

LAKE COUNTY COMMISSIONERS' MEETING MINUTES

DANIEL P. TROY, PRESIDENT
 KEVIN D. MALECEK, COMMISSIONER
 JUDY MORAN, COMMISSIONER
 JENNIFER BELL, CLERK

JASON W. BOYD, ADMINISTRATOR
 LEGAL COUNSEL
 MIKE MATAS, BUDGET DIRECTOR
 NEWS MEDIA

 (Tape 2015-1126)

CALL TO ORDER: Commissioner Troy called the meeting to order at 10:05 a.m., December 17, 2015.

ROLL CALL: Upon the roll being called, all were present.

OPEN TO THE PUBLIC: Commissioner Troy asked if anyone in the audience wished to address the Board. Commissioner Troy stated that several employees of the Utilities Department have dedicated 25 years of service to the County. The Commissioners presented the employees with service awards and commemorative watches. Those employees were: Robert Blakesmith, John Diemert, Linda Millberg, Dean Moore, Teresa Schnell and Marie Vanjo.

Commissioner Troy introduced Jan Clair, Director of the Board of Elections. Ms. Clair introduced Deputy Director Ross McDonald and asked if the Board had any questions or concerns. She thanked the Commissioners for their consideration of her budget. Commissioner Moran asked Ms. Clair about several minor issues that had arisen during this past election regarding the functionality of voting machines as well as some confusion by voters on how to change a vote once they had made a choice. Ms. Clair explained that she had an opportunity to speak with the person with the concern about changing a vote once it has been chosen and they are addressing other issues that have been brought to their attention. She stated this election cycle was closed at 10:00 pm as it has been in the past with the exception of one machine requiring its chip to be removed for retrieval of its data. Commissioner Troy asked if there were an abundance of complaints with the reduction in polling locations and the addition of alphabetized check in. Ms. Clair stated they are assessing the new concept and will make minor changes. They had an opportunity to test pollbooks but they will wait to implement them after the 2016 Presidential election. Commissioner Troy asked if they were going to be put into use for the 2017 election. Ms. Clair stated they fully intend to, and that it is important to consider the needs of the voters. It would be best to wait as there are some technological issues to work through as well as the need for younger pollworkers. It is their intention to reach out to Lakeland Community College and local high schools throughout the County. A pollworker must be over the age of 17 and a senior in high school. Ms. Clair assured the Commissioners that the current voting machines are in great working order due to the care and maintenance that Robin Taglimonte oversees at the storage warehouse. Commissioner Troy discussed the statutory requirements as to the number of pollworkers per voting location. Mr. McDonald commended the staff of the Board of Elections for their hardwork, pointing out there are only 6 full time employees in the department for the entire County. He is very excited to recruit younger people as pollworkers. County Administrator Jason Boyd suggested reaching out to Mr. Brian Bontempo, Superintendent of Lake County Educational Service Center. Mr. McDonald thanked Mr. Boyd for the suggestion and added that substitute teachers are a very good resource for pollworkers as well.

RESOLUTIONS:

1. **RESOLUTION APPROVING FINAL ESTIMATE NO.4 IN THE AMOUNT OF \$14,934.40 WITH D.B. BENTLEY, INC. AND ACCEPTING A THREE YEAR MAINTENANCE BOND IN THE AMOUNT OF \$32,264.60 FOR EAGLEWOOD DRIVE WATERLINE REPLACEMENT PROJECT NO 361-W(20151217\U01)(UT-4)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran "NAYS": None

2. **RESOLUTION APPROVING PLANS, SPECIFICATIONS AND ESTIMATES OF COST IN THE AMOUNT OF \$22,462.00 FOR JACKSON STREET SANITARY SEWER EXTENSION, JOB NO. 15-34 IN THE CITY OF MENTOR(20151217\U02)(UT-9)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran "NAYS": None

3. **RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH FROM LCDU SEWER DISTRICT TRANSFERS -OUT TO OWDA BOND RETIREMENT TRANSFERS-IN AND TRANSFERRING APPROPRIATIONS(20151217\U03)(UT-2)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran "NAYS": None

4. **RESOLUTION INCREASING APPROPRIATIONS, TRANSFERRING APPROPRIATIONS AND TRANSFERRING CASH FROM HEATHERSTONE SANITARY SEWER SYSTEM STUDY 327-S TO LCDU SEWER DISTRICT(20151217\U04)(UT-2)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran "NAYS": None

5. **RESOLUTION INCREASING APPROPRIATIONS FOR LAKESHORE BOULEVARD WATERLINE REPLACEMENT 332W AND TRANSFERRING CASH(20151217\U05)(UT-2)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran "NAYS": None

6. **RESOLUTION APPOINTING SUZANNE CASAR AND MARY WYNNE-PEASAPANEN TO THE GREAT LAKES OHIO REGIONAL PREVENTION COUNCIL AS COUNTY PREVENTION SPECIALISTS FOR TWO YEAR TERMS EXPIRING DECEMBER 31, 2017(20151217\JFS01)(B-193)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek.

Commissioner Troy explained these appointments are a requirement for the Lake County Family and Children First Council and asked Mr. Battiato to further explain. Mr. Battiato stated that the Children's Trust Fund allocates

money for child abuse prevention and is administered through Lake County Family and Children First Council; of which he is a mandatory member. The Council is moving toward regionalization which would include: Lake, Ashtabula, Geauga and Cuyahoga counties. Each County is permitted two appointees to the Board. Ms. Susan Casar is currently the Lake County Family and Children First Council coordinator and is present today and Ms. Wynn-Peaspanen has been involved with them for some time.

The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

7. **RESOLUTION AUTHORIZING EXECUTION OF A GRANT AGREEMENT WITH FIRSTENERGY NUCLEAR OPERATING COMPANY (FENOC) FOR IMPLEMENTATION OF THE LAKE COUNTY RADIOLOGICAL EMERGENCY RESPONSE PLAN (RERP) FOR THE PERRY NUCLEAR POWER PLANT AND OTHER GENERAL EMERGENCY PREPAREDNESS ACTIVITIES CONDUCTED AT THE EMERGENCY OPERATIONS CENTER ON BEHALF OF THE LAKE COUNTY EMERGENCY MANAGEMENT AGENCY, EFFECTIVE JANUARY 1, 2016 THROUGH DECEMBER 31, 2017(20151217\C01)(504)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek.

Emergency Management Agency Director Larry Greene was present and explained the grant agreement has been enforced since 1991 and supports training, administrative maintenance and preparedness. Commissioner Troy stated this agreement has been in place since the Perry Nuclear Power Plant became operational. Commissioner Troy asked if there were a set annual amount. Mr. Greene responded that it is \$56,000 annually.

The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

8. **RESOLUTION AUTHORIZING EXECUTION OF A SUB-GRANT AWARD AGREEMENT IN THE AMOUNT OF \$10,000.00 WITH THE OHIO DEPARTMENT OF YOUTH SERVICES UNDER THE JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT PROGRAM, EFFECTIVE JANUARY 1, 2016 THROUGH DECEMBER 31, 2016(20151217\C02)(CT-3c)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek.

Commissioner Troy explained this grant will be utilized by the Juvenile Court and requires a 10% match.

The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

9. **RESOLUTION AUTHORIZING EXECUTION OF AGREEMENTS BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND VARIOUS ENTITIES AND ORGANIZATIONS FOR THE FY-2015 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS(20151217\C03)(C-46)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek.

Ms. Rhea Benton, Director of the Federal Grants Office, was present and explained these are the programs and projects that were awarded grants in July and are ready to enter into an agreement. Commissioner Troy stated these entities are aware of the distribution.

The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

10. **RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISING FOR BIDS FOR THE MEADOW WOOD DRIVE PHASE 2 STORM SEWER IMPROVEMENT PROJECT IN MADISON TOWNSHIP, OHIO (BID OPENING: January 20, 2016)(20151217\C04)(UT-46)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek,.

Commissioner Troy explained this resolution is to advertise for bids and asked Stormwater Director Mr. Timothy Miller for explanation. Mr. Miller explained this is a portion of Meadowood Drive that has very old broken clay tiles, is severely undersized, not functioning as it should and is in need of removal and replacement.

The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

11. **RESOLUTION AUTHORIZING THE LAKE COUNTY BOARD OF COMMISSIONERS TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH GEauga COUNTY ON BEHALF OF THE LAKE COUNTY SHERIFF REGARDING THE HOUSING AND USE OF A SWAT VEHICLE(20151217\C05)(504)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek.

Commissioner Troy asked Major Caldwell of the Lake County Sheriff's Department to explain the agreement. Major Caldwell stated Lake County has the oldest standing SWAT Team in Ohio and has been in existence since 1974. Various cities have joined forces over the years and in 2009 the decision was made to go regional; this decision has allowed for much more grant funding. This agreement will allow the purchase of another SWAT vehicle that will be housed in Geauga County, thus allowing improved coverage to that area. Lake County will still maintain ownership, and Geauga County will be responsible for the maintenance of the vehicle. Geauga County will receive training for several deputies regarding the vehicle and its operation.

The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

12. **RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$1,783,923.48(20151217\BC01)(C-4)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

13. **RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$639,058.66(20151217\BC02)(C-17)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

14. **RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS NON-GENERAL FUND ACCOUNTS(20151217\BC03)(C-111)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

15. **RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS(20151217\BC04)(C-111)**

On a motion of Commissioner Moran, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Malecek and Moran
"NAYS": None

DEPARTMENTAL REPORTS:

UTILITIES - Mr. Gary Fedak gave a brief summary of the projects the Utilities Department advertised for construction in 2015 stating that these projects are all part of the Capital Improvement Plan. The Utilities Department publically advertised 16 projects for both sewer and water, adding there were 10 projects advertised in 2014. This years water projects included waterline replacements, water tank improvements, treatment plant roofing and booster station upgrades. Sewer projects included pump station improvements, lining of sanitary sewers, sewer replacements and electrical upgrades at the treatment plant. Total investment in these projects was approximately \$14 million dollars.

Commissioner Troy stated there are many miles of water and sewer lines, and the department has a target number each year. They are keeping up well with the plan and getting projects completed. This improves the reliability of wastewater treatment and water delivery systems. Commissioner Troy also added, as required by Federal Law, a resolution was approved at the last NOACA meeting approving a new facility planning map for wastewater treatment Lake County.

JOB AND FAMILY SERVICES - Mr. Matt Battiato, Job & Family Services Director, explained the child support enforcement division is permitted by law to garnish tax returns and casino winnings, suspend Driver's licenses and passports, and garnish insurance claim awards. Through the diligent work of one of the departments case managers, they were able to intercept an insurance claim in the amount of \$83,000; the total arrearages owed by this individual was \$83,300. This money was the balance of the insurance claim after the medical and attorney bills were paid.

COUNTY ADMINISTRATOR - Mr. Jason Boyd, County Administrator, on behalf of Finance Director Matas reported the general and outside fund temporary budget will be on the agenda for the meeting of December 22nd. Commissioner Troy stated that the next regular Commissioners Meeting will be held on Tuesday, December 22, 2015 at 2:00 p.m. and Tuesday, December 29th at 2:00 p.m. The temporary budget must be passed at one of the remaining meetings.

FINANCE - none

CLERK - none

LEGAL - none

OLD BUSINESS: - none

NEW BUSINESS: - none.

PUBLIC COMMENT: Commissioner Troy asked if anyone in the audience wished to address the Board. No one wished to address the board at this time.

Commissioner Troy stated that the next regular Commissioners Meeting will be held on Tuesday, December 22, 2015 at 2:00 p.m. and Tuesday, December 29th at 2:00 p.m.

EXECUTIVE SESSION:

- Personnel - employment

EXECUTIVE SESSION: On a motion of Commissioner Moran seconded by Commissioner Malecek, the Board convened an Executive Session at 10:54 a.m. to discuss personnel matters related to employment with the vote as follows:

"AYES": Commissioners: Troy, Malecek and Moran "NAYS": None

The Lake County Board of Commissioners recessed Executive Session at 11:05 a.m..

The Lake County Board of Commissioners reconvened Executive Session at 11:45.m.

On a motion of Commissioner Malecek seconded by Commissioner Moran, the Board returned to open session at 11:48 a.m., with the vote as follows:

"AYES": Commissioners: Troy, Malecek and Moran "NAYS": None

The Lake County Commissioners reconvened Open Session to review the County's facility planning.

ADJOURN:

On a motion of Commissioner Malecek, seconded by Commissioner Moran, the Board adjourned the meeting at 11:48 a.m., with the vote as follows:

"AYES": Commissioners: Troy, Malecek and Moran "NAYS": None

Minutes approved this twenty-second day of December, 2015.

BOARD OF LAKE COUNTY COMMISSIONERS

DANIEL P. TROY, PRESIDENT

KEVIN D. MALECEK

JUDY MORAN, COMMISSIONER

JENNIFER BELL, CLERK