

MEETING OF THE LAKE COUNTY WORKFORCE INVESTMENT BOARD

Wednesday April 10, 2013 @ 11:30 AM

Held at

**Lake County Department of Job & Family services
177 Main Street, Painesville, OH 44077**

In Attendance

Eric Barbe	Sam Delzoppo (P)	Matt Battiato	Eric Wachob
Daniel Deitrick	Martin Gareau	Lou Falk	Spence Kline
Gail Leonard-Stawieri (P)	Terry Lazar	Maggie Lynch	Patricia McAteer
Mark Rosborough	Carol Darr	Carol O'Connor	Keith Miller (P)
Gretchen Skok-DiSanto	Allen Weaver	Michelle Woods	Dan Koncos (P)
Shirley Galipo	Carrie Dotson		

Others in Attendance

Dr. Brian Bontempo, Lake Educational Service Center; Bob Afuldish, Lake County Commissioner; Judy Moran, Lake County Commissioner; Dan Troy, Lake County Commissioner; Sonya Holland, ODJFS; Leslie Ryan, Lake JFS; Bob Dawson, Lake JFS.

I. Call to Order

Chairman Dan Deitrick called the meeting to order at 11:50 AM following lunch and declared the Floor Open to the Public. There were no public visitors in attendance.

II. Introduction of New Members and Guests

Bob Dawson introduced two new WIB members: Shirley Galipo, HR Specialist with R W Sidley in Painesville and Carrie Dotson, Executive Director for Lifeline, Lake County's Community Action Agency.

III. Spotlight Presentation

Bob Dawson introduced Dr. Brian Bontempo, Superintendent for the Lake County Educational Service Center who gave an enlightening presentation entitled "Education and Workforce Alliance: A STEM project for Lake County". Dr. Bontempo discussed several concepts for preparing and educating our youth as part of the P-16 Initiative (pre-kindergarten or pre-school through the completion of a college degree). Dr. Bontempo shared the evolution of this effort, the stakeholders involved and the importance of the "STEM" presence developing in Lake County. At the conclusion of his remarks, Dr. Bontempo invited all in attendance to the formal STEM Institute Rollout on April 29, 2013 at the Lake Metroparks Environmental Learning Center in Concord Township.

IV. Minutes

Chairman Deitrick asked for additions, corrections and/or a motion to approve the minutes from the meeting of November 14, 2012. **A Motion was made by Eric Barbe to approve the minutes as submitted and distributed. Lou Falk seconded the Motion; all were in favor; Motion carried.**

V. Administrator's Report **Bob Dawson**

Bob Dawson reviewed a number of reports including the Common Measures Performance Report for the first half of the current year (PY 12) which showed Area #5 (Lake County) "Exceeding" performance requirements in 8 of 9 measurements and "Meeting" the other measure on a year-to-date basis. Bob also presented the WIA Return on Investment Analysis for the first half of PY 12 showing a net ROI of 7.5

(749%) and a Taxpayer ROI showing a pay-back of less than 10 months. Bob shared an update on the SKILS Act which recently passed the US House by a slim margin. Our Congressman Joyce voted against the bill after consulting with us. The bill is considered DOA in the Senate. Bob reviewed the issues with SKILLS and our position generally on what should be included in any new Workforce Bill designed to replace WIA. Bob reviewed a letter from OWD in Columbus explaining the potential impact of the Sequestration on Ohio's workforce efforts which could result in reductions in formula allocations by as much as 13% +/- . Also reviewed was a summary of the recently passed Ohio House Bill #1 which standardizes the brand name of Ohio's One-Stops as "OhioMeansJobs (Lake) County. Also reviewed was an overview presented to State Senator Eklund on the state of Lake County's Income Maintenance and Workforce Development during his recent visit to the agency. Bob concluded his report by announcing Carol Darr's recent recognition as a recipient of the 2013 Woman of Achievement Award from Lakeland Community College. Carol received a spirited ovation from all in attendance.

VI. Committee Reports

A. One-Stop Committee Carol Darr

Carol Darr reported that the One-Stop Committee met on January 24th and again on March 12th. At the January meeting Leslie Ryan and Bob Dawson presented a number of performance reports including the Lake1Stop Balanced Scorecard, the WIA Common Measures Report and our Return on Investment Analysis for the first half of Program Year 12. The committee also reviewed information on the "Rapid OJT" program and other initiatives by the Partners. We then reviewed and discussed the preliminary One-Stop Cost-Sharing Budget for the period to begin this July 1, 2013. The One-Stop Committee met again on March 12th specifically to address the new mandatory statewide One-Stop MOU template and a newly formatted Cost Sharing Budget. Bob and JFS Business Administrator Mary Spencer attended training sessions on the new MOU and budget format that were held at ODJFS in Columbus. Bob reviewed the new MOU template with the Partners and Mary presented the proposed budget on both the new and old format for comparison purposes. The Partners discussed their various participation levels and then gave their approval to proceed on a two-year One-Stop MOU for the period of July 1, 2013 – June 30, 2015. The MOU, Cost Sharing Budget and required attachments are with the Partners for review and signature at this time. The fully executed MOU is due to ODJFS in Columbus by May 13th.

B. Planning & Program Committee Eric Barbe

Eric Barbe announced that our first major Rapid Response event in a few years occurred recently when CORE Systems of Painesville closed with (very) little notice affecting some 300 employees. On February 22nd at 8:20 AM we were notified by the City of Painesville that the plant was closing and there would be a formal announcement at 1:00 p.m. By 9:00 AM separated employees were already arriving at the agency to apply for unemployment benefits and public assistance. The Lake1Stop staff quickly mobilized and set up a special job fair for the CORE people which took place on March 5th. Because of the short notice of the closing there had been no WARN notice filed at that point but the One-Stop staff used several means of outreach which resulted in 21 employers (capacity for the Morse Avenue Community Center) and over 170 former CORE employees participating in the special job fair. Because of the level of employer interest, a second job fair, open to all job seekers, was held March 12th. Many hirings have been reported as a result of these two job fairs, lessening some of the damage from this very unfortunate event. The staff at Lake1Stop did an exceptional job responding to this situation, with a great sense of urgency. The City of Painesville, the Painesville Area Chamber of Commerce and many individuals offered complements, thanks and accolades for this effort. Eric further reported that information on two new employment initiatives, Rapid OJTs (On-the-Job training accounts) and Learn to Earn were in the meeting handouts.

C. Marketing Committee.....Gretchen Skok-DiSanto

Gretchen reported that the Marketing Committee last met on April 4, 2013. The focus of that meeting was to discuss the planning and marketing related to Jobapalooza Job Fair. Despite advertizing the event in numerous ways last year, job seeker turnout was extremely low (135). Jobapalooza was held on May 23, 2012 at Lake Erie College. A total of 43 employers attended the event. We discussed the Core Systems Rapid Response activities which included two job fairs for the affected workers. The (Core) job fairs were geared toward a specific skill set of individuals and was planned in a few days. Both events were successful and employers were extremely pleased with the quality and quality of job seekers. The events were done in collaboration with our partners and stakeholders. The committee discussed the benefits of hosting joint industry targeted events with City Economic Partners as opposed to a larger event such as Jobapalooza. All members in attendance agreed that this could be beneficial, not only for our employers but for our job seekers. Gretchen also spoke about the upcoming “Think Manufacturing Student Expo” which will be held at Mentor High School on April 18th from 6-8pm. The event is being hosted by the AWT (Alliance for Working Together and the Lake County Chambers of Commerce. Lake1Stop is an event sponsor. All high school youth and their parents can attend to learn about exciting careers in manufacturing.

D. Youth Council.....Bob Dawson for Gale Leonard-Stawieri

Bob advised the committee that Gale’s husband was very ill and to please keep them in our thoughts. Bob directed everyone to the meeting handouts and a monitoring report from Sharon Parry of Real Workforce Solutions. Real Workforce Solutions of Austin, Texas was retained by Ohio’s Office of Workforce Development to perform a review of Ohio’s Youth Programs funded under WIA. Sharon just happens to be a former WIB Director for Ohio Workforce Area #6 which is made up of Stark and Tuscarawas counties. Her report gives a nice overview of the WIA Youth programs and activities here in Lake County. The report also specifically mentions Lake County’s outsourcing of Youth Programs and our procurement process (a topic of days meeting) as Best Practices. The Youth Council met twice since the last WIB meeting. At a meeting held on January 29th the committee reviewed the status of our current programs including the number of youths being served, current performance and the year-to-date program expenditures. The Youth Council also considered and approved a number of actions in order to proceed with publishing RFPs for PY13 Youth Programs. Motions were passed that established the need for an RFP, developed a Youth Spending Plan, adopted Bid Specifications and performed the required Independent Cost Estimate. The committee then authorized staff to publish RFPs to procure proposals for the up-coming program year and approved the procurement timeline. The Youth Council met again on March 26nd to review the proposals that had been submitted in response to the RFPs. The committee reviewed the Evaluation Team’s ratings and a summary for each program. The Youth Council recommendations were represented by proposed WIB resolutions numbers one (1) through five (5).

After questions and discussion, Chairman Deitrick read each recommended resolution with the following actions:

PY 13 Traditional (In & Out-of-School) Youth Programs

Resolution #1 A motion to recommend to the Board of Lake County Commissioners, the establishment of a contract with Catholic Charities Corporation of Lake County, to provide Youth Program Services during Program Year 2013, in an amount not to exceed \$122,688.67, subject to final budget allocations and contract negotiations. **It was Moved by Lou Falk; Seconded by Maggie Lynch; All were in Favor; Motion Carried. Spence Kline Abstained.**

Resolution #2 A motion to recommend to the Board of Lake County Commissioners, the establishment of a contract with Goodwill Industries of Ashtabula, Inc., to provide Youth Program Services during Program Year 2013, in an amount not to exceed \$139,059.00, subject to final budget allocations and contract negotiations. **It was Moved by Eric Barbe; Seconded by Carol Darr; All were in Favor; Motion Carried.**

Resolution #3 A motion to recommend to the Board of Lake County Commissioners, the establishment of a contract with Willoughby-Eastlake City Schools, to provide Youth Program Services during Program Year 2013, in an amount not to exceed \$107,130.13, subject to final budget allocations and contract negotiations. **It was Moved by Martin Gareau; Seconded by Spence Kline; All were in Favor; Motion Carried**

Resolution #4 A motion to **not** recommend to the Board of Lake County Commissioners, the establishment of a contract with Guidestone, to provide Youth Program Services during Program Year 2013, in the requested amount of \$195,894.00. **It was Moved by Eric Barbe; Seconded by Spence Kline; All were in Favor; Motion Carried**

PY 13 Out-of-School (only) Youth Programs

Resolution #5 A motion to recommend the establishment of a contract with Catholic Charities Corporation of Lake County, to provide Out-of-School Youth Program Services during Program Year 2013, not to exceed \$117,150.10, subject to final budget allocations and contract negotiations. **It was Moved by Eric Barbe; Seconded by Martin Gareau; All were in Favor; Motion Carried. Spence Kline Abstained.**

VII. Adjournment

There being no further business, **Mark Rosborough made a Motion to adjourn the meeting. Matt Battiato seconded the Motion. All were in favor; Motion carried. The meeting was adjourned at 1:05 PM.**