

MEETING MINUTES
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD
June 12, 2019 @ 11:30 AM
Lake County Department of Job & Family Services
177 Main Street, Painesville, Ohio - 44077

Board Roll Call:

Eric Wachob (P)	William Moore	Eric Barbe
Matt Battiato	Carolyn O'Connor	Dan Musacchio (P)
Sam Delzoppo	Carrie Dotson	Robert J Dawson
Gretchen Skok DiSanto	Terry Lazar	Hugh Scott Seaholm
Mike Matoney (P)	Ryan Rogers	Rich Mears
Marty Gareau	Allen Weaver (P)	John Roberts
Brian Bontempo	Dan Deitrick	

Others in Attendance:

Danielle Lanning, Beacon Health/Crossroads	Leslie Ryan, LCDJFS
Bob Dawson, LCWDB Ex. Director	Shawn Douglas, LCDJFS
Mike Stanic, County Juvenile Court	Corey Vojack, ULA
Joel DiMare, Lake County Administrative Services	
David Radachy, Lake County Planning & Community Development	

Call to Order:

President Sam Delzoppo called the meeting to order at 12:00 PM following a box lunch and an emergency fire alarm evacuation.

Approval of Minutes:

Matt Battiato moved for the approval of the minutes from the meeting of April 3, 2019. Robert J Dawson (Middlefield Bank) seconded the motion; all were in favor; motion carried.

Introductions and Announcements:

Bob Dawson introduced Danielle Lanning subbing for Mike Matoney, Joel DiMare, from Lake County Administrative Services; Mike Stanic, Chairman of the Lake County Youth Committee; Dave Radachy, Director for the Lake County Planning & Community Development Commission and Cory Vojack from the United Labor Agency

Spotlight Presentation:

Bob introduced Leslie Ryan and Shawn Douglas from the Lake County Department of Job and Family Services and OhioMeansJobs Lake County. Leslie and Shawn teamed up on a PowerPoint highlighting In-Demand Jobs week and other current initiatives at Lake OMJ.

Executive Director's Report:

Bob Dawson presented his meeting handouts which included several performance documents. Bob explained the PY 18 3rd Quarter Common Measures Performance Report. Lake County is "Meeting" or "Exceeding" all the WIOA statutory Adult and Dislocated Worker measures and is leading the state in several of the performance areas. Bob spoke to the 3rd Quarter YTD Return on Investment Analysis showing 90 year-to-date exits with an average wage at placement of \$19.64 per hour and a Taxpayer Payback of 8.9 months which is tracking well ahead of the goal of 12 months or less.

Bob presented a statewide summary for WIOA and CCMEP funding and shared several observations on our financial status which is very sound. Bob stated that funding should not be a problem anytime soon.

Bob then explained the concept of braiding WIOA Youth funds with CCMEP funds and the fact that only the Workforce Board can determine how local WIOA funds can be spent. The board must authorize combining these two pots of money, if they so desire. Combining these two funding sources has been and will continue to be of great benefit to Workforce Area #5.

Following that discussion, **Eric Barbe made a motion electing to participate in the Comprehensive Case Management Employment Program (CCMEP) for the State Fiscal Biennium beginning July 1, 2019 and ending June 30, 2021 and authorizing the Executive Director to execute the required support authorization form. Martin Gareau seconded the motion. All were in favor; Motion carried. There were no abstentions.**

One-Stop Committee:

Committee Chair Carrie Dotson reported that our Balanced Scorecard through March 2019 was in the meeting packets. We are on-track in most areas. We have fallen off the pace in attaining our goal in utilizing our outreach center to engage more job seekers and we are not on pace to reach our goal in writing ITA's as shown on the Scorecard. Many individuals that have shown interest in training services have not been following through with training requirements because there are many good jobs available without training credentials. We continue to provide one-on-one services to job seekers who need resume assistance and mock interviewing and will be adding a workshop series to our menu of services.

The number of registered WIOA customers is at an all-time high. We attribute this to our visibility in the community, job fairs and library engagement. We had a significant number of exits during the 2nd Quarter with good earnings which contributed to our success with the return on investment.

We have taken-on added programs to assist different populations of job seekers. Employment Services Counselor Rob Higginbotham, is carrying a specialized caseload to assist job seekers who are in treatment at Lake House and Oak House In addition, he is working with the ex-offender population. Rob also works with our CCMEP Program. Kevin Vanetta is working with the Child Support Staff to enhance the Employment Opportunity Program. He is the point person for individuals who are not employed. They participate in programming to gain employment and avoid sanctions for not paying child support.

Planning and Programs Committee:

Committee Chair Eric Barbe stated that at the last board meeting, the board approved entering into a 2nd year contract with the United Labor Agency to provide staffing services at the OMJ Career Center for the next program year starting July 1st. That contract has been negotiated and has gone to the Commissioners for their formal approval and signature. ULA has been a very effective vendor at the One-Stop and has played a significant role in the performance success that Bob Dawson presented in his report.

Eric also stated that the State's WIOA Implementation and Compliance Report for all of Ohio's Local Workforce Areas was in the meeting handouts behind the Planning and Programs divider. Lake County is Area #5 and we are up-to-date on all on-going compliance matters. The next deadline is for the Phase II OMJ Center Certification which is on today's agenda.

Youth Committee:

Youth Committee Chair Mike Stanic reported that at the Board's last meeting on April 3rd we passed a motion to recommend Catholic Charities and Ohio Guidestone for 2nd year contracts to provide CCMEP Case Management Services for PY 19 having effective dates from July 1, 2019 through June 30, 2020. After a thorough review of the providers, Goodwill was not recommended for another contract based on their lack of "satisfactory" performance as required by the original procurement and their current contract.

Catholic Charities and OhioGuidestone will increase their service slots from 40 to 60 for PY19 to make up for the loss of Goodwill's current capacity. The 2nd year contracts will receive no increase in their per unit cost under the terms of the original procurement. The 2nd year contracts have been negotiated, drafted, reviewed by the county prosecutor's office and are on their way to Commissioners for their signature. We have commenced an orderly transition of the participants at Goodwill to Catholic Charities and Ohio Guidestone which will be completed by June 30th.

Effective with the change from WIA to WIOA we had two program years to comply with two major changes in youth services. The first required 75% of the WIOA youth funding allocations to be spent on Out-of-School Youth. WIA had required 30 %. The second new standard required a minimum of 20% of all Youth funds to be spent on Work Experience activities. This requirement did not exist under WIA. As of May 8, 2019, we are exceeding these measures with our PY 17 allocations as shown in the handout behind the Youth Committee tab.

Marketing:

Gretchen Skok DiSanto reported that we helped to plan and participated in a Reverse Job Fair at Auburn Career Center along with OMJ Geauga County and Auburn Career Center on May 7th. This is the third year for this event. Approximately 248 employers came to this event to network with High School Juniors and Seniors. This allowed us a unique opportunity to engage employers. As a result, we received 18 job orders from these employers.

We had a Manufacturing Job Fair in Mentor on April 10th with 22 employers in attendance. Over 100 job seekers attended. Of those, 58 job seekers registered that day who were previously not known to OMJ Lake. Since our last meeting we have had a total of 9 hiring events. We are planning a Healthcare Job Fair for July 24th. The job fair will be held at the Northern Career Institute. They are one of our approved Training Partners. As of this date we have 23 employers registered including The Cleveland Clinic, Lake Health and University Hospitals. In advance of

this event we are developing a Job Fair Bootcamp to help individuals prepare for the job fair. Fliers for these events were in the meeting handouts.

We are also piloting a Resume Workshop which will be delivered at a variety of libraries in the community. The first session will be held on June 26th from 10am until noon at Morley Library.

OMJ Center Certification:

Robert Dawson from the Middlefield Bank Company reported on the OMJ Phase II Certification. Bob reminded the board that they had appointed a certification review committee at last November's meeting and reported that the Phase I certification was completed as required and was submitted timely in 2017. The committee was made up of WDB Chairman Sam Delzoppo, Director Bob Dawson, Mike Longo from Lorain County and himself. The committee was required to include a workforce professional from outside our area. Mike Longo operates the Lorain County OMJ Center, participated in our Phase I Certification and was responsible for the Brook Park One-Stop in Cuyahoga County for many years when it was one of the largest in Ohio. Mike has been an excellent resource and a friend to Area 5.

Several certification compliance items were reviewed and/or approved by Ohio OWD in advance of the review meeting. Those items included our website and Facebook Page, a partner assessment, mystery shopping data and our ADA plan and checklist. Another required document was our English Proficiency Plan which is in-place and up-to-date.

At the meeting, the committee reviewed and discussed 33 critical success factors most of which have two measures attached. Shawn Douglas and Leslie Ryan were available to answer questions and to share their comments from an operational stand point. They left the meeting while the review team vetted each measure and then each member individually scored the factors using the benchmark scoring metrics supplied by OWD. The average of the individual scores were placed on the OMJ Balanced Scorecard. The scores totaled 68.2 on a scale of 78 which was a solid passing score. Bob explained that the benchmarks, scoring and scorecard were all in the meeting handouts. The committee is recommending that the board accept the report and certify the OMJ center as represented by Motion #2 in the handouts.

Following the report, **Scott Seaholm offered a motion to accept the Certification Review Team's report and recommendation to Certify the OhioMeansJobs Comprehensive Center located within Local Workforce Area #5 at 177 Main Street, Painesville in Lake County, Ohio. Terry Lazar seconded the motion. All were in favor; motion carried. Matt Battiatto abstained.**

Adjournment:

There being no further business, Sam Delzoppo adjourned the meeting by call of the Chair at 12:40 pm.