

LAKE COUNTY COMMISSIONERS' MEETING MINUTES

DANIEL P. TROY, PRESIDENT	JASON W. BOYD, ADMINISTRATOR
ROBERT E. AUFULDISH, COMMISSIONER	LEGAL COUNSEL
JUDY MORAN, COMMISSIONER	JOEL DIMARE, BUDGET DIRECTOR
JENNIFER BELL, ASSISTANT CLERK	NEWS MEDIA

(Tape 2014-1009)

CALL TO ORDER: Commissioner Troy called the meeting to order at 10:02 a.m., October 9, 2014.

ROLL CALL: Upon the roll being called all were present.

APPROVAL OF MINUTES: Upon a motion by Commissioner Aufuldish, seconded by Commissioner Moran, the minutes of the regular meeting of October 2, 2014 were approved as follows:
"AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None

OPEN TO THE PUBLIC:
Commissioner Troy asked if anyone in the audience wished to address the Board. Commissioner Troy stated that it is a county tradition when employees have 25 years of service they are recognized with a watch and certificate of appreciation. Ms. Erica Seibert and Ms. Mary Guilford were recognized their 25 years of dedicated service to Lake County.

RESOLUTIONS:

1. **RESOLUTION INCREASING APPROPRIATIONS, TRANSFERRING APPROPRIATIONS AND TRANSFERRING CASH WITHIN VARIOUS LCDU ACCOUNTS (20141009\U01)(UT-2)**
On a motion of Commissioner Moran, seconded by Commissioner Aufuldish, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None
2. **RESOLUTION ACCEPTING A THREE YEAR MAINTENANCE SURETY IN THE AMOUNT OF \$5,500.00 FOR CHAGRIN RIVER WALK OFFSITE WATERLINE EXTENSION IN THE CITY OF WILLOUGHBY (20141009\U02)(UT-4)**
On a motion of Commissioner Moran, seconded by Commissioner Aufuldish, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None
3. **RESOLUTION TO DELETE A SEWER SUM CERTIFIED TO THE LAKE COUNTY AUDITOR (20141009\U03)(UT-7)**
On a motion of Commissioner Moran, seconded by Commissioner Aufuldish, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None
4. **RESOLUTION CERTIFYING UNPAID SEWER AND WATER SUMS TO THE LAKE COUNTY AUDITOR (20141009\U04)(UT-7)**
On a motion of Commissioner Moran, seconded by Commissioner Aufuldish, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None
5. **RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT OCTOBER 14, 2014, IN THE AMOUNT OF \$282,116.21 (20141009\JFS01)(JFS-14)**
On a motion of Commissioner Moran, seconded by Commissioner Aufuldish, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None
6. **RESOLUTION CHANGING THE REGULAR COMMISSIONERS' MEETING SCHEDULED FOR TUESDAY, OCTOBER 14, 2014 TO THURSDAY, OCTOBER 16, 2014 AT 10:00 A.M. (20141009\C01)(C-107)**
On a motion of Commissioner Moran, seconded by Commissioner Aufuldish.
Commissioner Troy explained there is a conflict with next week's meeting date that is scheduled for Tuesday, October 14, 2014.
The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None
7. **RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$1,871,948.98(20141009\BC01)(C-4)**
On a motion of Commissioner Moran, seconded by Commissioner Aufuldish. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None
8. **RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$948,961.16(20141009\BC02)(C-17)**
On a motion of Commissioner Moran, seconded by Commissioner Aufuldish, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None
9. **RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS NON-GENERAL FUND ACCOUNTS(20141009\BC03)(C-111)**
On a motion of Commissioner Moran, seconded by Commissioner Aufuldish, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None

10. **RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS(20141009\BC04)(C-111)**

On a motion of Commissioner Moran, seconded by Commissioner Aufuldish, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None

DEPARTMENTAL REPORTS:

UTILITIES - Mr. Matt Armand, Public Service Coordinator for the Department of Utilities, reported on the Utilities Department customer service initiative. Customer service is an integral part of the Department's mission. Six months ago, they developed a solid approach to track the level of service provided. Whenever the Utilities Department makes contact with a customer, that customer is given a survey. If after 10 business days Utilities does not hear from the customer, representatives from the Utilities Department reach out to solicit feedback. They have received hundreds of surveys back and 85% of the customers said that they received excellent customer service, 14% reported that the Department provided good customer service and 1% indicated that poor customer service was provided. He stated that they welcome the feedback, especially the negative feedback to gauge performance and grow. The Utilities staff strives for greatness in customer service on a daily basis, from IT to the Customer Service Department, Customer Service Committee and everyone from the meter readers to the Executive Director. It is his duty and privilege to report on the progress that has been made. Commissioner Troy reported that Mr. Armand serves as the liaison between the public and the Utilities Department. He has revised the customer service process and is gaining helpful feedback from customers. Mr. Armand thanked the Commissioners for their support and for recognizing the value of customer service. It takes everyone working as a team to be successful. Commissioner Troy explained that many counties do not run their own utilities. Lake County has a multi-faceted utility operation and we are conscientious that these operations are done correctly and that the citizens are satisfied. Mr. Aufuldish thanked Mr. Armand for helping citizens who have contacted the Commissioner asking for help. Mr. Armand reached out to the residents and met with them going out of his way to address their concerns. Commissioner Moran stated that it is clear that Mr. Armand has made it his personal mission to put customer service in the forefront.

Commissioner Troy stated that after reviewing the recent monthly reports from the Utilities Department, he noticed the landfill tonnage for September 2013 took in 17,389 tons and this year 22,350 tons were taken and he asked if there was a reason for this.

Mr. Boyd thought it could be because many houses have been torn down this summer through the Land Bank program.

Commissioner Troy stated that the life expectancy of the landfill is 50-75 more years.

JOB AND FAMILY SERVICES - none

COUNTY ADMINISTRATOR - Mr. Jason Boyd reported that he is hearing that the forecast is strong for retail sales for the upcoming holiday season.

FINANCE - none

CLERK - none

LEGAL - none

OLD BUSINESS: - none

NEW BUSINESS: - Commissioner Troy reported that the Commissioners have been working with the Sheriff's Department on the creation of the Heroin Task Force. The Task Force will receive \$250,000 annually. Since we are in October and the interdiction unit will be up at the end of the month, the amount will be significantly less for this year.

Commissioner Troy reported that, according to the Statehouse Report, the State Adult Protective Services Program recommended \$4.4 million be made available for counties for planning and competitive funds.

Mr. Battiato stated that something like this was done with Child Protective Services funding. They are awaiting directives from the State on how to access and apply for the funds, but they will be prepared. He explained that financial exploitation can happen internally within families and caretakers and that is when an investigation is done in cooperation with law enforcement. This is partly the reason why the budget is reflecting the increase in Adult Protective Services. As the County gets older, this will become more of an issue. Currently the County receives \$5,000 for Adult Protective Services and this is supplemented with Title 20 social service dollars. The Social workers are all trained on both Child and Adult Protective Services.

Commissioner Troy stated if additional resources are needed, there is the Senior Citizens Advisory Panel which looks at all the needs of the seniors in the County and looks at the distribution of the levy funds. Any type of request to the Panel would not be out of order.

Mr. Boyd replied that Panel is taking a hard look at the needs of the senior community outside the traditional scope of funding. An RFP is being created to conduct a study of the seniors needs and gaps in the service models beyond the 12 current recipients of funds. By mid-2015, there will be a third party analysis of the state of the Lake County seniors.

PUBLIC COMMENT: Commissioner Troy asked if anyone in the audience wished to address the Board? No one present wished to address the Board.

Commissioner Troy stated the next regular Commissioners Meeting will be held on Thursday, October 16, 2014 at 10:00 a.m.

EXECUTIVE SESSION:

- Personnel - discipline

EXECUTIVE SESSION: On a motion of Commissioner Moran, seconded by Commissioner Aufuldish, the Board convened an Executive Session at 10:28 a.m. to discuss personnel issues relating to compensation, with the vote as follows:

"AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None

The Lake County Board of Commissioners recessed Executive Session at 10:28 a.m.

The Lake County Board of Commissioners reconvened Executive Session at 10:40 a.m.

On a motion of Commissioner Moran seconded by Commissioner Aufuldish, the Board terminated the Executive Session at 11:05 a.m., with the vote as follows:

"AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None

The Commissioners discussed the potential housing solutions for the Lake County Health District.

ADJOURN: On a motion of Commissioner Aufuldish, seconded by Commissioner Moran, the Board adjourned the meeting at 11:24 a.m., with the vote as follows:

"AYES": Commissioners: Troy, Aufuldish and Moran "NAYS": None

Minutes approved this sixteenth day of October, 2014.

BOARD OF LAKE COUNTY COMMISSIONERS

DANIEL P. TROY, PRESIDENT

JUDY MORAN, COMMISSIONER

ROBERT E. AUFULDISH, COMMISSIONER

JENNIFER BELL, ASSISTANT CLERK