CHECKLIST SHORT FORM RELEASE

(Disclaimer: This checklist is intended as a guideline only and is subject to modification by the Court at any time)

FILING FEE

Court Costs: \$25.00 (Includes one certified Judgment Entry)

+\$2.00 for each additional certified copy

REQUIREMENTS

The applicant paid the funeral bill in full personally, with their own funds; and The assets do not exceed \$1,000; and Funeral expenses are equal to or exceed the amount of assets.

Note: All paperwork should be typed, single-sided, and please do not staple original paperwork.

All documents being filed must have original signatures

INITIAL FILING

- ☐ Short Form Release Application/Affidavit
- ☐ Surviving Spouse, Children, Next of Kin, Legatees and Devisees (Form 1.0)
 - If there is Surviving Spouse, make sure a box at the bottom of the form is marked
- ☐ Copy of funeral bill showing paid by the applicant
 - The name of the applicant must match the name of the person who paid the funeral bill.
- ☐ Photocopy of the death certificate with the social security number marked out
- ☐ Proof of all assets listed along with values must be provided
 - i.e. Auto Title or Registration with Kelley Blue Book Value, copy of Bank Statement, etc.

Lake County Court of Common Pleas Division of Probate Judge Mark J. Bartolotta



Lake County Courthouse, West Annex
25 North Park Place
Painesville, Ohio 44077

Mailing Address: P.O Box 490
Painesville, Ohio 44077
440-350-2626

www.lakecountyohio.gov/probatelco

PROBATE COURT OF LAKE COUNTY, OHIO JUDGE MARK J. BARTOLOTTA

SHORT FORM RELEASE APPLICATION/ AFFIDAVIT

ESTATE OF:	
DATE OF DEATH:	CASE NO:
DECEDENT'S DOMICILE(address)	
Applicant requests that the Court transfer the	e following asset(s):
into the name of	, for the following reason(s):
Applicant states that this procedure will agrees to provide indemnification in the is presented.	
	Relationship to Decedent
	Applicant's Signature
	Applicant's Printed Name
	Applicant's Address
	O'I O'I 7' O I
	City, State, Zip Code
	Applicant's Phone Number
Subscribed and sworn thisday of_	, 20
() Assets Exhibited	
, ,	
	Deputy Clerk

PROBATE COURT OF LAKE COUNTY, OHIO JUDGE MARK J. BARTOLOTTA

ESTATE OF .		, DECE	ASED	
CASE NO		_		
		JSE, CHILDREN, NEXT EES AND DEVISEES	OF	
	[Use with those applications	06, 2106.13 and 2107.19] s or filings requiring some or all ice or other purposes. Update as		
children. If nor	are decedent's known surviving s ne, the following are decedent's r scent and distribution.			
Name	Residence Address	Relationship to Decedent	Birthdate of Minor	
		Surviving Spouse		
[Check which	ever of the following is applic	cable]		
☐ The survivir	ng spouse is the natural or adop	tive parent of all of decedent's o	children.	
	g spouse is the natural or adoptivnt's children.	ve parent of at least one, but not	all,	
☐ The survivir	ng spouse is not the natural or a	doptive parent of any of decede	ent's children.	
☐ There are m	There are minor children of the decedent who are not the children of the surviving spouse.			

☐ There are minor children of the decedent and no surviving spouse.

CASE NO.	

Name	Residence Address	Birthdate of Minor
[Check whichever of the	following is applicable]	
☐ The will contains a chari to 109.41.	table trust or a bequest or devise to a charitable trust, s	ubject to R.C. 109.23
☐ The will is not subject to	R.C. 109.23 to 109.41 relating to charitable trusts.	
Date	Applicant/Attorney (or give other title)	