

**MINUTES OF A MEETING OF THE  
EXECUTIVE COMMITTEE  
OF THE  
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)  
August 29, 2023 – 10:00 AM  
Via Microsoft Teams Meeting**

**Committee Members Attendance**

Scott Seaholm      Mindy Hughes (P)  
Robert J. Dawson    Tim Flenner  
Eric Barbe          Carrie Dotson  
Gretchen Skok-DiSanto

**Staff Attendance**

Cory Vojack

**Call to Order:**

Chairman Scott Seaholm called the meeting to order at 9:59 AM.

**Approval of Minutes:**

Eric Barbe moved to approve the minutes from the January 31, 2023, meeting. Carrie Dotson seconded the motion. All were in favor; motion carried.

**New Business:**

Director Vojack provided an overview of this year’s WIOA Subgrant Agreement. He explained that in previous years, signatures approving this document were only needed the Director of Workforce Development (WDB), Director of the Lake County Department of Job & Family Services (One-Stop Operator), and the Lake County Board of Commissioners. Recently the State Office of Workforce Development issued an update to the subgrant in the form of Attachment A. This attachment requires signatures from the Workforce Development Board regarding “The Authorization to Support the Comprehensive Case Management Employment Program”. This document is normally executed every two years between the WDB, One-Stop Operator, and the Ohio Department of Job & Family Services. Effective dates of the agreement are July 1<sup>st</sup>, 2023 through June 30<sup>th</sup>, 2025. To fully execute the Subgrant Agreement, Director Vojack asked the Committee for review and authorization of Attachment A. Chairman Seaholm asked for a motion for approval. Tim Flenner motioned, Gretchen Skok-DiSanto seconded. All were in favor, motion carried.

**Adjournment:**

There being no further business, Eric Barbe moved to adjourn the meeting at 10:24 AM. Gretchen Skok-DiSanto seconded the motion. All were in favor, meeting adjourned.