

MEETING MINUTES
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD
June 14, 2017 @ 11:30 AM
Lake County Department of Job & Family Services
177 Main Street, Painesville, Ohio 44077

Board Roll Call

Allen Weaver	Dan Deitrick	Cindy Hutchison
Eric Barbe	Matt Battiato	Carolyn O'Connor
Sam Delzoppo	Carrie Dotson	Mone` Givner
Robert Taylor (P)	Gretchen Skok-Disanto	Lou Falk
Spence Kline	Roger Sustar	Robert J Dawson
Marty Gareau	Gale Leonard-Stawiery (P)	Brian Bontempo
Eric Wachob (P)	James Dillard (P)	

Others in Attendance:

Leslie Ryan, LCDJFS	Bob Dawson, LCWDB, Ex Director
Andrea Tracy, Auburn CC	Dave Radachy, LCP & CD, Director
Mindy Hughes, LCDJFS	

Call to Order:

President Allen Weaver called the meeting to order at 11:58 AM following a box lunch.

Approval of Minutes:

Sam Delzoppo moved for the approval of the minutes from the meeting of April 26, 2017; Eric Barbe seconded the motion; all were in favor; motion carried.

Introductions and Announcements:

Bob congratulated Roger Sustar and Alliance Working Together (AWT) on their Summer Manufacturing Institute held at Auburn Career Center. A type of summer camp if you will, that had attracted dozens of high school students with the goal of introducing them to the exciting and ever changing world of manufacturing. There was a front page picture and article on the front page of The News-Herald this very day highlighting the project.

Bob introduced new board member Dr. Brian Bontempo, Superintendent of the Auburn Career Center and the Lake County Educational Service Center. Brian was appointed by the Board of Commissioners to replace Maggie Lunch who retired. Bob introduced Dr. Bontempo as a friend and former associate from his prior time spent on the Lake County Board of Education and lauded Brian. He provided a press release for Dr. Bontempo and expressed that he is a great choice for the board. Dr. Bontempo expressed his excitement to be here and to work with everyone for the betterment of workforce development.

Executive Director's Report

Bob Dawson updated the board on a number of topics including the 3rd Quarter YTD Return on Investment Analysis. We have exited a total of 70 Adults and Dislocated Workers with an average \$21 p/h entered employment rate. As a result, the net taxpayer return on investment pay-back is 10.6 months. We are tracking ahead of our goal of a 12 months or less pay-back. Bob shared and reviewed a new progress report recently received from the Ohio Office of Workforce Development Performance Division. The "What if" reports showed (and compared) the 20 Local Workforce areas WIOA 3rd Quarter performance against the various Adult, Dislocated Worker and Youth performance standards, if in fact they were currently being measured. Lake County is tracking well above the standards and considerably above the other Ohio Workforce Areas in most of the Adult and Dislocated Worker performance areas. Bob said we are still learning what constitutes a "Measurable Skills Gain" and how to capture our outcomes in the state system. He noted that we were especially pleased to see that our Adult, Dislocated Worker and Youth "Retention" is well above the standard which is now actually an employer measure designed to show what percent of clients placed with an employer who were retained with that same employer a year later. Bob reviewed the most current financial information and expressed that we should have ample programs funds for the next year's programming. Bob also presented a chart showing we are up-to-date on our WIOA Implementation Status.

One-Stop Committee Report

Carrie Dotson gave the One-Stop Committee Report. The Committee had met earlier in the day. The Balanced Scorecard through March 31st was in the meeting handouts. There are 3 areas marked with a "caution" symbol. Staff continues to expand outreach efforts as they have not resulted in an increase in registrations. OWIP (Ohio WorksFirst Incentive Program) and CCMEP (Comprehensive Case Management and Employment Program) serving 16-24 year olds continues to yield positive results. The program has successfully populated 123 out of 140 planned slots. Carrie also referred to meeting handout information about "Aspire". The Adult Basic and Literacy (ABLE) program has changed their name to Aspire.

Planning and Programs Committee:

Eric Barbe told the board that the Planning and Programs Committee last met on April 28th. At that meeting they reviewed the results of the One-Stop Operator RFP published on March 8, 2017. Lake County Department of Job & Family Services was the sole proposer to be the OMJ Lake One-Stop Operator. The Evaluation Team rated their proposal a combined average of 96 (on a 100 point scale). They are recommending that Lake JFS be the OMJ Lake One-Stop Operator for the period of July 1, 2017 through June 30, 2021. At the same meeting they also reviewed the status of the One-Stop Staffing Contract currently held by the United labor Agency. The contract provides for four full-time staff and was awarded last year following a competitive procurement which allowed for a 2nd year contact (with no increase in rate) subject to satisfactory performance. ULA has had excellent performance and the committee is recommending they be awarded a 2nd year contract.

Following Eric's report Chairman Weaver directed the board's attention to proposed resolutions numbers 1 and 2 and opened the floor up for motions.

Lou Falk motioned a resolution recommending the Lake County Department of Job and Family Services to serve as the OMJ Lake Career Center Operator for the period of July 1, 2017 through June 30, 2021. Sam Delzoppo seconded the motion. All were in favor; motion Carried. Matt Battiato abstained from voting.

Spence Kline moved for a resolution to the Lake County Commissioners recommending the establishment of a 2nd year contract with the United Labor Agency to provide staffing totaling four full time equivalents at the OMJ Career Center in an amount not to exceed \$365,900.00 for the period of July 1, 2017 through June 30, 2018. Marty Gareau seconded the motion. All were in favor; motion carried.

Youth Committee:

Mindy Hughes announced that the Youth Committee last met on May 3, 2017. At that meeting Bob Dawson provided a review of our first year under the Comprehensive Case Management and Employment Program (CCMEP). Some of the items discussed included the transition from the WIOA Youth Program, numbers and demographics being served, participant outcomes to-date and our progress using the new County Finance Information System. A list of topics discussed at the Youth Committee Meeting was in the meeting handouts. The committee also reviewed year-to-date progress reports for all four case management providers. The providers were selected following a competitive procurement in the spring of 2016 which allowed for awarding a 2nd year contract (at no increase) with satisfactory performance. The Youth Committee is recommending 2nd year contracts for the four current providers.

Following Mindy's report Chairman Weaver opened the floor to motions regarding the Youth Committee recommendations.

Matt Battiato moved for a resolution to the Lake County Commissioners recommending the establishment of a 2nd year contract with Catholic Charities Corporation of Lake County, to provide CCMEP Services during State Fiscal Year 2018, in an amount not to exceed \$230,040.14 for forty (40) slots subject to final contract negotiations. Sam Delzoppo seconded the motion. All were in favor; motion carried. Spence Kline abstained.

Spence Kline moved for a resolution to the Lake County Commissioners recommending the establishment of a 2nd year contract with OhioGuidestone to provide CCMEP Services during State Fiscal Year 2018, in an amount not to exceed \$255,639.00 for forty (40) slots, subject to final contract negotiations. Mary Gareau seconded the motion. All were in favor; motion carried.

Marty Gareau motioned a resolution to the Lake County Commissioners recommending the establishment of a 2nd year contract with Goodwill Industries of Ashtabula, Inc., to provide CCMEP Services during State Fiscal Year 2018, in an amount not to exceed \$232,635.00 for forty (40) slots subject to final contract negotiations. Gretchen Skok-DiSanto seconded the motion. All were in favor; motion carried.

Spence Kline moved for a resolution to the Lake County Commissioners recommending the establishment of a 2nd year contract with Lifeline, Inc., to provide CCMEP Services during State Fiscal Year 2018, in an amount not to exceed \$109,334.00 for twenty (20) slots subject to final contract negotiations. Matt Battiato seconded the motion. All were in favor; motion carried. Carrie Dotson abstained.

Marketing:

Gretchen Skok-DiSanto briefly reviewed the status of our Career Center Branding Update and our Outreach efforts.

Adjournment:

There being no further business, Eric Barbe moved for adjournment at 12:45 PM. Roger Sustar seconded the motion; all were in favor; motion carried.