

**MINUTES OF A MEETING OF THE
PLANNING & PROGRAMS COMMITTEE
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)
May 19, 2021
9:30 AM via Zoom**

Committee Members in Attendance

Eric Barbe
Tim Flenner
Danny Mausacchio

Sam Delzoppo (P)
Terry Lazar

Staff in Attendance

Bob Dawson

Call to Order:

Chairman Eric Barbe called the meeting to order at 9:30 AM

Approval of Minutes:

Tim Flenner moved for the approval of the minutes from the meeting of April 6, 2021; Terry Lazar seconded the motion. All were in favor; motion carried with no abstentions.

New Business:

Bob Dawson gave a brief review of the procurement process for a OMJ Lake One-Stop Operator. All the required procurement steps were followed. Two potential suitors participated in the Bidders Conference on April 28, 2021 but in the end, Lake County Job and Family Services was the sole proposer.

Bob defined their proposal as being excellent. It included all required information and they provided documents showing performance accomplishments from the past four years. Everything in their proposal fell within the RFP specifications.

The proposal evaluators scored the proposal an average of 96.7 on a scale of 100 and the committee was able to review the specific evaluation numbers by evaluator and scoring category.

Following the discussion, Terry Lazar moved to recommend the Lake County Department of Job and Family Services to be the OMJ Lake One-Stop Operator for the period of July 1, 2021 through June 30, 2025. Danny Mausacchio seconded the motion. All were in favor and the motion carried with no abstentions.

Adjournment:

There being no further business, Mr. Barbe adjourned the meeting at 9:46 PM by Call of the Chair.