

## **LAKE COUNTY YOUTH COUNCIL MEETING MINUTES**

**March 26, 2013**

**2:00 PM**

**Lake County Department of Job & Family Services**

### **Members Attending the Meeting**

Lisa Sturgil

Gale Leonard-Stawiery (P)

Carol Darr (P)

Mindy Hughes

Mark Rosborough

Michael Stanic

Keith Miller (P)

### **Staff Attending**

Bob Dawson

Leslie Ryan

The meeting was called to order by Vice-Chair Lisa Sturgil at 2:00 PM.

### **Approval of Minutes:**

Mark Rosborough moved to approve the minutes from the meeting of January 29, 2013; seconded by Michael Stanic. All were in favor; motion carried.

### **New Business:**

Bob Dawson distributed the Youth Program Assessment completed by Sharon Parry from Real Workforce Solutions for the Office of Workforce Development. Sharon identified a number of best practices from Area #5 including a strong procurement process which is the primary business of today's meeting.

Bob Dawson reviewed the WIA Youth procurement process and the Request for Proposal(s) (RFPs) that were published on February 8, 2013. Two separate RFPs were published. One RFP was for PY 13 Traditional (In & Out-of-School) Youth Programs. A second RFP was for a single PY 13 Out-of-School (only) Youth Program.

Bob Dawson presented and explained the information from the Independent Evaluation Committee that was in the meeting handouts. Included were the individual and composite evaluation ratings for each proposal along with summary narratives of the proposals and programs. The committee reviewed the Independent Cost Estimate performed prior to commencing procurement, the original PY 13 Youth Spending Plan and a (very) recent letter from the Office of Workforce Development sharing information relative to potential funding cuts from Federal Sequestration. After questions and discussion, Ms. Sturgil entertained the following motions:

### **PY 13 Traditional (In & Out-of-School) Youth Programs**

Michael Stanic motioned a resolution to the Lake County Workforce Investment Board recommending the establishment of a contract with Catholic Charities Corporation of Lake County, to provide Youth Program Services during Program Year 2013, in an amount not to exceed \$122,688.67, subject to final budget allocations and contract negotiations. Mindy Hughes seconded the motion; all were in favor; motion carried.

Mindy Hughes moved for a resolution to the Lake County Workforce Investment Board recommending the establishment of a contract with Goodwill Industries of Ashtabula, Inc., to provide Youth Program Services during Program Year 2013, in an amount not to exceed \$139,059.00, subject to final budget allocations and contract negotiations. Mark Rosborough seconded the motion; all were in favor; motion carried.

Michael Stanic moved for a resolution to the Lake County Workforce Investment Board recommending the establishment of a contract with Willoughby-Eastlake City Schools, to provide Youth Program Services during Program Year 2013, in an amount not to exceed \$107,130.13, subject to final budget allocations and contract negotiations. Mark Rosborough seconded the motion; all were in favor; motion carried.

Mindy Hughes moved for a resolution to the Lake County Workforce Investment Board to **not** recommend the establishment of a contract with Guidestone, to provide Youth Program Services during Program Year 2013, for the requested amount of \$195,894. Mark Rosborough seconded the motion; all were in favor (Michael Stanic abstained); motion carried.

### **PY 13 Out-of-School (only) Youth Program**

Michael Stanic moved for a Resolution to the Lake County Workforce Investment Board recommending the establishment of a contract with Catholic Charities Corporation of Lake County, to provide Out-of-School Youth Program Services during Program Year 2013, not to exceed \$117,150.10, subject to final budget allocations and contract negotiations. Mindy Hughes seconded the motion; all were in favor; motion carried.

### **Independent Living Collaboration:**

Bob Dawson and Mindy Hughes shared JFS' intention to contract for an additional fifteen (15) Independent Living slots for Foster Youth. The slots will be partially paid for with a "Connecting-the Dots" grant we will receive over the next two-and-a-half years. These details will be worked out during provider negotiations.

### **Adjournment:**

There being no further business, the meeting adjourned to the call of the chair at 2:55 PM.