

Checklist - Insolvency Proceeding

(Note: The Court reserves the right to modify any of these procedures on a case-by-case basis)

MANDATORY DEPOSIT DUE AT TIME OF FILING: \$30.00

REQUIREMENTS

When the assets of a decedent's estate are less than the known debts, an insolvency proceeding must be filed to properly administer the decedent's estate. An insolvency may be commenced in a full administration estate no sooner than six (6) months following the date of death of the decedent, and after the Inventory and Appraisal has been filed and approved in this Court.

*Note: All paperwork should be typed, single sided, and please do not staple originals.
All documents being filed must have original signature.*

INITIAL FILING

- Representation of Insolvency (Form 24.0)
- Judgment Entry Setting Hearing and Ordering Notice (Form 24.1)
- Schedule of Claims (Form 24.4)
- Continuation of Schedule of Claims (Form 24.5) If applicable
- Proposed Judgment Entry of Insolvency (Form 24.6)

OTHER FILING

- Verification of Service Notice of Hearing on Representation of Insolvency and Schedule of Claims (Form 24.3)
This must be filed prior to, or at the insolvency hearing.

Lake County Court of Common
Pleas
Division of Probate
Judge Mark J. Bartolotta



Lake County Courthouse, West Annex
25 North Park Place,
Painesville, Ohio 44077
Mailing Address: P.O Box 490
Painesville, Ohio 44077
#440-350-2626
www.lakecountyohio.gov/probatelco