

**MINUTES OF A MEETING OF THE  
PLANNING & PROGRAM COMMITTEE  
LAKE COUNTY WORKFORCE INVESTMENT BOARD**

**March 20, 2012 at 10:00 AM  
Held at the Eastlake City Library**

**Committee Members in Attendance**

Eric Barbe                      Terry Lazar  
Lou Falk(P)                    Pat McAteer  
Keith Hocevar                Ben Reutter

**Staff in Attendance**

Bob Dawson  
Leslie Ryan

**Call to Order:**

Chairman Barbe called the meeting to order at 10:05 AM

**Approval of Minutes:**

Terry Lazar moved for the approval of the minutes from the meeting of January 26, 2012; Pat McAteer seconded the motion; all were in favor; motion carried.

**New Business:**

Bob Dawson presented an overview and explanation of the PY 12 Lake1Stop staffing procurement relative to the Request for Proposal (RFP) that was published on February 10, 2012. The committee reviewed the Evaluation Team's individual and composite evaluation ratings and program summaries for the two (2) proposals submitted.

After a review and discussion, Keith Hocevar motioned for the Planning & Program Committee to recommend to the Lake County Workforce Investment Board, the establishment of a contract with CGI Federal, Inc., to provide staffing services at Lake1Stop for Program Year 2012 at a level of 4-FTE plus a Part-Time Manager in an amount not to exceed \$312,525.47, subject to final budget allocations and contract negotiations; Pat McAteer seconded the motion; all were in favor; motioned carried.

**Other:**

Bob Dawson advised the group on the Demand Facing job referral/job matching Innovation Grant application that a group of WIBs from NE Ohio are submitting collaboratively to the US Department of Labor. The Workforce Areas cover Ashtabula, Lake, Cuyahoga, Lorain, Medina, Summit, Geauga and Portage counties which represent approximately 1/3 of Ohio's population.

**Adjournment:**

There being no further business, Mr. Barbe adjourned the meeting at 10:45 AM.