

DECEMBER 3, 2019

**LAKE COUNTY COMMISSIONERS' MEETING MINUTES**

JERRY C. CIRINO, COMMISSIONER	JASON W. BOYD, ADMINISTRATOR
JOHN R HAMERCHECK, COMMISSIONER	LEGAL COUNSEL
RON YOUNG, COMMISSIONER	MIKE MATAS, BUDGET DIRECTOR
JENNIFER BELL, CLERK	NEWS MEDIA

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(Tape 2019-1203)

CALL TO ORDER: Commissioner Cirino called the Meeting to order at 10:00 a.m. Tuesday, December 3, 2019.

ROLL CALL: Upon roll being called, Commissioners Cirino, Hamercheck and Young were present.

APPROVAL OF MINUTES:

Upon a motion by Commissioner Hamercheck, seconded by Commissioner Young, the minutes of the Regular Meeting of October 31, 2019, November 7, 2019 and November 14, 2019, were approved as follows: "AYES": Commissioners: Cirino, Hamercheck and Young "NAYS": None

OPEN TO THE PUBLIC: Commissioner Cirino asked if anyone in the audience wished to address the Board. No one present wished to address the Board at this time.

RESOLUTIONS:

**1. RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 IMPROVEMENT OF VARIOUS ROADS WITH CHIP SEAL WITH SPECIALIZED CONSTRUCTION DECREASING THE AMOUNT BY \$15,360.85, LCE PROJECT NO. 2019-011 (20191203\E01)(E-3)**

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. County Engineer, Mr. James Gills, explained that this is the last of the summer projects program. The project bid was awarded for \$240,000 however the final cost was \$225,000. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**2. RESOLUTION APPROVING FINAL ESTIMATE NO. 13 (RELEASE OF RETAINAGE) IN THE AMOUNT OF \$173,577.04 WITH MARK HAYNES CONSTRUCTION, INC. AND ACCEPTING A THREE YEAR MAINTENANCE BOND IN THE AMOUNT OF \$431,698.34 FOR MENTOR MARSH INTERCEPTOR REPLACEMENT PROJECT 336-S PARTS A & B FOR THE LAKE COUNTY DEPARTMENT OF UTILITIES(20191203\U01)(UT-4)**

On a motion by Commissioner Young, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**3. RESOLUTION TRANSFERRING APPROPRIATIONS AND TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES PROJECT FUND 394-S TO THE SEWER OPERATING FUND. THE CASH IN THE PROJECT FUND IS REDUCED TO ZERO(20191203\U02)(UT-2)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**4. RESOLUTION AWARDING A BID CONTRACT IN THE AMOUNT OF \$1,473,000.00 TO S.E.T. INC. FOR GLK DIGESTER IMPROVEMENTS PROJECT 408-S(20191203\U03)(UT-4)**

On a motion by Commissioner Hamercheck, seconded by Commissioner Young. Sanitary Engineer, Mr. Randy Rothlisberger, stated this is part of their Capital Improvement Plan and that the digesters are a very important part of the water treatment process. The GLK digester is the first of three to be completed. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**5. RESOLUTION TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES WATER OPERATING FUND AND SEWER OPERATING FUND TRANSFERS-OUT TO OWDA BOND RETIREMENT TRANSFERS-IN(20191203\U04)(UT-2)**

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**6. RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN LAKE COUNTY DEPARTMENT OF UTILITIES WATER AND SEWER OPERATING FUNDS FOR ADDITIONAL 2019 EXPENSES(20191203\U05)(UT-2)**

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**7. RESOLUTION APPROVING FINAL CHANGE ORDER NO. 1 WITH NERONE & SONS, INC. FOR GLYCO I PUMP STATION AND PROUTY ROAD PUMP STATION IMPROVEMENTS PROJECT NO 390-S DECREASING THE TOTAL CONTRACT AMOUNT BY \$61,343.24(20191203\U06)(UT-4)**

On a motion by Commissioner Hamercheck, seconded by Commissioner Cirino. Sanitary Engineer, Mr. Randy Rothlisberger, stated that this is also a part of their Capital Improvement Plan and is complete. The project was estimated at \$2.5 million with money set aside for unexpected issues and this resolution is a decrease in the overall costs of the project. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**8. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE OHIO WATER/WASTEWATER AGENCY RESPONSE NETWORK (OHIO WARN) AND THE BOARD OF LAKE COUNTY COMMISSIONERS(20191203\U07)(UT-4)**

On a motion by Commissioner Young, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**9. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT DECEMBER 6, 2019, IN THE AMOUNT OF \$188,351.88(20191203\JFS-01)(JFS-14)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**10. RESOLUTION CERTIFYING TO THE LAKE COUNTY AUDITOR THE 2020 DRAINAGE CHARGES FOR THE LAKE COUNTY REGIONAL SEWER, WATER, AND DRAINAGE DISTRICT (20191203\C01)(UT-46)**

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Director of Stormwater Management, Mr. Tim Miller, explained that this resolution finalizes the certified user fee drainage charges that will be submitted to the Auditor for inclusion on the upcoming property taxes. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**11. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$268,828.30(20191203\BC01)(C-17)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**12. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS(20191203\BC02)(C-111)**

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

**13. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20191203\BC03)(C-111)**

On a motion by Commissioner Young, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

DEPARTMENTAL REPORTS:

UTILITIES – none.

JOB AND FAMILY SERVICES – none.

COUNTY ADMINISTRATOR – Mr. Boyd stated he will be attending the CCAO Conference in Columbus and that he looks forward to networking and learning more about best trend practices being utilized by other counties throughout the state.

FINANCE – none.

CLERK –Commissioners Clerk, Ms. Jennifer Bell, stated that the next Commissioners Meeting will be held on Thursday, December 12, 2019 at 10:00 a.m.. She also gave an update on the Boards and Commissions terms that will be expiring at the end of the year.

LEGAL – none.

OLD BUSINESS: - none.

NEW BUSINESS: - none.

OPEN TO THE PUBLIC: Commissioner Cirino asked if anyone in the audience wished to address the Board.

Ms. Ellen Chamberlin of Willoughby, stated that at the last Commissioners Meeting, Clerk of Courts, Ms. Maureen Kelly, reviewed a list of expenditures that would utilize the excess funds from license fees and she asked if the money had been distributed to the departments requesting items. Commissioner Cirino responded that Ms. Kelly must officially declare an excess of funds and there was a departmental "wish-list" of sorts which the Board would review the requests before any distributions would be made.

Ms. Chamberlin also discussed recent media advertising she has seen promoting the use of kitchen disposals rather than placing items in the trash. The article stated that it would be better for the environment and air by not placing more items in the landfill. Sanitary Engineer, Mr. Randy Rothlisberger, stated it is much better to throw items away in the trash. He explained that the landfill is equipped to handle all items and there are 100's of wells at the landfill to turn the methane into useful energy to be sold for electricity and heat distribution. He further explained that the sewer lateral between the home and the main is not designed to handle a lot of garbage, especially grease. He stressed that any grease down the pipes may risk plugging those lines. Ms. Chamberlin suggested public education on this issue and also on proper recycling.

Commissioner Hamercheck stated that methane gas is an integral part of the odor control program. Mr. Rothlisberger responded that the County has an EPA Air Quality permit and they must provide monthly reports, in addition they are subject to unannounced inspections by the EPA.

DECEMBER 3, 2019

Commissioner Cirino stated that the next regular Commissioner's Meeting is scheduled for Thursday, December 12, 2019 at 10:00 a.m.

ADJOURN:

On a motion by Commissioner Hamercheck, seconded by Commissioner Young, the Board adjourned the meeting at 10:20 a.m. with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck and Young. "NAYS": None

Minutes approved this twelfth day of December, 2019.

**BOARD OF LAKE COUNTY COMMISSIONERS**

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JERRY C. CIRINO, PRESIDENT

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RON YOUNG, VICE PRESIDENT

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JOHN R. HAMERCHECK, COMMISSIONER

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JENNIFER BELL, CLERK