

MEETING OF THE LAKE COUNTY WORKFORCE INVESTMENT BOARD
Wednesday – April 15, 2015 @ 11:30 AM
Lake County Department of Job & Family services
177 Main Street, Painesville, Ohio 44077

Board Roll Call:

Eric Barbe	Matt Battiato	Carolyn O’Connor
Sandy Halpert	Spence Kline	Terry Lazar
Patricia McAteer	Carrie Dotson	Keith Hocevar
Mark Rosborough	Allen Weaver	Dan Koncos
Caroline Barborak	Eric Wachob	Keith Miller (P)
Roger Sustar	Gretchen Skok-Disanto	Lou Falk (P)
Sam Delzoppo	Shirley Galipo	Cindy Hutchison
Jim Dillard		

Others in Attendance

Bob Dawson, LCDJFS	Leslie Ryan, LCDJFS	Vickie Cook, ODJFS
Lake County Commissioner Judy Moran		Lake County Commissioner Dan Troy

I. Call to Order and Introductions..... **Allen Weaver**

Chairman Allan Weaver called the meeting to order at 12:00 PM following a boxed lunch. Allen recognized Lake County Commissioners Judy Moran and Dan Troy. Dan Koncos introduced Vickie Cook, Program Delivery Supervisor, Region 2, Ohio Department of Job and Family Services. Vickie supervises the state staff at OMJ - Lake and various other one-stop centers. Vickie expressed her enjoyment in coming to work here in Lake County and spoke very positively about the excellent cooperation and collaboration among the partners.

II. Old Business:

Chairman Weaver asked for approval of the minutes from the November 12, 2014 meeting. Eric Barbe moved to approve the minutes; Spence Kline seconded the motion. All were in favor; motion carried.

III. Administrator’s Report..... **Bob Dawson**

Bob Dawson provided the WIB with a detailed update on the new Workforce Innovation and Opportunity Act (WIOA). First and foremost is the issue of local designation. Lake County did not receive an automatic designation based on the fact that we missed Meeting (and Exceeding) the Out-of-School Literacy/Numeracy Measure by 1 youth in each of the last two program years.

(Literacy/Numeracy is not a performance measure under WIOA). All of our other performance numbers exceeded the Common Measures and in several cases led the state. Lake County has been its own Local Workforce Area since the 1970's under CETA and we wish to continue to be so. The Governor appears to have a political agenda to combine workforce areas into regions.

The WIB reviewed a letter sent to Governor Kasich outlining several reasons why Lake County should receive local designation including our strong performance over the past several years (including during the recession where we were one of only a very few areas that performed successfully), our Return on Investment model showing excellent taxpayer pay-back, the fact we were the Workforce Investment Board of the year in 2010, our strong involvement in local economic development efforts including our collaboration with the Lake County Port Authority and other reasons. The letter formally requests designation but it has gone unanswered. Commissioner Troy shared discussions from the County Commissioners Association of Ohio. The CCAO appears mixed over workforce regionalism. The Commissioner shared our current position on this matter which is "If it is not broke then don't fix it!" Bob reviewed several other WIOA issues all of which are awaiting formal rules.

The WIA Common Measures through PY 14 2nd Quarter were reviewed and Lake County is Exceeding all six Adult and Dislocated Measures year-to-date. The WIB reviewed a WIOA performance projection published by the Ohio's Office of Performance showing Lake County besting the overall statewide performance in every category. The Area #5 ROI Analysis was reviewed and discussed. Through the PY14 3rd Quarter the WIA ROI was over 600%. The Taxpayer ROI showed the payback taking into account all program expenses at less than 15 months.

IV. Committee Reports

A. One-Stop CommitteeDan Koncos

Dan reported that the One-Stop Committee met last on March 5, 2015. At that meeting Leslie Ryan reviewed the Balanced Scorecard through December 31, 2014. Midway through the year, we are on track in most areas. Our direct placement numbers are not on track and we continue to have ongoing discussions with our placements staff in order to remedy this issue.

Bob Dawson attended the meeting and a provided a thorough review of WIA and WIOA. We reviewed the letter that he drafted and sent to Governor Kasich referencing automatic designation and that we will not be receiving this designation under WIOA. These concerns have been shared with John Weber and the office of Workforce Development. Bob also handed out a WIOA Estimated Performance Report for 1st Quarter PY 2014. We will continue to get Performance Reports under WIA. This WIOA Report shows that we are exceeding all measures under WIOA. Bob also reviewed the Comprehensive Case Management and Employment program that was proposed by the Governor in his budget request. The program would initially focus on young adults, ages 16-24, and then quickly advance to include all adults with incomes at or below 200 percent of the federal poverty level. The Program focuses on an individual case

management approach with funding coming from Temporary Assistance for Needy Families (TANF) and Workforce Innovation and Opportunity Act (WIOA), which will be integrated.

Veteran representative Michelle Stowe-Caya talked about Veterans Priority of Service at the meeting. She provided the committee two documents, including the New Veterans Questionnaire. She advised that OMJ staff and the staff at the front desk have been provided with information in order to properly direct Veterans who come in for services. Leslie Ryan talked about our library Outreach Events. Alan Miller conducted two workshops at the Mentor Public Library and they were well attended. They have indicated that they wish to schedule additional sessions. In February 2015, we participated in the Guiding Ohio Online Initiative. This is an innovative program through AmeriCorps that helps to deliver digital literacy training through computer classes, one-on-one computer assistance, outreach and volunteer recruitment.

Dan explained to the WIB that his regional management responsibilities with ODJFS cover span several workforce areas and one-stop systems and he offered that he personally enjoys and appreciates the teamwork and partner collaboration that he sees in Lake County. He also offered that the Balanced Scorecard and the Return on Investment Analysis used here sets Lake County apart.

B. Planning & Program Committee.....Eric Barbe

Eric Barbe reported that the committee met on April 2nd and had perfect attendance. Bob Dawson provided a WIOA overview and shared the local designation issue with the committee much like he did for the WIB today. The committee reviewed the Common Measures Report, the Balanced Scorecard, the WIA ROI and the Projected WIOA Performance Report and determined that we are performing well by all measurements. The committee also reviewed several monitoring reports on the United Labor Agency (ULA) for the first 9 months of the program year and then voted to recommend that they be granted a 2nd year service contract per the terms of the competitive procurement performed last year. Eric directed the WIB members to the recommended motion in the handouts.

Chairman Weaver accepted a Motion made by Sam Delzoppo to recommend to the Board of County Commissioners that a second year contract be granted to the United Labor Agency to provide staffing services at OMJ-Lake for the period of July 1, 2015 through June 30, 2016. The amount of said contract shall not exceed \$270,108.00. The Motion was seconded by Keith Hocevar. All were in Favor with no abstentions; Motion Carried.

C. Marketing CommitteeGretchen Skok-DiSanto

Gretchen announced that we have introduced our two-day workshop series which include Resume Writing and Interviewing Skills in February. The workshop series is being held twice a month.

We are also partnering with ODJFS to hold a Reverse Job fair which is scheduled for the end of April. The goal is to have at least 20 job seekers and double the employers. The City of Painesville is an event sponsor. Job seekers will be required to participate in our two-day workshop along with a boot camp designed to prepare them for the event and a work session so they can create their display boards. Reverse Job fairs have been held in a few other areas of Ohio in the recent past. We have good partner involvement in this initiative, including Opportunities for Ohioans with Disabilities and Veterans Services.

Dan Koncos elaborated on the Reverse Job Fair concept and reviewed the benefits for both the employer and job seeker and the success the process has experienced in other areas of the state.

D. Youth Council Committee.....Bob Dawson for Gale Leonard-Stawierzy

The Youth Council met for a lengthy meeting on March 3rd. At that meeting Bob Dawson presented a number of changes affecting Youth Programming that are about to occur under the new WIOA. First discussed was the WIOA wording that no longer makes “Youth Councils” mandatory. However, “Youth Committees” are permitted and strongly encouraged. Other major youth changes that are effective this July 1st include a significant change in the spending and program emphasis. Under WIA, 30% of all youth funds had to be spent on Out-of-School Youth leaving 70% for In-School Youth. WIOA calls for a minimum Out-of-School expenditure rate of 75% leaving only 25% or less for In-School Youth representing a complete flip/flop. The top eligibility age for Out-of-School Youth enrollment is increasing an additional two years to age 24 and a minimum of 25% of all youth fund must be spent on Work Experience activities. There will be new performance measures for Youth under WIOA but no measurement for Literacy/Numeracy!

After reviewing and discussing these changes and their potential impact, the Youth Council developed and adopted a new set of bid specifications and spending stipulations and authorized the staff to issue a Request for Proposal (RFP) which was published March 13th. Several items of interest related to this procurement are in the meeting handouts. Four proposals were received in response to the RFP by the April 10th deadline.

Our staff attended formal WIOA Youth training in Columbus on April 14th and they will now begin to evaluate the proposals. The Youth Council will review the proposal results on May 5th and recommend programs and providers to the Commissioners in early May. Final contracts will be negotiated and then presented to the full WIB for approval at the June 10th meeting.

V. Adjournment.....Allen Weaver

There being no further business, the chair entertained a motion for adjournment and Dan Knocos moved to adjourn the meeting; Spence Kline seconded the motion; All were in favor; motion carried.