

06-02-23 Posting Date
LAK-CR313-0.60 Mantle Road Bridge Replace
PID No. 119489
Lake County
Response Due Date: 06-23-23

Communications Restrictions

Please note the following policy concerning communication between Consultants and Lake County during the announcement and selection process:

During the time period between advertisement and the announcement of final consultant selection, communication with consultants (or their agents) shall be limited as follows:

Communications which are strictly prohibited:

Any discussions or marketing activities related to this specific project.

Allowable communications include:

Technical or scope of services questions specific to the project or RFP requirements.

Project Description

The services include preparation of construction contract plans for the removal and complete replacement of the Mantle Road Bridge over Red Creek in Painesville Township in Lake County, Ohio.

Estimated Construction Cost: \$950,000.00

Prequalification Requirements

Prequalification requirements for this agreement are listed below. For all prequalification categories other than FINANCIAL MANAGEMENT SYSTEM EVALUATION, the requirement may be met by the prime consultant or a subconsultant.

Also, please note that only individuals (not firms) are prequalified for right of way acquisition services. In instances where prequalification for these services is required, a prequalified individual, either employed by the prime consultant or a subconsultant, must be named in order to meet the requirement.

For agreements that require prequalification in FINANCIAL MANAGEMENT SYSTEM EVALUATION, the prime consultant and **all subconsultants that provide engineering and design related services** must be prequalified in this category. Engineering and Design Related Services are defined as follows:

Program management, construction management, feasibility studies, preliminary engineering, design engineering, surveying, mapping, or architectural related services with respect to a highway construction project subject to 23 U.S.C. 112(a) as defined in 23 U.S.C 112(b)(2)(A); and

Professional services of an architectural or engineering nature, as defined by State law (ORC 5526), which are required to or may logically or justifiably be performed or approved by a person licensed, registered, or certified to provide the services with respect to a highway construction project to 23 U.S.C. 112(a) and defined in 40 U.S.C. 1102(2).

DESIGN SERVICES:

Non-Complex Roadway Design;
Subsurface Utility Location Services;
Level 1 Bridge Design;
Level 2 Bridge Design;
Geotechnical Engineering Services;
Geotechnical Testing Laboratory;
Geotechnical Field Exploration Services;

ENVIRONMENTAL SERVICES:

Environmental Document Preparation – CE2;
Ecological Surveys;
Waterway Permits;
Regulated Materials Review

FINANCIAL MANAGEMENT SYSTEM EVALUATION

Compliant with Federal Requirements (Prime consultant and subconsultants that provide engineering and design related services must meet this prequalification requirement)

Selection Subfactors

There are no selection subfactors for this project.

Contract Type and Payment Method

Refer to the ODOT's Manual for Administration of Contracts for Professional Services, Volume 1: Consultant Contract Administration, Sections 4.3.A and 4.3.B for guidance concerning the appropriate contract type and payment method. Based on this guidance, contract type and payment method will be determined during the scope of services and negotiation process.

Estimated Date of Authorization

It is anticipated that the selected Consultant will be authorized to proceed by August 18, 2023.

Completion Schedule

The plans are to be completed and on file with Lake County within twelve (12) months from the date of authorization.

Suspended or Debarred Firms

Firms included on the current Federal list of firms suspended or debarred are not eligible for selection.

Terms and Conditions

The Department's *Specifications for Consulting Services 2016 Edition* will be included in all agreements selected under this request for letters of interest.

Compliance with Title VI of the Civil Rights Act of 1964

Lake County, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all bidders including disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency in consideration for an award.

Selection Procedures

Lake County will directly select a consultant based on the Letter of Interest (LOI). The requirements for the LOI and the Programmatic Consultant Selection Rating Form that will be used to select the consultant are shown below.

Firms interested in being considered for selection should respond by submitting two (2) copies of the Letter of Interest to the following address **by 11:00 AM on the response due date** listed above.

**Lake County Engineer's Office
Alan Exley, PE, PS
105 Main Street, Suite A205
Painesville, Ohio 44077**

Responses received after 11:00 AM on the response due date will not be considered.

Scope of Services

The Scope of Services document is included below.

Requirements for Letters of Interest, Programmatic Selection Process

- A. Instructions for Preparing and Submitting a Letter of Interest
1. Provide the information requested in the Letter of Interest Content (Item B below), in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.
 2. Letters of Interest shall be limited to eight (8) 8½" x 11" single sided pages, including qualifications of the project manager, plus two (2) pages for the Project Approach (Item B.5 below).
 3. Please adhere to the following requirements in preparing and binding letters of interest:
 - a. Please use a minimum font size of 12-point and maintain margins of 1" on

all four sides.

- b. Page numbers must be centered at the bottom of each page.
- c. Use 8½" x 11" paper only.
- d. Bind letters of interest by stapling at the upper left-hand corner only. Do not utilize any other binding system.
- e. Do not provide tabbed inserts or other features that may interfere with machine copying.

B. Letter of Interest Content

1. List the types of services for which your firm is currently prequalified by the Ohio Department of Transportation.
2. List significant subconsultants, their current prequalification categories and the percentage of work to be performed by each subconsultant.
3. List the Project Manager and other key staff members, including key subconsultant staff. Include project engineers for important disciplines and staff members that will be responsible for the work, and the project responsibility of each.

Address the experience of the key staff members on similar projects, and the staff qualifications relative to the selection subfactors noted.

4. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff.
5. Provide a description of your Project Approach, not to exceed two pages. Confirm that the firm has visited the site and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Qualifications for the project; 4) Knowledge and experience concerning relevant ODOT and local standards, procedures and guidance documents; 5) Innovative ideas; 6) Project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

Items 1 thru 4 must be included within the 8-page body of the LOI. Remaining space within the eight (8) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.

Consultant Selection Rating Form
for
Programmatic Selections

Project: LAK-CR313-0.60 Mantle
Road Bridge Replace
PID: 119489
Project Type: Bridge Replacement
District: 12
Selection Committee Members: TBD

Firm Name:

Category	Total Value	Scoring Criteria	Score
Management & Team			
Project Manager	10	See Note 1, Exhibit 1	
Strength/Experience of Assigned Staff including Subconsultants	25	See Note 2, Exhibit 1	
Firm's Current Workload/ Availability of Personnel	10	See Note 4, Exhibit 1	
Consultant's Past Performance	30	See Note 3, Exhibit 1	
Project Approach	25		
Total	100		

If Applicable: Adequate good faith efforts made to meet DBE goal Y/N

Exhibit 1 - Consultant Selection Rating Form Notes

- The proposed project manager for each consultant shall be ranked, with the highest ranked project manager receiving the greatest number of points, and lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the LPA and other agencies. The selection committee may contact ODOT and outside agencies if necessary. Any subfactors identified should be weighed heavily in the differential scoring.

Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than for a complex project, and differential scoring should reflect this, with higher differentials assigned to projects that require a larger role for the project manager.

2. The experience and strength of the assigned staff, including subconsultant staff, should be ranked and scored as noted for Number 1 above, with higher differential scores assigned on more difficult projects. Any subfactors identified in the project notification should be weighed heavily in the differential scoring.

As above, other agencies may be contacted.

3. The consultants' past performance on similar projects, with emphasis on LPA projects, shall be ranked and scored on a relative, differential scoring type basis, with the highest ranked consultant receiving a commensurately greater number of points. The selection team should consider ODOT CES performance ratings if available, and consult other agencies as appropriate. The use of CES ratings shall place emphasis on the specific type of services requested.

The differential scoring should consider the complexity of the project and any subfactors identified in the project notification.

4. The consultant's workload and availability of qualified personnel, equipment and facilities shall be ranked and scored on a relative, differential scoring type basis. The scoring shall consider quantifiable concerns regarding the ability of a firm (or firms) rated higher in other categories to complete the work with staff members named in the letter of interest.

L P A S C O P E O F S E R V I C E S F O R M

A. Project Identification

County-Route-Section:

(Project Name)

LAK-Mantle Road Bridge Replace

Project Sponsor / Maintenance Responsibility:

Lake County Engineer

Local Let

ODOT Let

PID (ODOT assigned): 119489

Scope Field Review: TBD

Scope Meeting: 04/25/2023

Proposed Sale Date: November 2024

State Fiscal Year: 2025

Highway Functional Classification: Urban Major Collector

NHS Route: No

B. Design Standard

ODOT Location and Design Manual, ODOT Bridge Design Manual, AASHTO LRFD,

AASHTO Low Volume Design Guide, Ohio Manual of Uniform Traffic Control Devices

C. Project Description

Description of Project:

(detail transportation issues to be improved)

Replacement of Mantle Road (CR-313-0.60) bridge over Red Creek

in Painesville Township in Lake County.

Prior studies / plans: N/A

Project Limits:

(identify start and end locations)

Start 200 feet before and ending 200 feet after the bridge limits

Estimate Project Length:

(begin pavement to end pavement including bridge)

450 feet

Work Length:

(including project length & approach work)

450 feet

Alignment:

Existing

Relocated (explain)

Possible minor skew adjustment to the current creek alignment

Profile:

Existing

New (explain)

Logical Termini:

(w/ explanation)

Logical Termini will be 200 feet from each end of the proposed bridge to allow for

Any minor profile adjustments.

D. Typical Sections

Existing	Pavement Width: 20 feet	<input type="checkbox"/> curb to curb	Graded Shoulder: X
		<input checked="" type="checkbox"/> edge to edge	Treated Shoulder: X (3 FT)
	R/W Width: 60 feet		
	Bridge Width: 35 feet	<input checked="" type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	

Existing	<u>Yes</u>	<u>No</u>	<u>Comment / Type</u>
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curb ramps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sidewalks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Width: _____
Guardrail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Additional Things To Note About **Existing** Typical Section: _____

Proposed	Pavement Width: 28 feet	<input type="checkbox"/> curb to curb	Graded Shoulder: X (6 FT)
		<input checked="" type="checkbox"/> edge to edge	Treated Shoulder: X
	R/W Width: 60 feet		
	Bridge Width: 36 feet	<input checked="" type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	

Proposed	<u>Yes</u>	<u>No</u>	<u>Comment / Type</u>
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curb ramps (*)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Sidewalks	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Width: _____
Guardrail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Note () – Curb ramps must be updated to current ADA standards.*

Additional Things To Note About **Proposed** Typical Section: _____

Supplemental Information:

ADT	<u>1403</u>	Design ADT	<u>1947</u>
DHV	_____	Certified Traffic	_____
T24	_____		
Design Speed	<u>50 mph</u>	Legal Speed	<u>45 mph</u>
Comments: _____			

E. Environmental

Note: All required environmental studies must be performed by prequalified consultants (unless noted with “(*)” below) and the document must be completed using ODOT’s EnviroNet System.

These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.

Categorical Exclusion (CE) Environmental Document *(select document type)*

C1 C2 D1 D2 D3 EA EIS

Required		<i>Note: (*) – prequalified consultant is NOT required</i>	Responsibility/Notes
Yes	No		
Cultural Resources			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Section 106 – Scoping Request Form (*)	Consultant
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase I Cultural Resources Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase I History/Architecture Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase I Archaeology Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase II Cultural Resources Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase II History/Architecture Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase II Archaeology Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase III Archaeology Data Recovery	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Addendum reports/submissions	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Documentation for Consultation/MOA	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	HABS/HAER/Cultural Documentation	
Section 4(f) / Section 6(f)			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Determination Request Form	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Individual Section 4(f) Evaluation	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Section 6(f) Documentation	
Ecological Resources			
<input type="checkbox"/>	<input type="checkbox"/>	Ecological Exempt Form (*) – use EnviroNet Tab	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Level 1 Ecological Survey Reports – use EnviroNet Tab	Consultant
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Level 2 Ecological Survey Reports – use EnviroNet Tab	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Level 3 Ecological Survey Reports	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	UNIONID Mussel Survey Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Biological Assessment	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Coastal Zone Management	
Sole Source Aquifer			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sole Source Aquifer Coordination	
Farmland Policy Protection Act (FPPA)			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Farmland Conversion Impact Rating-Form	
Waterway Permits			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Permit Determination Request Package	Consultant
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Conceptual Stream/Wetland Mitigation Reports	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Section 404/401 Applications	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	USACE Pre-Construction Notification (PCN) Applications	If Authorized
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ohio EPA Isolated Wetland Permit Pre-Activity Notification (PAN)	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Coastguard Section 9 Application	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ACOE Section 10 Permit	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Flood Plain Statement Form	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Flood Plain Permit Application	Consultant

Required		Note: (*) – prequalified consultant is NOT required	Responsibility/Notes
Yes	No		
Environmental Site Assessment			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Regulated Materials Screening (RMR) (*)	Consultant
<input checked="" type="checkbox"/>	<input type="checkbox"/>	RMR Assessment	If Authorized
<input checked="" type="checkbox"/>	<input type="checkbox"/>	RMR Investigation	If Authorized
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Asbestos Survey	Consultant
Noise			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Traffic Noise Analysis Report	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Noise Barrier Public Involvement Summary	
Underserved Populations			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Underserved Populations Outreach	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Underserved Populations Impact Analysis Report	
Public Involvement Activities			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Public Involvement Plan	Consultant; Press release on LCE website with 30-day comment period, as recommend by ODOT
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Public Involvement Activities	

Any Known Environmental Concerns (ex. Historic properties on National Register, wetlands, underground storage tanks, stream relocation):

None

F. Right-of-Way

	Yes	No	Remarks
Right-of-Way Plan:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Construction can be performed within the existing 60' R/W</u>
Approximate Number of Parcels:			_____
Known Relocations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Railroad Involvement:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Railroad Name:			_____
Encroachments:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Airway Highway Clearance:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

Airport Name: _____

Comments: _____

Note: Provide a footprint of proposed and existing right of way limits as soon as available to the District Environmental Coordinator and District Real Estate Administrator.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition. A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

G. Utilities

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>			
Aerial	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AT&T</i>			
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Charter Communication</i>			
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Painesville Electric & First Energy</i>			
Underground	Phone	<input type="checkbox"/>	<input type="checkbox"/>				
	Cablevision	<input type="checkbox"/>	<input type="checkbox"/>				
	Power	<input type="checkbox"/>	<input type="checkbox"/>				
	Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Dominion Energy Ohio & Northeast Ohio Gas</i>			
	Pipelines:	<input type="checkbox"/>	<input type="checkbox"/>				
					<u>Private</u>	<u>Public</u>	<u>Name of Company</u>
	Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Lake County Department of Utilities</i>	
Sanitary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Lake County Department of Utilities</i>		
Storm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Painesville Township</i>		
Other: _____							
Comments: _____							

H. Geotechnical

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Have Pavement Cores been taken?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Is Geotechnical Design (**) necessary? <i>(identify: full depth pavement replacement/widening, bridge work, retaining walls, culverts, slide repairs, etc.?)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Scope of the Geotechnical Design required will be provided by the design consultant.</i>

Note ()** – If Geotechnical Design is necessary, fully utilize historic geotechnical information; perform subsurface exploration in accordance with the Specifications for Geotechnical Explorations; and perform geotechnical design in accordance with the Geotechnical Design Manual.

I. Structure Requirements

Existing Structure Information:	Structure type: <u>Timber 2 cell</u>	
	Bridge No.: _____	Structural File No.: <u>4345908</u>
	Sufficiency Rating: <u>41</u>	General Appraisal: <u>3</u>
	Crossing: <u>Red Creek</u>	
	Bridge Length: <u>27 feet</u>	Number of Spans: <u>2</u>
	Eligible for the National Historical Register: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Proposed Structure Information:	New Structure: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Rehabilitate Existing Bridge by: _____	
	Structure Type: <u>TBD</u>	
	Beam Type: <input type="checkbox"/> Concrete Box; <input type="checkbox"/> Steel; <input type="checkbox"/> n/a	
	Structure Width: _____ <u>36 feet</u>	Number of Spans: <u>1</u>
	Other Design Considerations / Explanation of Change in Line/Grade: <u>Minimal to meet design criteria for loading and waterway opening</u>	
	Guardrail Type: <u>MGS / TST or SBR</u>	

J. Design Exception(s) Required

Yes Explain: _____
 No

K. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Striping:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Lighting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Signals (***):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
RPMs:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

*Note (***) – If signals are “Yes” complete the Traffic Signal Scope Form.*

L. Maintenance of Traffic

Type of MOT: Detour, Part Width, Daily Flagging

Remarks/Describe: State Route 535 to US 20

Will Pedestrian Traffic need to be maintained? No

Remarks/Describe: _____

M. Driveways

Yes Type: Gravel with asphalt apron

No

N. Project Funding

Project Cost Estimate:

(Sponsors are responsible for TIP/STIP coordination) \$1,143,200

Quantity splits needed in plans to Yes Comments:

differentiate funding participation: No

Coordination with Concurrent Yes Comments:

Projects Required: No

Cost Estimates:

	<u>Total Federal or State Funds</u>	<u>Percent Split</u>	<u>Total Local Funds</u>	<u>Percent Split</u>
Preliminary Engineering (PE)	\$ <u>120,000</u>	<u>80</u> %	\$ <u>30,000</u>	<u>20</u> %
Right-of-Way (RW)	\$ _____	_____ %	\$ _____	_____ %
Utilities	\$ _____	_____ %	\$ _____	_____ %
Construction (CO)	\$ <u>721,600</u>	<u>80</u> %	\$ <u>180,400</u>	<u>20</u> %
Construction Engineering (CE) (use <u>xx</u> %)	\$ _____	_____ %	\$ <u>90,200</u>	<u>100</u> %
Total	\$ <u>841,600</u>	<u>74</u> %	\$ <u>301,600</u>	<u>26</u> %

Additional remarks about funding: \$1,007,840 Federal Max (at 80%)

Project Cap \$1,259,800 (design and construction)

O. Roles/Responsibilities

Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.

Construction Plan Development: ODOT Prequalified Consultant

Proposal/Specification Development: LCE / ODOT Prequalified Consultant

LPA Agreement: ODOT / LCE

Form and Preliminary Legislation: ODOT (if ODOT Let)

Advertising and Award of Contract: LCE

Construction Inspection: LCE

R/W Plan Development: N/A

R/W Acquisition / Appraisals: N/A

Utility Relocation: Utility Companies as required

Other: _____

P. Field Review

Representatives Present:		Date:
Name	Company	Phone / E-mail

Q. Commitment Dates

ODOT-Let Local-Let Reservoir

Activity	Milestone Date
Authorization to Proceed	August 2023
Structure Type Study	January 2024
Stage 1 Submitted for Review <i>(Allow ODOT 30 days for review)</i>	January 2024
Environmental Documentation Submitted in EnviroNet	January 2024
Stage 2 Submitted for Review <i>(includes Preliminary R/W Plans)</i>	March 2024
Environmental Document Approved	March 2024
R/W Plans Approved – or – R/W Plans Not Required (“N/A”)	N/A
Stage 3 Submitted for Review <i>(includes Bid Document and Estimate)</i> <i>(Allow ODOT 30 days for review)</i>	July 2024
Final Tracings – or – PS&E Package to District <i>(includes Final Plans, Bid Document and Estimate)</i>	September 2024
R/W and Utility Clearance by District <i>(District certifies clearance to FHWA. LPA should certify to the District one (1) month before this date.)</i>	October 2024
Plan Package to C. O. (File Date)	October 2024
<i>(For Local Let projects, allow 45 days to Sale Date which includes processing the request for Authorization and three (3) weeks minimum for advertising. For ODOT Let projects, the sale and award will be determined by Central Office per ODOT’s letting schedule which is typically a 12 week process.)</i>	
Sale Date (Bid Opening Date)	November 2024
Award Date <i>(LPA should submit a summary of bid tabs and the identity of the awarded contractor to the District no later than one (1) week after the award.)</i>	January 2025
Estimated Begin Construction	March 2025
Estimated End Construction	October 2025

Other due dates of interest:

- LPA certifies R/W and utility clearance to the District
- LPA submits bid results (award package) to District

Project Schedule Approval: