

**MINUTES OF A MEETING OF THE  
PLANNING & PROGRAMS COMMITTEE  
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD**

**May 11, 2018**

**8:00 AM**

**Panera Bread Company  
36099 Euclid Avenue  
Willoughby, Ohio 44094**

**Committee Members in Attendance**

Todd Alishusky  
Terry Lazar  
Eric Barbe(P)  
Robert Dawson (P)  
Sam Delzoppo (P)

**Staff in Attendance**

Leslie Ryan

**Call to Order:**

Leslie Ryan called the meeting to order at 8:10 AM

**Approval of Minutes:**

Todd Alishusky moved for the approval of the minutes from the meeting of March 23, 2018; Terry Lazar seconded the motion. All were in favor; motion carried.

**New Business:**

Leslie Ryan on behalf of Executive Director, Bob Dawson gave a brief overview of the PY 18 OMJ Career Center Staffing procurement activities and reviewed the evaluation criteria. She explained that we had one bidder, The United Labor Agency (ULA) who is our current vendor. They submitted a strong proposal which was evaluated by a team of three reviewers. The ULA has demonstrated success in operating this program in the past and in several other workforce areas. The proposal was thorough and scored with an average rating of 88%.

After a brief discussion Leslie Ryan accepted the following motion:

- Todd Alishusky moved to recommend the United Labor Agency as the PY 18 OMJ Lake Career Center Staffing Provider in an amount not to exceed \$383,628.00 subject to final negotiations. Terry Lazar seconded the motion. All were in favor; motion carried.

**Adjournment:**

There being no further business, the meeting was adjourned at 8:50 AM by Leslie Ryan, on behalf of the Chair.