

**Custodial Foreman  
(Night Shift 4 PM to 12 AM)**

The Lake County Commissioners are seeking a full-time Custodial Foreman for the Buildings and Grounds Department. Under direction, performs a wide variety of tasks for the Buildings and Grounds Superintendent and other staff. Responsibilities include: scheduling and supervising of custodial tasks within the department, review of custodial time sheets and payroll, directing work orders for various staff, maintaining various policies and files in accordance with County directives, and other duties as assigned. Computer skills including experience with Word and Excel a must. The successful candidate must exhibit strong communication skills. Strong interpersonal skills and professionalism are needed. Candidates may send resumes to Joel DiMare Jr., Director of Administrative Services, by email to [joel.dimare@lakecountyohio.gov](mailto:joel.dimare@lakecountyohio.gov) by February 10, 2023.

Starting pay based on qualifications and experience.

**EQUAL OPPORTUNITY EMPLOYER  
M.F.V.H.**