

**MINUTES OF A MEETING OF THE
PLANNING & PROGRAMS COMMITTEE
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD
March 8, 2023
8:30 AM
Panera Bread Company
Willoughby, Ohio**

Committee Members in Attendance

Eric Barbe (P) Sam Delzoppo
Tim Flenner

Staff in Attendance

Cory Vojack
Leslie Ryan

Call to Order:

Sam Delzoppo called the meeting to order at 8:31 AM.

Approval of Minutes:

Tim Flenner moved for the approval of the minutes from the meeting of April 5, 2022; Sam Delzoppo seconded the motion. All were in favor; motion carried.

New Business:

Cory Vojack (WDB Executive Director), and Leslie Ryan (Assistant Administrator) provided a comprehensive review of the Lake One-Stop Career Center operations related to Area 5's Adult and Dislocated Workers. Cory reviewed several outreach and recruitment results from the performance report and explained the role that the United Labor Agency (ULA) played in our success. ULA is up for consideration for a 2nd year contract per the conditions of the original RFP and procurement process from 2022. ULA has been an excellent vendor and business partner. Following discussion, Sam Delzoppo made a motion to recommend a 2nd year staffing contract to ULA for PY 23 in an amount not to exceed \$412,080. Tim Flenner seconded the motion. All were in favor; motion carried. The recommendation will be presented to the WDB at their next meeting on April 12th, 2023.

Adjournment:

There being no further business, Sam Delzoppo adjourned the meeting at 8:52 AM.