail services. The changes are being made to streamline the operations of the Sheriff's Office, improve communications, and ensure the safety and well-being of inmates and staff. MailGuard is a quick and efficient way for inmates to receive letters and photos electronically.

Effective **8/16/2021**, inmate postal mail must be sent to the following address:

Lake County Adult Detention Facility
Adam Smith #123456 (example inmate)
PO Box 9137
Seminole, FL 33775-9137

Any mail received at the facility after 8/27/2021 will be returned to sender.

The inmates' name and Name/ID number must be clearly printed on the outside of the envelope or post card to ensure the mail is posted to the current account. All regular inmate postal mail (postcards, letters, greeting cards, etc.) will be scanned into the system and available to the inmates to view their postal mail via the kiosks.

Upon release, inmates can login into the public website at <https://www.smartinmate.com/> and enter their inmate number and password to download their photos, messages, and postal mail for FREE!

Legal mail, court documents and money for commissary will continue to be sent directly to Lake County Adult Detention Facility 104 E. Erie St. Painesville, Ohio 44077