

CONVENED: \_\_\_\_\_

ADJOURNED: \_\_\_\_\_

RESOLUTIONS ARE IN DRAFT FORM  
UNTIL THE COMMISSIONERS MEETING  
THEREFORE SUBJECT TO CHANGE  
WITHOUT NOTICE

2023-49

**LAKE COUNTY COMMISSIONERS' MEETING**  
**DECEMBER 14, 2023**  
**10:00 A.M.**

JOHN R. HAMERCHECK, PRESIDENT  
RICHARD J. REGOVICH, COMMISSIONER  
JOHN PLECNIK, COMMISSIONER

JASON BOYD, ADMINISTRATOR  
JENNIFER BELL, CLERK  
LEGAL COUNSEL

- 
- ROLL CALL
  - MINUTES: REGULAR MEETINGS OF: OCTOBER 5<sup>th</sup> and 26<sup>th</sup>, 2023, AND NOVEMBER 2<sup>nd</sup> and 9<sup>th</sup>, 2023
  - PUBLIC COMMENT
- 

**RESOLUTIONS:**

UTILITIES – Randy Rothlisberger

1. RESOLUTION APPROVING PLANS, SPECIFICATIONS AND ESTIMATES OF COST IN THE AMOUNT OF \$965,500.00 FOR THE ONE-ACRE CELL CONSTRUCTION FOR THE LAKE COUNTY SOLID WASTE FACILITY PROJECT NO. 474-L-2023, AND ADVERTISING FOR BIDS FOR SAME (BID OPENING: January 24, 2024)(20231214\U01)(UT-8)
2. RESOLUTION APPROVING FINAL ESTIMATE NO.6 (RELEASE OF RETAINAGE) IN THE AMOUNT OF \$27,188.64 WITH X-PRESS UNDERGROUND, INC., ACCEPTING A THREE-YEAR MAINTENANCE BOND IN THE AMOUNT OF \$109,616.22 AND ACCEPTING A PERFORMANCE SURETY IN THE AMOUNT OF \$20,000.00 FOR GLYCO II FORCEMAIN REPLACEMENT CONTRACT A PROJECT 364-S FOR THE LAKE COUNTY DEPARTMENT OF UTILITIES(20231214\U02)(UT-12)
3. RESOLUTION APPROVING PLANS, SPECIFICATIONS AND ESTIMATES OF COST IN THE AMOUNT OF \$96,206.00 FOR A WATERLINE FOR WEST PINES SUBDIVISION IN THE CITY OF WILLOUGHBY HILLS (JOB NO. 23-39)(20231214\U03)(UT-9)
4. RESOLUTION CERTIFYING UNPAID WATER AND SEWER SUMS AND ADMINISTRATIVE CHARGES TO THE LAKE COUNTY AUDITOR(20231214\U04)(UT-7)

JOB AND FAMILY SERVICES DEPARTMENT – Suzanne Casar

5. RESOLUTION REAPPOINTING COLLEEN CONNORS TO THE GREAT LAKES OHIO REGIONAL PREVENTION COUNCIL AS A COUNTY PREVENTION SPECIALIST FOR A TWO-YEAR TERM EXPIRING DECEMBER 31, 2026(20231214\JFS01)(B-193)
6. RESOLUTION REAPPOINTING LIZ MILLER TO THE GREAT LAKES OHIO REGIONAL PREVENTION COUNCIL AS A COUNTY PREVENTION SPECIALIST FOR TWO-YEAR TERM EXPIRING DECEMBER 31, 2026(20231214\JFS02)(B-193)
7. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT DECEMBER 22, 2023, IN THE AMOUNT OF \$586,946.54 (20231214\JFS03)(JFS-14)

**COMMISSIONERS' OFFICE**

- 8. RESOLUTION AUTHORIZING EXECUTION OF AGREEMENTS BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND VARIOUS ENTITIES AND ORGANIZATIONS FOR THE FY-2023 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS(20231214\C01)(C-46)
- 9. RESOLUTION AUTHORIZING MODIFICATION NO. 4 TO AN AGREEMENT BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND LIFELINE, INC. AND FAIR HOUSING RESOURCE CENTER, INC. FOR THE IMPLEMENTATION OF EMERGENCY RENTAL ASSISTANCE PROGRAM- 2 (ERAP-2) FUNDS(20231214\C03)(C-34B)
- 10. RESOLUTION ADOPTING THE REVISED LAKE COUNTY EROSION AND SEDIMENT CONTROL RULES, EFFECTIVE JANUARY 14, 2024(20231214\C03)(C-161)
- 11. RESOLUTION ESTABLISHING A FUND BALANCE RESERVE POLICY FOR THE GENERAL FUND(20231214\C04)(C-107)

**FINANCE DEPARTMENT**

- 12. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$2,186,897.04(20231214\BC01)(C-4)
- 13. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$588,571.52(20231214\BC02)(C-17)
- 14. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS NON-GENERAL FUND ACCOUNTS (20231214\BC03)(C-111)
- 15. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS(20231214\BC04)(C-111)

**DEPARTMENTAL REPORTS**

- UTILITIES
  - JOB AND FAMILY SERVICES
  - COUNTY ADMINISTRATOR
  - CLERK
  - LEGAL
  - ENGINEER
- 
- OLD BUSINESS
  - NEW BUSINESS
  - PUBLIC COMMENT

**EXECUTIVE SESSION**

\_\_\_\_\_ MOTION TO CONVENE EXECUTIVE SESSION:                      \_\_\_\_\_ SECOND \_\_\_\_\_  
TIME

\_\_\_\_\_ RECESSED:  
TIME

\_\_\_\_\_ MOTION TO ADJOURN THE MEETING:                      \_\_\_\_\_ SECOND \_\_\_\_\_  
TIME

**\*NEXT REGULAR MEETING: 10:00 A.M., THURSDAY, DECEMBER 21, 2023\***

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION APPROVING PLANS, SPECIFICATIONS AND ESTIMATES OF COST IN THE AMOUNT OF \$965,500.00 FOR THE ONE-ACRE CELL CONSTRUCTION FOR THE LAKE COUNTY SOLID WASTE FACILITY PROJECT NO. 474-L-2023, AND ADVERTISING FOR BIDS FOR SAME (BID OPENING: January 24, 2024)**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, plans, specifications and estimates of cost have been prepared by Mannik & Smith Group for the One-Acre Cell Construction for the Lake County Solid Waste Facility Project No. 474-L-2023; and

WHEREAS, the Lake County Sanitary Engineer has recommended that the Board of Lake County Commissioners approve plans, specifications and estimates of cost in the amount of nine hundred sixty-five thousand five hundred dollars (\$965,500.00) for the One-Acre Cell Construction for the Lake County Solid Waste Facility Project No. 474-L-2023 and advertise for bids for same.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby approves plans, specifications and estimates of cost in the amount of nine hundred sixty-five thousand five hundred dollars (\$965,500.00) for the One-Acre Cell Construction for the Lake County Solid Waste Facility Project No. 474-L-2023; and hereby authorizes advertising for bids. Such advertisement shall appear two (2) weeks prior to the date fixed for receiving bids in a newspaper of general circulation in the County as required by law and on the Lake County Website until the bid opening date.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Finance Department; Terri Lange, Commissioners' Office; the Lake County Sanitary Engineer; and Mannik & Smith Group, 1800 Indian Wood Circle, Maumee, Ohio 43537.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

**CLERK'S CERTIFICATION**

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

\_\_\_\_\_  
Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio  
**LEGAL NOTICE REQUIRED**

**PUBLISH:** THE NEWS HERALD: December 15, 2023  
Posted on the Lake County website  
Posted on Lake County bulletin board  
Posted on [www.PublicNoticesOhio.com](http://www.PublicNoticesOhio.com)  
**OPEN:** January 24, 2024

## **LEGAL NOTICE TO BIDDERS**

Sealed bids will be received by the Board of County Commissioners for Lake County, Ohio at their office in the Lake County Administration Center, 105 Main Street, Building A, 5<sup>th</sup> Floor, Suite 513, Painesville, Ohio 44077; up to the hour of 11:00 AM Local Time on **Wednesday, January 24, 2024**, and read publicly thereafter in the Commissioners' Chambers at the above address, for the following improvement project:

### **1-Acre Cell Liner Project 474-L-2023**

Engineer's Estimate of Cost: \$965,500.00

Said improvements shall be in accordance with specifications and proposal forms on file with the Clerk of the Board of Lake County Commissioners. The Bid Package may be obtained upon receipt of payment of **\$175.00**, from the Office of **Northeast Blueprint, 1230 E. 286<sup>th</sup> Street, Cleveland, Ohio 44132**, (216)-261-7500, [www.northeastblueprint.com](http://www.northeastblueprint.com), during weekday business hours from **8:00 AM to 5:00 PM**. Checks shall be made payable to **Northeast Blueprint**.

Prospective Bidders must purchase a Bidder's Package (1 full size set (24"x36") of plans and 1 specification book) for \$ **175.00**, exclusive of shipping charges, in order to be considered a BIDDER. PAYMENT FOR PACKAGES AND ADDITIONAL PLANS AND SPECIFICATION BOOKS WILL NOT BE REFUNDED.

The work covered by the plans and specifications includes: Construction of a 1-acre composite landfill liner system consisting of excavation of tie-in area, clay liner (RSL), geosynthetics, (HDPE geomembrane liner and non-woven geotextiles, leachate drainage media and leachate recovery system. The scope of work also includes on-site soil borrow area management, necessary haul road maintenance, site grading and a gas collector/interceptor pipe within the cell area. Geomembrane Electric Leak Location (ELL) testing will be contracted and conducted by others. Contractor coordination and site preparation for ELL contractor will be required. All bidders will be required to read and acknowledge the written Scope of Work, Specifications, and Construction Drawings and related documents.

All work under this contract shall be completed within **180** days of Notice to Proceed.

Bids shall be addressed to the Board of Lake County Commissioners, Lake County Administration Center, 105 Main Street, 5<sup>th</sup> Floor, Painesville, Ohio 44077, attention Jennifer Bell and marked **1-Acre Cell Liner Project 474L-2023**.

Inquiries must be submitted in writing to Consulting Engineer, **Karen C. Dolliver, PE** at **The Mannik & Smith Group, Inc. 1800 Indian Wood Circle, Maumee, Ohio 43537**, [kdolliver@manniksmithgroup.com](mailto:kdolliver@manniksmithgroup.com), (419)891-2222 ext. 2021 prior to 4 PM by **January 17, 2024**

Pursuant to R.C. 153.01 et. seq., the bid must be accompanied by an original sealed document in the form of a bond for the full amount (100%) of the bid, **OR** by a certified check, cashier's check, or irrevocable letter of credit equal to ten percent (10%) of the amount bid, drawn on a solvent bank located in Lake County and payable to the Treasurer of Lake County, Ohio, as surety that if the bid is accepted, a contract will be entered into and its performance properly secured. Should any bid be rejected said surety shall forthwith be returned to the bidder and should any bid be accepted such bid bond, certified check, cashier's check, or letter of credit will be returned to the bidder upon proper execution and securing of the contract.

No bidder shall be considered lowest and best or eligible to be awarded the contract to which this Notice or Bid Specifications apply, if the bidder is listed on the Auditor of State's Database as having a "Finding of Recovery" as that term is defined in R.C. 9.24.

Bids shall be subject to the conditions that the right is reserved to hold bids for a period not longer than sixty (60) days after date of bid opening and/or to award the contract at any time during said period.

The successful bidder will be required to execute the contract within ten (10) days after the award of the work to him/her, and he/she shall furnish acceptable bond or surety, if not filed previously to the satisfaction of the County of Lake, Ohio for the faithful performance of said contract in the sum of one hundred percent (100%) of the total amount of the bid. In case of failure to execute the contract as stated or to furnish bond and/or surety, the bidder shall be considered to have abandoned the contract and is then liable for the difference between his/her bid and the next lowest bid, not to exceed ten percent (10%) of the amount bid.

The County reserves the right to reject any or all bids, to waive any and all informalities, and to disregard all non-conforming, nonresponsive or conditional bids, or to increase or decrease or omit any item or items. ORC 153.011 may apply. Each bid must contain the full name of every party or all parties submitting the proposal. Each bidder must submit evidence of its experience on projects of similar size and complexity. All contractors and subcontractors shall comply with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123, the Governor's Executive Order of 1972 and Governor's Executive Order 84-9. The contract shall be awarded to the lowest and best bidder.

Wage Rates – Each employee employed by the contractor or any subcontractor and engaged in work on the project under this contract shall be paid prevailing wage rates for Public Improvements as provided by the appropriate Sections of the Ohio Revised Code. For further information, contact OBES Wage and Hour Division (614) 644-2239 or contact the Lake County Prevailing Wage Coordinator (440) 350-2770. This shall occur regardless of any contractual relationship which may be said to exist between the contractor or any subcontractor and such employee.

Bidders may also access this Legal Notice to Bidders via the internet at [www.lakecountyoohio.gov/commissioners-office/](http://www.lakecountyoohio.gov/commissioners-office/), click on **Legal Notices to Bidders** on the left side of this page to link to the Legal Notice site and on the Ohio Newspaper Association public notices website, [www.publicnoticesohio.com](http://www.publicnoticesohio.com).

**Site Visit**

An **optional** site visit is scheduled for **January 9, 2024 at 10AM** at the Richard L. Martin Center for Learning and Business (formerly ULAB) 1981 Blase Nemeth Road, Painesville, OH 44077. Please confirm request for site visit with Engineer.

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS in and for Lake County, Ohio.

John R. Hamercheck, President  
John Plecnik, Commissioner  
Richard Regovich, Commissioner  
Jennifer Bell, Clerk

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION REAPPOINTING COLLEEN CONNORS TO THE GREAT LAKES OHIO REGIONAL PREVENTION COUNCIL AS A COUNTY PREVENTION SPECIALIST FOR A TWO-YEAR TERM EXPIRING DECEMBER 31, 2026**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, the Lake County Family and Children First Council has been responsible for administering the Ohio Children's Trust Fund prevention activities since its inception in 1984. Beginning in State Fiscal Year (SFY) 2016, local trust fund prevention efforts will be led by Regional Prevention Councils rather than local Family and Children First Councils; and

WHEREAS, Lake County has been assigned to the Great Lakes Ohio Regional Prevention Council along with Ashtabula, Cuyahoga and Geauga Counties; and

WHEREAS, the Board of Lake County Commissioners wishes to reappoint Colleen Connors, Lake County Family and Children First Council, 177 Main Street, Painesville, Ohio 44077, to the Great Lakes Ohio Regional Prevention Council as a County Prevention Specialist for a two (2) year term beginning January 1, 2024, and expiring December 31, 2026; and

WHEREAS, this appointment is made in accordance with Section 3109.172 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby reappoints Colleen Connors to the Great Lakes Ohio Regional Prevention Council as a County Prevention Specialist for a two-year term expiring December 31, 2026.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Commissioners' Office; Suzanne Casar, Ohio Children's Trust Fund; and to Colleen Connors, Lake County Family and Children First Council, 177 Main Street, Painesville, Ohio 44077.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION REAPPOINTING LIZ MILLER TO THE GREAT LAKES OHIO REGIONAL PREVENTION COUNCIL AS A COUNTY PREVENTION SPECIALIST FOR TWO-YEAR TERM EXPIRING DECEMBER 31, 2026**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, the Lake County Family and Children First Council has been responsible for administering the Ohio Children's Trust Fund prevention activities since its inception in 1984. Beginning in State Fiscal Year (SFY) 2016, local trust fund prevention efforts will be led by Regional Prevention Councils rather than local Family and Children First Councils; and

WHEREAS, Lake County has been assigned to the Great Lakes Ohio Regional Prevention Council along with Ashtabula, Cuyahoga and Geauga Counties; and

WHEREAS, the Board of Lake County Commissioners wishes to reappoint Liz Miller, LCBDD/Deepwood/Broadmoor School, 8090 Broadmoor Road, Mentor, Ohio 44060, to the Great Lakes Ohio Regional Prevention Council as a County Prevention Specialist for a two (2) year term, beginning January 1, 2024, and expiring December 31, 2026; and

WHEREAS, this appointment is made in accordance with Section 3109.172 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby reappoints Liz Miller to the Great Lakes Ohio Regional Prevention Council as a County Prevention Specialist for a two-year term expiring December 31, 2026.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Commissioners' Office; Suzanne Casar, Ohio Children's Trust Fund; and to Liz Miller, LCBDD/Deepwood/Broadmoor School, 8090 Broadmoor Road, Mentor, Ohio 44060.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

\_\_\_\_\_  
Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

Commissioners' Office, Lake County  
Painesville, OH, December 14, 2023

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT DECEMBER 22, 2023, IN THE AMOUNT OF \$586,946.54**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, bills against Lake County have been presented to this Board for payment and this Board has examined said bills and approved them for payment, totaling **\$586,946.54**.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby approves the bills against Lake County, they are allowed and ordered paid, and the County Auditor is hereby authorized and instructed to issue his warrants in the various amounts as follows:

|                             |                   |
|-----------------------------|-------------------|
| DATE OF WARRANT:            | December 22, 2023 |
| PUBLIC ASSISTANCE TOTAL:    | \$ 132,882.36     |
| CHILD SUPPORT ENFORCEMENT:  | 277.95            |
| WORKFORCE INVESTMENT TOTAL: | 61,165.40         |
| CHILD WELFARE TOTAL:        | <u>392,620.83</u> |
| GRAND TOTAL:                | \$ 586,946.54     |

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Budget Director; Lake County Treasurer; Suzanne Casar, Anne Rasic, Job and Family Services.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

**CLERK'S CERTIFICATION**

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio



The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENTS BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND VARIOUS ENTITIES AND ORGANIZATIONS FOR THE FY-2023 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, Various entities and organizations have applied for FY-2023 Community Development Block Grant funds from the Board of Lake County Commissioners; and

WHEREAS, the scope of the aforementioned services meets national objectives and complies with the governing regulations of the United States Department of Housing and Urban Development (HUD) for the use of Community Development Block Grant funds, and are as follows:

| <u>AGENCY</u>                               | <u>AMOUNT</u> |
|---|---------------|
| Madison Township, Stanton Park Improvements | \$70,000.00   |
| Painesville City, Reed Avenue Improvements  | \$100,000.00  |

WHEREAS, said agreements are funded from the \$1,404,708.00 approved HUD Funding for the FY-2023 CDBG Program as stated in the Funding/Approval Agreement, and \$390,000.00 of prior year CDBG funds. Agreements are on file in the Lake County Planning & Community Development Office.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby authorizes execution of Agreements between Lake County, Ohio, and various entities and organizations for FY-2023 Community Development Block Grant Funds in various amounts, as described above.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Jason W. Boyd, County Administrator; Rhea Benton, LC Planning and Community Development; and Agencies Listed Above.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION AUTHORIZING MODIFICATION NO. 4 TO AN AGREEMENT BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND LIFELINE, INC. AND FAIR HOUSING RESOURCE CENTER, INC. FOR THE IMPLEMENTATION OF EMERGENCY RENTAL ASSISTANCE PROGRAM- 2 (ERAP-2) FUNDS**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, under Section 3201(a) the American Rescue Plan Act of 2021 established the Emergency Rental Assistance Program-2 (ERAP-2) under the direction of the United States Department of Treasury allowing Lake County, Ohio to participate directly; and

WHEREAS, the Board of Lake County Commissioners accepted the allocation of Emergency Rental Assistance Program – 2 funds to develop and implement the program to fund financial assistance and related support to allow eligible households to maintain housing stability through the payment of rent and utilities consistent with guidance from United States Department of Treasury; and

WHEREAS, to build upon the established staff capacity and fraud prevention measures in place with partner agencies of Lifeline, Inc. and Fair Housing Resource Center, Inc. as the contracted agencies implementing ERAP-2; and

WHEREAS, partner agencies of Lifeline, Inc. and Fair Housing Resource Center, Inc. recorded an ability and intent to provide services, issue funds to eligible entities, and to provide prescribed accomplishment data to Lake County in compliance with Treasury guidance for ERAP-2; and

WHEREAS, said Modification No. 4 to the agreement is for \$298,822.87, in Financial Assistance, Administration and Housing Stability costs. Modification No. 4 is funded from the third tranche of the allocation funding provided by the American Rescue Plan Act of 2021. The original agreement Resolution #20220210\C01, was adopted February 10, 2022. Agreement is on file at the Office of the Lake County Board of Commissioners and Lake County Planning & Community Development Office.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby authorizes execution of Modification No. 4 to the agreement between the Board of Lake County Commissioners, Lifeline, Inc. and Fair Housing Resource Center, Inc. in the amount of \$298,822.87.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Jason W. Boyd, County Administrator; Budget Director, Lake County Planning and Community Development, Lifeline, Inc. and Fair Housing Resource Center, Inc.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

**CLERK'S CERTIFICATION**

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

\_\_\_\_\_  
Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION ADOPTING THE REVISED LAKE COUNTY EROSION AND SEDIMENT CONTROL RULES, EFFECTIVE JANUARY 14, 2024**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, the Lake County Board of Commissioners adopted Rules and Regulations to abate soil erosion and to control sediment run-off on December 21, 1999; and

WHEREAS, the Director of the Soil and Water Conservation District recommends that the Board of Lake County Commissioners adopts the Revised Erosion and Sediment and Control rules; and

WHEREAS, two (2) public hearings were held pursuant to law to hear comments regarding the proposed adoption of the revised Rule; and

WHEREAS, the Board of Lake County Commissioners desires to adopt revised Lake County Erosion and Sediment Control Rules pursuant to Ohio Revised Code, Section 307.79, which shall take effect on the thirty-first day following the date of their adoption. Said Rules included herein by reference and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby adopts the revised Lake County Erosion and Sediment Control Rules, effective January 14, 2024.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Dan Donaldson, Soil and Water District; J. Gills, Engineer; T. Miller, Stormwater; D. Radachy, Planning Commission; Health Department; and to D. Strichko, Building Department.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

**CLERK'S CERTIFICATION**

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

#### **RESOLUTION ESTABLISHING A FUND BALANCE RESERVE POLICY FOR THE GENERAL FUND**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, the Board of Lake County Commissioners has strived to achieve a goal of an unreserved fund balance of 30% (thirty percent) reserve balance to current year expenditure ratio of the General Fund as an undedicated General Fund, fund balance reserve; and

WHEREAS, the purpose of the Lake County General Fund Reserve Policy is to ensure the financial stability and security of the General Fund of Lake County and to guard against cyclical changes in revenue and expenditures by taking a proactive approach to the financial management of the County; and

WHEREAS, a formal reserve policy is recommended by various finance and accounting professional organizations and independent bond rating agencies; and

WHEREAS, it is recognized by the Government Accounting Standards Board and the Government Finance Officers Association that it is prudent for local government entities to establish a formal reserve policy for General Operating Funds; and

WHEREAS, it is necessary that this resolution becomes immediately effective in order that critical services provided by Lake County can continue and to continue the usual and daily operation of Lake County.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners in and for Lake County, Ohio, hereby establishes thirty percent (30%) of the current fiscal year's General Fund ongoing budgeted operating expenditures as a fund balance reserve for the General Fund.

**SECTION 1.** The reserve may only be used to stabilize revenues, mitigate a projected deficit in the current operating period, retire outstanding bonds or notes of the County, fund one-time or unanticipated expenditures, and pay judgments or otherwise settle legal disputes and claims.

#### **SECTION 2.**

- A. Any legislative action that results in reducing General Fund reserves below the thirty percent (30%) threshold shall contain a provision authorizing the use of reserves.
- B. The County Administrator shall inform the Board of Lake County Commissioners, with at least one hundred twenty (120) days' notice whenever possible, whenever the County has obligations that would reasonably be expected to result in the General Fund reserve declining below thirty percent (30%) threshold.
- C. At any other time that the Board of Lake County Commissioners determines that the use of General Fund reserves within the thirty percent (30%) threshold is needed for one or more of the reasons provided for in Section 1, the Board shall by resolution, authorize the use of such reserves.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Budget Director; Lake County Treasurer; and to the Lake County Administrator.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board December 14, 2023, and recorded in Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$2,186,897.04**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, bills against Lake County have been presented to this Board for payment and this Board has examined said bills and approves them for payment. Said bills incorporated herein by reference and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, in and for Lake County, Ohio, that the bills against Lake County are hereby approved, allowed and ordered paid; said bills incorporated herein by reference and made a part of this resolution. The County Auditor is hereby authorized and instructed to issue his warrants in varying amounts totaling \$2,186,897.04.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Budget Director; and to the Lake County Treasurer.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

**CLERK'S CERTIFICATION**

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$588,571.52**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, purchase orders against Lake County have been presented to this Board for approval and this Board has examined said purchase orders and approves them.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, in and for Lake County, Ohio, that the purchase orders against Lake County are hereby approved and the County Auditor is hereby authorized and instructed to certify and encumber these purchase orders in varying amounts totaling \$588,571.52.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Budget Director; and to the Lake County Treasurer.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

\_\_\_\_\_  
Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS NON-GENERAL FUND ACCOUNTS**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, it is agreed by the Lake County Auditor, Budget Director and the Board of County Commissioners that this increase in appropriations is necessary for the following accounts:

APPROPRIATION INCREASES

|                         |             |
|-------------------------|-------------|
| 23003761-755 ALGTR - OE | \$30,000.00 |
| 60400611-616 CP - VR    | \$160.00    |
| 70700511-512 HE - SE    | \$10,000.00 |
| 70700511-554 HE - ME    | \$500.00    |

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby authorizes the Lake County Auditor to increase appropriations for the above listed accounts, based on the recommendation of the Lake County Auditor, Budget Director and the Board of Lake County Commissioners.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Budget Director; Engineering and Purchasing.

\*\*seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio



The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, it is agreed by the Lake County Auditor, Budget Director and the Board of County Commissioners that this transfer of cash and appropriations is necessary for the following accounts:

CASH TRANSFERS

FROM:

|                       |                |
|-----------------------|----------------|
| 20800911-911 DDS - TO | \$200,000.00   |
| 21500911-911 BDD - TO | \$1,800,000.00 |

TO:

|                          |                |
|--------------------------|----------------|
| 21500045-451 BDDOFS - TI | \$200,000.00   |
| 40800045-451 DDC - TI    | \$1,800,000.00 |

APPROPRIATION TRANSFERS

FROM:

|                       |             |
|-----------------------|-------------|
| 11902711-698 ND - IOC | \$69,000.00 |
| 11919761-780 ND - C   | \$3,000.00  |
| 12400511-557 P - HI   | \$6,000.00  |
| 12400511-563 P - PI   | \$2,000.00  |
| 12501661-635 S - CS   | \$5,000.00  |
| 12600711-719 C - ET   | \$1,500.00  |
| 24401711-690 SC - TE  | \$800.00    |
| 26001611-619 DK - ME  | \$2,000.00  |
| 29800511-562 JR - DI  | \$450.00    |

TO:

|                       |             |
|-----------------------|-------------|
| 11000711-691 C - MR   | \$1,000.00  |
| 12001661-635 AG - CS  | \$41,000.00 |
| 12400711-703 P - UT   | \$2,000.00  |
| 12400711-730 P - EP   | \$6,000.00  |
| 12501711-713 S - PTE  | \$5,000.00  |
| 12600661-633 C - PSM  | \$1,500.00  |
| 13100711-672 CP4 - JF | \$3,000.00  |
| 14401511-557 PC - HI  | \$17,000.00 |
| 14403711-671 WC - AC  | \$10,000.00 |
| 24401761-755 SC - OE  | \$800.00    |
| 26001711-703 DK - UT  | \$2,000.00  |
| 29800511-512 JR - SE  | \$450.00    |

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby authorizes the Lake County Auditor to transfer cash and appropriations for the above listed accounts, based on the recommendation of the Lake County Auditor, Budget Director and the Board of Lake County Commissioners.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Budget Director; Adult Probation, Coroner, CP4, DD Board, Dog Shelter, Painesville Muni Court, Prosecutor, Sheriff and Willoughby Muni Court.

\*(com) seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on December 14, 2023, and recorded in the Commissioners' and Water and Sewer Journal, Volume 2023.

WITNESS my hand this fourteenth day of December, 2023, in Painesville, Ohio.

\_\_\_\_\_  
Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio