

LAKE COUNTY COMMISSIONERS' MEETING MINUTES

JERRY C. CIRINO, COMMISSIONER	JASON W. BOYD, ADMINISTRATOR
JOHN R HAMERCHECK, COMMISSIONER	LEGAL COUNSEL
DANIEL P. TROY, COMMISSIONER	MIKE MATAS, BUDGET DIRECTOR
JENNIFER BELL, CLERK	NEWS MEDIA

(Tape 2017-1026)

CALL TO ORDER: Commissioner Cirino called the Meeting to order at 10:19 a.m. Thursday, October 26, 2017.

ROLL CALL: Upon the roll being called, all were present.

OPEN TO THE PUBLIC: Commissioner Cirino asked if anyone in the audience wished to address the Board.

No one present wished to address the Board at this time

RESOLUTIONS:

1. RESOLUTION AUTHORIZING THE LAKE COUNTY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND TO EXECUTE AN OPWC AGREEMENT FOR DAYTON ROAD RECONSTRUCTION PROJECT, PHASE ONE, IN MADISON TOWNSHIP (20171026\E01)(E-3)

On a motion by Commissioner Troy, seconded by Commissioner Hamercheck. Commissioner Troy stated that this and the following resolution are two projects that have been approved by the Executive Committee of the OPWC District 7 and the resolutions will authorize the completion of the paperwork for these projects. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

2. RESOLUTION AUTHORIZING THE LAKE COUNTY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S), AND TO EXECUTE AN OPWC AGREEMENT FOR BUTTON ROAD/HOOSE ROAD RESURFACING AND SAFETY UPGRADE PROJECT IN CONCORD TOWNSHIP (20171026\E02)(E-3)

On a motion by Commissioner Troy, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

3. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES SEWER OPERATING FUND TO SEWER PROJECT FUND 336-S MENTOR MARSH SANITARY SEWER INTERCEPTOR(20171026\U01)(UT-2)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

4. RESOLUTION ACCEPTING SUMS FROM A PROPERTY OWNER IN THE LAKE COUNTY WATER DISTRICT (20171026\U02)(UT-14)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

5. RESOLUTION PROCLAIMING NOVEMBER 2017 AS NATIONAL ADOPTION AWARENESS MONTH IN LAKE COUNTY, OHIO (20171026\JF01)(JFS-11)

On a motion by Commissioner Troy, seconded by Commissioner Hamercheck. Job and Family Services Director, Mr. Matthew Battiato, stated that this resolution is to recognize and appreciate those families and individuals that make a commitment to adopt children that would otherwise remain the custody of Jobs and Family Services. He reported that since 2012, fifty-three children have been adopted. Commissioner Cirino asked if foster parents adopt the children they have been caring for. Mr. Battiato replied that this happens very often. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

6. RESOLUTION ESTABLISHING THE MONTHLY PREMIUMS FOR MEDICAL AND DENTAL INSURANCE COVERAGE FOR SUB-GOVERNMENT ENTITIES PARTICIPATING IN THE COUNTY EMPLOYEE HEALTH PLANS, EFFECTIVE JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 (20171026\C01)(INS)

On a motion by Commissioner Hamercheck, seconded by Commissioner Troy. Director of Administrative Services, Mr. Joel DiMare, explained that this and the following resolution are establishing medical and dental rates for regional agencies and County employees which includes a slight increase. Commissioner Troy asked if the sub-governmental agencies are subject to the same rules as the County (i.e. spousal waivers). Mr. DiMare responded that they are. Commissioner Hamercheck and Mr. DiMare discussed the smoking cessation details for 2018/2019. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

7. RESOLUTION ESTABLISHING THE LAKE COUNTY EMPLOYEES' SHARE OF THE MONTHLY PREMIUM FOR MEDICAL AND DENTAL INSURANCE COVERAGE, EFFECTIVE JANUARY 1, 2018 THROUGH DECEMBER 31, 2018 (20171026\C02)(INS)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Mr. DiMare explained the details and the slight increase and incentives. Commissioner Troy explained that the County continues to provide very good coverage with minimal employee contribution increases. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

October 26, 2017

8. RESOLUTION ACCEPTING AN EMERGENCY MANAGEMENT PERFORMANCE GRANT IN THE AMOUNT OF \$138,777.75, EFFECTIVE THROUGH JUNE 30, 2018(20171026\C03)(504)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. County Administrator, Mr. Jason Boyd, explained that this is an annual grant offered via the U.S. Department of Homeland Security and administered by the Ohio EMA and is a 50/50 cost share grant. This grant will help offset costs of operating the EMA. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

9. RESOLUTION TO ACCEPT THE PROPOSAL FROM POINT & PAY TO PROVIDE FINANCIAL TRANSACTION DEVICES SERVICES TO ACCEPT PAYMENTS FOR CERTAIN COUNTY EXPENSES(20171026\C04)(C-40c)

On a motion by Commissioner Cirino, seconded by Commissioner Troy. Mr. Boyd explained that the point and pay credit card program was instituted a few years ago. There are several County departments now interested in joining the point and pay. The Treasurer has approved the department and this resolution will finalize the process. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

10. RESOLUTION DECLARING AN EMERGENCY AND AUTHORIZING EXECUTION OF AN EMERGENCY RESPONSE AGREEMENT BETWEEN V.L. CHAPMAN ELECTRICAL CONTRACTORS AND THE LAKE COUNTY BOARD OF COMMISSIONERS TO PROVIDE ENGINEERING, PARTS, AND INSTALLATION SERVICES OF TRANSFER SWITCHES AND GEARS AT THE LAKE COUNTY EMERGENCY OPERATIONS CENTER (20171026\C05)(504)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Mr. Boyd explained that a few weeks ago the Emergency Operations Center experienced a generator power outage and through various conversations, it is recommended that it is necessary for a full replacement of the 35 to 40 year generator. Resolution #11 addresses the fuel spill at the EOC in 2016 and allows for installation of a retaining wall. Resolution #12 is to replace the jail card system at the Lake County Jail. He explained that per the Telecommunications Director, Mr. Paul Stefanko, the existing jail card system is quite old, beyond manufacturer support, and in need of full replacement. Mr. Boyd added that this system is eligible for the State Cooperative Purchasing program. Commissioner Hamercheck explained the importance of replacement of generators that have reached the end of their useful lives and the EOC generator is critical to countywide safety. Commissioner Troy added that the policy has been for the Building and Grounds Department to notify the department when replacement of equipment may be necessary. Mr. Boyd stated that he and Mr. Matas met with the Building and Grounds staff to discuss the 3 year capital plan and he will have an update in the next few weeks. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

11. RESOLUTION DECLARING AN EMERGENCY AND AUTHORIZING EXECUTION OF AN EMERGENCY RESPONSE AGREEMENT BETWEEN HALLMARK EXCAVATING, INC. AND THE LAKE COUNTY BOARD OF COMMISSIONERS FOR INSTALLATION OF THE NEW FUEL TANK RETAINING WALL AND CONCRETE PAD AT THE LAKE COUNTY EMERGENCY OPERATIONS CENTER(20171026\C06)(504-T)

On a motion by Commissioner Hamercheck, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

12. RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT BETWEEN ANIXTER, INC. AND THE LAKE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE LAKE COUNTY DEPARTMENT OF TELECOMMUNICATIONS FOR A JAIL CARD ACCESS SYSTEM(20171026\C07)(404g-1)

On a motion by Commissioner Hamercheck, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

13. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$1,470,071.44(20171026\BC01)(C-4)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

14. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$662,102.43(20171026\BC02)(C-17)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

15. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS(20171026\BC03)(C-111)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

16. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS(20171026\BC04)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Commissioner Hamercheck asked the Budget Director, Mr. Michael Matas, if the \$30,000 referenced in the resolution referred to the Coroner's Office. Mr. Matas responded that the \$30,000 for the Coroner was increased in resolution #15 and is being increased for medical services. Commissioner Troy explained that the funds were for outstanding vendor payments. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

17. RESOLUTION ESTABLISHING A FUND TO BE KNOWN AS CRILE ROAD IMPROVEMENTS WITH VARIOUS REVENUE AND EXPENDITURE LINES (20171026\BC05)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Mr. Matas explained that the Engineers Office is performing work on Crile Road and that there will be several private vendor payments, making it necessary to create this account in order to make payments. Ms. Traci Salkiewicz of the Lake County Engineer's office, was present and explained that the results of a traffic study have made it necessary to install a turning lane on Crile Road. The developer will finance the installation of the turn lane and handle revenue and expenditures through the Crile Road Improvement Fund account. Commissioner Troy asked who would be responsible for the ongoing maintenance of the new infrastructure. Ms. Salkiewicz stated the County Engineer would be responsible for ongoing maintenance upon completion. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

DEPARTMENTAL REPORTS:

UTILITIES – none.

JOB AND FAMILY SERVICES – none.

COUNTY ADMINISTRATOR – none.

FINANCE – none.

CLERK –none.

LEGAL – none.

OLD BUSINESS: - Commissioner Cirino gave an update on the emergency management drill held at the EOC. He congratulated Mr. Boyd for his role as Public Information Officer (PIO) and the exceptional job he did handling whatever was thrown at him and keeping the exercise moving efficiently. Mr. Boyd stated that Mr. Matthew Armand and the GIS Department were extremely helpful and able to work through technical difficulties in a timely manner. EMA Director, Mr. Larry Greene, relayed to Mr. Boyd that post-event comments from evaluators shared that they were extremely impressed at the ability to produce whatever was necessary on the fly and at their preparedness.

NEW BUSINESS: - none.

PUBLIC COMMENT: Commissioner Cirino asked if anyone in the audience wished to address the Board. Mr. John Muzic of 45 Coventry Drive, Painesville Township, asked for clarification of resolution #6, and if the sub-government entities included any non-governmental offices. Mr. DiMare stated that they are political subdivisions including LakeTran.

Ms. Ellen Chamberlin of Kirtland, asked if the current budget included the expenditures in resolutions #10, 11, 12, and 17.

Budget Director, Mr. Michael Matas, responded that resolutions #10, 11, and 12 were not in the budget but the County appropriates approximately \$500,000 per year for unexpected capital improvements, emergencies, etc. These expenditures will not have a negative impact on the General Fund. Mr. Matas explained that pertaining to resolution #17, the developer will pay into the Crile Road Improvement Fund and that there is no cost to County at this time.

Ms. Chamberlin asked for an update on the Coroners budget. Mr. Matas replied that there is ongoing dialogue with the Coroner's office and their vendors are being paid.

Commissioner Troy explained that the County appropriates funds for unexpected capital improvements and emergencies, but obviously if too many emergencies occur in one budget cycle, the situation can become problematic.

Commissioner Hamercheck stated that there was an appropriations increase of an additional \$30,000 to the Coroner's budget for vendor expenses.

Commissioner Cirino stated the next Regular Commissioners' Meeting is scheduled for Thursday, November 2, 2017 at 10:00 A.M.

EXECUTIVE SESSION:

Pending Litigation-(2)

EXECUTIVE SESSION: On a motion Commissioner Hamercheck, seconded by Commissioner Troy, the Board convened an Executive Session at 10:46 a.m. to discuss Personnel – employment
With the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

The Lake County Board of Commissioners adjourned Executive Session at 10:51 a.m.

On a motion by Commissioner Troy, seconded by Commissioner Hamercheck, the Board returned to open session at 10:59 a.m., with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

October 26, 2017

ADJOURN: On a motion by Commissioner Troy, seconded by Commissioner Hamercheck, the Board adjourned the meeting at 11:00 a.m., with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

Minutes approved this second day of November, 2017.

BOARD OF LAKE COUNTY COMMISSIONERS

JERRY C. CIRINO, PRESIDENT

JOHN R. HAMERCHECK, COMMISSIONER

DANIEL P. TROY, COMMISSIONER

JENNIFER BELL, CLERK