

## **LAKE COUNTY YOUTH COMMITTEE MEETING MINUTES**

**April 07, 2020**

**2:00 PM**

**Via <freeconferencecalling.com>**

### **Members Attending the Meeting**

Brian Bontempo  
Carol Darr  
Mindy Hughes  
Carrie Morgan  
Michael Stanic  
Lisa Sturgil (P)

### **Staff Attending**

Bob Dawson  
Leslie Ryan  
Brigid Corbett

### **Call to Order:**

The meeting was called to order by Chairman Michael Stanic at 2:02 PM.

### **Approval of Minutes:**

Mindy Hughes moved to approve the minutes from the meeting of February 11, 2020; the motion was seconded by Carol Darr. All were in favor; motion carried.

### **CCMEP RFP Procurement:**

Bob Dawson provided an overview of the CCMEP procurement which included a well-attended bidders conference. Two (2) proposers each submitted a proposal. Both proposals are very close moneywise due to the detailed specifications in the RFP such as staffing counts, work experience rates and schedules and the incentive allowances. The committee reviewed the ratings evaluation summary.

### **Provider Recommendations:**

Following discussions, the committee took the following actions:

Mindy Hughes made a motion to the Lake County Workforce Development Board recommending the establishment of a contract with Catholic Charities Corporation of Lake County, to provide CCMEP Case Management Services during Program Year 2020, in an amount not to exceed \$465,797 for sixty (60) slots subject to final contract negotiations. Carrie Morgan seconded the motion. All were in favor; motion carried with no abstentions.

Brian Bontempo offered a motion to the Lake County Workforce Development Board recommending the establishment of a contract with OhioGuidestone to provide CCMEP Case Management Services during Program Year 2020, in an amount not to exceed \$465,313 for sixty (60) slots, subject to final contract negotiations. Carol Darr Seconded the motion. All were in favor and the motion carried with no abstentions.

**Adjournment:**

There being no further business, the meeting was adjourned by the call of the chair at 2:17 PM.