**MEETING MINUTES**

**LAKE COUNTY WORKFORCE DEVELOPMENT BOARD**

**June 8th, 2023 @ 2:00 PM**

**Board Roll Call**Eric Barbe William Moore (P) Sara Spence

Suzanne Casar (P) Carrie Dotson Gretchen Skok-DiSanto Hugh Scott Seaholm Tim Flenner Shayna Jackson

Patrick Mohorcic Terry Lazar Carolyn O’Conner

**Others in Attendance**

Cory Vojack, Ex Director, LCWDB Joel Dimare, LC Commissioners

**Call to Order:**

Chairman Seaholm called the meeting to order at 2:01 PM.

**Minutes:**

Terry Lazar moved for the approval of the minutes of the April 12th, 2023, meeting. Tim Flenner seconded the motion. All were in Favor; Motion Carried without abstentions.

**Introductions:**

Cory Vojack introduced Lori Klonowski, M Ed. BSN, RN, Director of Adult Programing, Northern Career Institute, Willoughby-Eastlake School of Practical Nursing for the Spotlight Presentation.

**Spotlight Presentation:**

Lori presented a slide deck presentation to the board. She covered a brief history of Lake County and the increased need for nurses starting back in the 1960s. Ms. Klonowski explained legislation for career technical education didn’t occur until the 1970s and was designed to help ensure that every student, regardless of background or circumstance, is able to participate in and complete a high-quality career and technical education program to advance their college and career readiness. Their solution was a partnership with the at the time Lake County Memorial Hospital in Eastlake Ohio. Today the Willoughby-Eastlake School of Practical Nursing offers Adult and high school career technical programs with a focus on the healthcare industry. Lori reviewed aligning with challenging academic standards and evidence-based training, matching relevant technical knowledge and skills needed, validated by industry advisors, and offering high-quality curriculum and instruction. The curriculum includes rigorous integrated technical and academic content that focuses on healthcare careers and includes work-based learning clinical opportunities. Northern Career Institute prides itself in providing student support for academic, technical, and financial, (PELL, Student loans, OMJ) healthcare including mental health, and social services. Lori also provided information on industry partnerships through employers and organizations like the Cleveland Clinic, University Hospitals, and the U.S. Department of Veterans Affairs. Lori finally mentioned our valuable community partners including LCJFS, OMJ Lake, LCGHD, and providence house, who aid students in becoming successful in overcoming barriers and reaching their absolute fullest potential.

**Workforce Director’s Report:**

Cory Vojack presented the board with several updates from the board’s last meeting leading into the next Program year. First was an update on the Regional and Local workforce plans. Both Regional and local plans were approved by the CEO on May 25th. Local and regional plan signatures from all areas were submitted to the State Office of workforce development on June 7th for final approval. Cory mentioned to the board that updated versions of the workforce plan can be viewed on the county website under the OhioMeansJobs/ Lake County Workforce Development Board tab.

Mr. Vojack then gave an update to 2nd-year vendor contracts for Program year 23. Cory stated that the Planning and Programs Committee Chair Eric Barbe stated at the last board meeting that the board approved a motion to enter into a 2nd-year contract with the United Labor Agency to provide Staffing services at the OhioMeansJobs center for the next program year starting July 1st, 2023. ULA has been a very effective vendor at the career center and has played a significant role in the performance success. Cory further explained that at the last board meeting, Mindy Hughes of the Youth Committee reported that the board passed a motion to recommend Catholic Charities and OhioGuidestone for 2nd-year contracts to provide CCMEP case management services for the program year 2023, having the effective dates from July 1st, 2023, through June 30th, 2024. These 2nd-year contracts have been drafted and reviewed by the county prosecutor’s office and will be submitted to the commissioner’s office for their signature within the week.

Mr. Vojack gave an update on the Lake County OhioMeansJobs Center Memorandum of Understanding. Cory explained to the board that the MOU is executed every two years and documents the roles, responsibilities, and funding commitments the partners negotiated and mutually agreed upon for the operation and funding of the local workforce development system and the OhioMeansJobs center in the Local workforce area 5. The OMJ Lake County Memorandum of Understanding has been reviewed by the county prosecutor’s office and has been submitted to the commissioner’s office for signature and formal resolution for next week’s agenda on June 15th.

Finally, Mr. Vojack gave the board an update on the collaboration between the Alliance for Working Together (AWT) and the OhioMeansJobs Lake County team on Think Manufacturing’s Work Advance program. Work Advance offers a three-week-long training program that will kickstart an individual’s journey into a rewarding career in the manufacturing field. Participants will earn a Tooling U Certified Manufacturing Associate and OSHA10 certifications. Participants will also receive guidance from the OMJ team on resume building and interview preparation throughout the training. Upon completion of the program, participants will be matched up with at least two local employers for interviews. The program is of no cost to participants. Cory mentioned that the next two cohorts will be taking place on June 26th to July 14th, and August 21st to September 8th. Mr. Vojack provided a flyer containing more information on the program and how individuals can apply.

**Adjournment:**

There being no further business, Carrie Dotson moved for adjournment at 2:47 PM. The motion was seconded by Patrick Mohorcic, and all were in favor.