

Minutes of the
Lake County Senior Citizens Advisory Panel
Thursday, August 15, 2019
2:00 p.m.

The Lake County Senior Citizens Advisory Panel hereby finds and determines that all formal actions were taken in an open meeting and that all deliberations of the Senior Citizens Advisory Panel, which resulted in formal action, were taken in a meeting open to the general public, in full compliance with applicable legal requirements of Section 121.22 of the Ohio Revised Code.

Chairperson, Mr. Doberdruk, opened the meeting at 2:10 p.m.

Present-

Members: Tom Dreher, Ken Gauntner, Frank Doberdruk, and Lyle Shull

Staff: Alyea Barajas and Donna Tyson

From the Public: Fairport Senior Center member Ms. Dusty Staudt, Fairport Senior Center Director, Ms. Christine Yano, Ms. Jean Brush, Ms. Lois Orosz and Ms. Susan Licate, Partnership Specialist from the U.S. Census Bureau

Absent: Mr. Jason Boyd, Mr. Spence Kline and Ms. Kathy Russo

Public Comments -none.

Approval of April 16, 2019 minutes:

Mr. Dreher moved to approve the minutes of the April 16, 2019, Mr. Gauntner seconded the motion to approve.

Vote: "All Ayes"

Motion carried.

Correspondence –none.

Mrs. Barajas introduced Ms. Susan Licate from the U.S. Census Bureau. Ms. Licate gave a presentation on the upcoming 2020 US Census and stressed the importance of this census. The Census Bureau is working with state and local elected officials to organize and explain the importance of the census. She gave the history and reasoning of the census, how Federal funding is calculated and the processes of the census. They are promoting self-response census reporting which can be done online or a phone call and they will offer self-response in 59 languages. Invitations for self-response will go out soon. She reviewed the partnerships the census bureau are working on to assist people with any barriers that may prevent them being counted. They are currently seeking employees for the census by attending job fairs and visiting schools and colleges. She stated that there are various positions and all positions are quite flexible. Ms. Licate explained that they need to educate people that the census information they provide is safe and secure and they will not be asked about their citizenship. She provided the Panel with an informational packet.

Financials Review – Mrs. Donna Tyson

Mrs. Tyson provided the Panel with the Senior Levy Cash Report for the period of January 1, 2019 to August 13, 2019. She gave a detailed breakdown of each section in the report including revenues and expenses to date, appropriations, expenditures, and allocations.

Senior Services Coordinator Updates-

Fairport Senior Center Contingency Request

Mrs. Barajas stated that the Fairport Senior Center submitted a contingency request in June for repairs to their outside awning and for security cameras in and outside of the building. The contingency will pay 75% of the total cost and if approved, the amount requested by Fairport Senior Center is \$3,724.12 for the cameras and \$2,812.50 for the awning. Mrs. Barajas provided the panel with a copy of the request and estimates submitted by Fairport Senior Center. Their last request was in 2018 for the parking lot repair. Mr. Gauntner stated that the Panel recently voted to reduce the balance of the contingency fund and asked what the current balance was. Mrs. Tyson responded that the current account balance is \$200,000. Ms. Yano from the Fairport Harbor Senior Center explained that she was unable to locate a local company for a second quote and discussed the details of the quote that she received. She further explained that the awning would require an additional support bar due to the harsh winds the Center experiences in the winter. The Panel and Ms. Yano continued to discuss the details of the awning and security requirements. Mrs. Barajas stated that if the Panel votes to approve the contingency fund request of Fairport Harbor Senior Center it will be submitted to the Board for approval.

Mr. Gauntner moved to approve the request from the Fairport Harbor Senior Center for the purchase of a new awning and security camera upgrade in the amount of \$6,536.62. Mr. Shull seconded the motion. Discussion: none.

Vote: All Ayes
Motion carried.

Non-Medical Home Healthcare

Mrs. Barajas explained that Council on Aging was awarded the contract for the non-medical in-home care program. They will be releasing an RFP in the upcoming week to solicit bids from non-medical in-home care agencies to deliver the units of service such as bathing, meal prep, toileting, etc. Council on Aging will manage all aspects of the program including assessment and re-assessment, reconciling billing, and monitoring home health agencies. She stated that she will keep the Panel updated on the agencies chosen and the progress of the program. The Program will be reviewed after one year for progress.

2019 Aging in Lake County Conference

Mrs. Barajas stated that the 3rd Annual Aging in Lake County Conference is scheduled for Wednesday, October 2nd, from 8:30 AM to 2:45 PM at the Four Points Sheraton Eastlake. She provided a flyer for the event to the Panel. This year's Keynote will be Ms. Karol Tapias, Deputy Director of the Aging and Disability Business Institute for the National Association of Area Agencies on Aging in Washington D.C. She has also arranged to have a featured speaker to discuss an example of a program model that emphasizes hospital and community based organizations partnerships to address social determinants of health. There will be a panel discussion after lunch. The moderator this year will be Ms. Dione DeMitro from Burges & Burges Strategists. Mrs. Barajas stated that she is getting a very good response from sponsors again this year. These sponsorships made it possible for the event to pay for itself therefore no levy dollars were necessary. She invited the Panel members to attend.

Feedback on 2020 applications for funding

Mrs. Barajas asked the panel for some feedback on how they would like to handle the 2020 funding applications. She stated that in the past, she has felt the process has not been very organized and asked the Panel what information they feel is most important to them to review and their preference on presentation of the applications. Mr. Dreher stressed that all applications must be 100% complete with

no questions left unanswered or the application will be returned. The Panel was in agreement that Mrs. Barajas and Mrs. Tyson have always done an excellent job in preparing the application for their review and feel no changes should be made to that process. The applications will be reviewed and discussed at the October Panel meeting.

Consultant

Mrs. Barajas stated that she and Mr. Boyd have had some discussions with a consultant to begin evaluating and updating the MSC Consulting strategic plan. The consultant has also met with each of the Commissioners. The updated assessment will review current usage of levy resources, evaluate and update the strategic direction, assess priorities and identify gaps for ongoing operational planning. This consultant will also look at current mapping and special distribution of senior services throughout the county. He also works with a company that utilizes a mapping software that will visually present the gaps in services, where there is redundancy, etc. She explained how important it is that the county continue to seriously evaluate how levy dollars are spent. The population in Lake County is growing older and the County must be prepared to support the needs of the most frail and needy seniors.

There was discussion regarding the Painesville Senior Center between Mrs. Barajas and a member of the public.

Other

Mrs. Barajas stated that the Connections through Music initiative has been taken over by the Alzheimer's Association in Lake County. She explained that this program was a collaborative effort between the Benjamin Rose Institute and RSVP of Lake County and was funded through grant funding from the senior levy.

Mrs. Barajas provided the Panel with a handout pertaining to medication management. She stated that she and Cristen Kane have been working on a new program to help continue to get the message out on the importance of purging medicine cabinets. They have started a series of medication management presentations and a brown bag medication review in partnership with Western Reserve Agency on Aging, Lake County ADAMHS Board, Great Lakes Pharmacy, and Council on Aging.

Mrs. Barajas invited the Panel to the upcoming Support our Seniors Pancake Breakfast being held on Sunday, September 8th at the new Willoughby Senior Center. She stated that she has tickets for purchase and thanked Mr. Dreher for his ticket purchases.

Old Business – none.

New Business: none.

General Discussion:- none.

Adjournment:

Mr. Dreher moved to adjourn the meeting at 3:10 p.m. and Mr. Shull seconded the motion. Discussion: none.

Vote: "All Ayes"
Motion carried.

*The next meeting will be held Tuesday, October 15, 2019 at 2:00 p.m.