

LAKE COUNTY YOUTH COMMITTEE MEETING MINUTES

May 19, 2016

2:00 PM

Lake County Department of Job & Family Services

Members Attending the Meeting

Carol Darr (P)
Sally DeLong
Mindy Hughes
Ronald Jaksic
Mark Rosborough
Gale Leonard-Stawieri (P)
Michael Stanic
Lisa Sturgil (P)

Staff Attending

Bob Dawson
Terri Richards
Leslie Ryan

Call to Order:

The meeting was called to order by Mindy Hughes at 2:00 PM.

Approval of Minutes:

Sally DeLong moved to approve the minutes from the meeting of March 23, 2016. Seconded by Michael Stanic. All were in favor; motion carried.

New Business:

Bob Dawson reviewed a number of activities that had occurred since the last committee meeting. Bob discussed the Bidders Conference held on April 22, 2016 and expressed that it was an excellent conference with a lot of interest and a lot of good questions at the meeting and with the web based Q & A that followed. Every organization that proposed on the Case Management RFP was present at the Bidders Conference. The Bidders Conference Power Point was distributed to the committee for their review and questions.

Bob explained that there was a single bidder for the CCMEP Payroll RFP. The committee discussed the pros and cons of using this service and arrived at a common consensus that it would not necessarily benefit the CCMEP program at this time.

The committee reviewed the Evaluation Committee's scoring summary and the program explanation sheet for this procurement. The committee discussed the cost considerations for the procurement and most specifically the unit costs to provide CCMEP case management services. All proposals were below the cost estimate for the procurement.

Following their discussion the following actions were taken:

Sally DeLong moved for a resolution to the Lake County Commissioners and the Lake County Workforce Development Board recommending the establishment of a contract with OhioGuidestone to provide CCMEP Services during State Fiscal Year 2017, in an amount not to exceed \$255,639.00 for forty (40) slots, subject to final contract negotiations. Mark Rosborough seconded the motion. All were in favor; motion carried.

Michael Stanic moved for a resolution to the Lake County Commissioners and the Lake County Workforce Development Board recommending the establishment of a contract with Catholic Charities Corporation of Lake County, to provide CCMEP Services during State Fiscal Year 2017, in an amount not to exceed \$230,040.14 for forty (40) slots subject to final contract negotiations. Ron Jaksic seconded the motion. All were in favor; motion carried.

Sally DeLong made a motion for a resolution to the Lake County Commissioners and the Lake County Workforce Development Board recommending the establishment of a contract with Lifeline, Inc., to provide CCMEP Services during State Fiscal Year 2017, in an amount not to exceed \$109,334.00 for twenty (20) slots subject to final contract negotiations. Ron Jaksic seconded the motion. All were in favor; motion carried.

Sally DeLong moved on a resolution to the Lake County Commissioners and the Lake County Workforce Development Board recommending the establishment of a contract with Goodwill Industries of Ashtabula, Inc., to provide CCMEP Services during State Fiscal Year 2017, in an amount not to exceed \$232,635.00 for forty (40) slots subject to final contract negotiations. Michael Stanic seconded the motion. All were in favor; motion carried.

Mark Rosborough moved to rescind the procurement for State Fiscal Year 2017 CCMEP Payroll Services issued April 15, 2016. Ron Jaksic seconded the motion. All were in favor; motion carried.

Sally DeLong moved to approve the use of the General Assessment of Instructional Needs (GAIN) as the basic skills assessment for CCMEP and WIOA Youth participants. Seconded by Michael Stanic. All were in favor; motion carried.

There being no further business, the committee adjourned by the call of the chair at 2:51 P.M.