

**MINUTES OF A MEETING OF THE
PLANNING & PROGRAMS COMMITTEE
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD (WDB)
March 21, 2019
8:00 AM
Panera Bread Company
36099 Euclid Avenue
Willoughby, Ohio 44094**

Committee Members Attending

Eric Barbe
Terry Lazar

Sam Delzoppo
Robert J Dawson (P)

Staff in Attendance

Bob Dawson
Leslie Ryan

Call to Order:

Sam Delzoppo called the meeting to order at 8:30AM

Approval of Minutes:

Sam Delzoppo moved for the approval of the minutes from the meeting of May 11, 2018, Terry Lazar seconded the motion. All were in favor; motion carried.

New Business:

Bob Dawson (WDB Executive Director, provided an extensive review of the Lake One-Stop Career Center operations related to Area 5's Adult and Dislocated Workers. Bob reviewed several exceptional results from various performance reports and explained the role that the United Labor Agency (ULA) played in our success. ULA is up for consideration for a 2nd year contract per the conditions of the original RFP and procurement process from 2018. ULA has been an excellent vendor and business partner.

Following discussion, **Terry Lazar made a motion to recommend a 2nd year staffing contract to ULA for PY 19 in an amount not to exceed \$383,628. Terry Lazar seconded the motion. All were in favor; motion carried. The recommendation will be presented to the WDB at their next meeting on April 3rd.**

Adjournment:

There being no further business, Sam Delzoppo adjourned the meeting at 8:56 AM by Call of the Chair.