

**MINUTES OF A MEETING OF THE
EXECUTIVE COMMITTEE
LAKE COUNTY WORKFORCE INVESTMENT BOARD**

September 30, 2015

at

Panera Bread Company - Points East Plaza - Mentor, Ohio

Committee Members Attendance

Allen Weaver	Gale Leonard-Stawieri
Sam Delzoppo	Eric Barbe
Dan Koncos	Gretchen Skok-DiSanto

Staff Attendance

Bob Dawson
Leslie Ryan

Call to Order:

Chairman Allen Weaver called the meeting to order at 8:35 am.

Approval of Minutes:

The reading and approval of the previous minutes was suspended.

New Business:

Bob Dawson provided the committee with an update of the Workforce Innovation and Opportunity Act of 2014 (WIOA) including the status of Workforce Area Designations and the details of the certification process for the new Workforce Development Board (WDB).

Bob Dawson led the committee through an updated Bylaws document made compliant to WIOA. Besides general language updates, the document was changed to meet mandates on meeting attendance, the use of proxies, timely notice of vacancies to the CEO, staggered terms of office and other items.

Following the Bylaws discussion, Sam Delzoppo moved to recommend the new Bylaws to the Board at the November 10th meeting. The motion was seconded by Gretchen Skok-DiSanto; all were in favor; motion carried.

The committee discussed the situation of the officers currently being midway in their elected terms. Eric Barbe mad a motion that the Executive Committee nominate Allen Weaver for Chair and Sam Delzoppo as Vice-Chair of the new WDB for the defined "Preliminary" period. Dan Koncos seconded the motion; all were in favor; motion carried. Eric Barbe will present the nominations from the committee to the Board on November 10th.

Adjournment:

There being no further business, Mr. Weaver adjourned the meeting at 9:30 am.