

**MINUTES OF A MEETING
LAKE COUNTY YOUTH COUNCIL
January 22, 2014
2:00 P.M.**

**at
Lake County Department of Job and Family Services**

COMMITTEE MEMBERS IN ATTENDANCE

Mark Rosborough
Michael Cody
Lisa Sturgil
Keith Miller (P)
Michael Stanic
Mindy Hughes
Gale Leonard-Stawieri (P)

STAFF IN ATTENDANCE

Bob Dawson
Leslie Ryan

CALL TO ORDER

Ms. Sturgil called the meeting to order at 2:00 P.M.

PREVIOUS MEETING MINUTES

A Motion was made by Michael Stanic and seconded by Mark Rosborough to approve the minutes from the March 26, 2013 meeting. All were in favor; motion carried.

Branding

Bob Dawson distributed a picture of our new name and logo: OhioMeansJobs – Lake County. The new branding was legislated and will begin appearing statewide.

Independent Living Collaboration and Connecting the Dots

Mindy Hughes, gave an overview of the “Connecting the Dots” (CTD) collaborative effort among the Ohio Department of Job & Family Services, the Workforce Investment Boards, the Mentoring Center of Central Ohio and Big Brothers Big Sisters of Central Ohio (and their county affiliates). The program is designed to dramatically improve the educational and employment outcomes of older youth in foster care. Lake County has 15 youth enrolled in CTD. Many of the required Independent Living Services are being provided through Catholic Charities through a program mirroring the WIA Youth Program(s). Currently, 14 of Lake County’s 15 Independent Living Youth are engaged and we are very happy with the progress and outcomes resulting from the program. The funding for this activity is partially provided through a CTD grant.

Current Program Status and New Business

Bob Dawson reviewed a handout that summarized the current status of our WIA youth programs by provider. Also reviewed was a report of the Youth Common Measures performance results for the 1st Quarter of the current program year (July 1, 2013 – September 30, 2013). Bob reviewed a funding analysis that compared our current spending levels against those of the past few years and the recent history of our Youth Allocations which have continued to steadily lesson each year. Using a projection for the year-end carryover of funds and the anticipated funding for PY14, we will have \$500,000 +/- available for youth programming next year. A proposed PY 14 Spending Plan was reviewed and discussed. **Mindy Hughes moved and Michael Cody seconded a motion to approve the Preliminary PY 14 Youth Spending Plan as submitted, subject to final appropriations. All were in favor; motion carried.**

The committee reviewed the proposed RFP specifications for both the Traditional (In-School or Combination In-School and Out-of School) procurement and the proposed RFP specifications for the Out-of-School program procurement. **Mark Rosborough moved and Lisa Sturgil seconded a motion to accept the proposed RFP specifications and authorized staff to proceed with the PY 14 Youth program procurement process. All were in favor; motion carried.**

Council then reviewed the various elements of an Independent Cost Estimate for the PY 14 procurement.

Lisa Sturgil made a motion to adopt the PY 14 Independent Cost Estimate as proposed. Mindy Hughes seconded the motion. All were in favor; motion carried.

A recommended procurement timeline was reviewed that included a Bidders Conference in the middle of a one month procurement period and an on-line Q & A procedure. The procurement schedule calls for the Youth Council to meet on March 26, 2014 to review program proposals and to make a recommendation on PY 14 programs and providers for the WIB's consideration at their scheduled April 9, 2014 meeting. **Michael Stanic made a motion to adopt the PY 14 Procurement Timeline. Michael Cody seconded the motion. All were in favor; motion carried.**

ADJOURNMENT

There being no further business, Ms. Sturgil adjourned the meeting at 3:10 PM.

The next meeting of the Youth Council is scheduled for Wednesday March 26, 2014 at 2:00 P.M.