

LAKE COUNTY COMMISSIONERS' MEETING MINUTES

JERRY C. CIRINO, COMMISSIONER	JASON W. BOYD, ADMINISTRATOR
JOHN R HAMERCHECK, COMMISSIONER	LEGAL COUNSEL
DANIEL P. TROY, COMMISSIONER	MIKE MATAS, BUDGET DIRECTOR
JENNIFER BELL, CLERK	NEWS MEDIA

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(Tape 2018-0531)

CALL TO ORDER: Commissioner Hamercheck called the Meeting to order at 10:05 a.m. Thursday, May 31, 2018.

ROLL CALL: Upon the roll being called, all were present.

APPROVAL OF MINUTES: Upon a motion by Commissioner Troy, seconded by Commissioner Cirino, the minutes of the regular meetings of March 22, May 10, and May 17, 2018, were approved as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

OPEN TO THE PUBLIC: Commissioner Hamercheck asked if anyone in the audience wished to address the Board. Mr. Brian Massie, 8196 Rainbow Drive in Concord, asked about the \$1.3 million HUD allocated for community development block grants for Lake County and the applications that were received by April 19, 2018. He asked if the CDBG meeting today would discuss the applications for funding that were received and if it allows for public comment.

Mr. Boyd replied that the meeting is open to the public and that there will be a second public meeting scheduled in July where the public are welcome to respond.

Commissioner Troy stated that funding for the project will not be decided today. Today will be an initial markup of the applications. The Planning and Community Development Office will explain the application requests with the Board of Commissioners and make their recommendations. The Board will make a final decision at a later date. This allows for public comments.

Mr. Boyd explained that the HUD provision is up to 20% can go toward administration for the program. Ms. Benton is the Program Manager. There is some cost sharing. This is a federal guideline and he explained that up to 15% of the \$1.3 million can be allocated toward public services applicants. It is a competitive process. There was discussion regarding the public notice for the meeting.

RESOLUTIONS:

1. RESOLUTION TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES WATER OPERATING FUND TO PROJECT FUNDS 372-W LAKESHORE BOULEVARD WATERLINE REPLACEMENT AND 395-W WOODMERE WATERLINE REPLACEMENT (20180531\U01)(UT-2)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

2. RESOLUTION ACCEPTING A THREE YEAR MAINTENANCE BOND IN THE AMOUNT OF \$17,371.47 FOR SANITARY SEWERS AND WATERLINES FOR KALLAY FARMS SUBDIVISION- PHASE 2 IN PAINESVILLE TOWNSHIP (JOB NO. 17-20) (20180531\U02)(UT-12)

On a motion by Commissioner Cirino, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

3. RESOLUTION ESTABLISHING ACCOUNTS WITHIN LAKE COUNTY DEPARTMENT OF UTILITIES WATER PROJECT FUNDS 595 TO BE KNOWN AS LAKESHORE CROSSOVERS WATERLINE REPLACEMENT PROJECT 411-W (20180531\U03)(UT-2)

On a motion by Commissioner Cirino, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

4. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH IN LAKE COUNTY DEPARTMENT OF UTILITIES WATER OPERATING FUND AND PROJECT FUND 318-W BACON ROAD RAW WATER PUMP STUDY FOR COSTS ASSOCIATED WITH THE PROJECT PARTNERSHIP AGREEMENT WITH THE US ARMY CORPS OF ENGINEERS (20180531\U04)(UT-2)

On a motion by Commissioner Troy, seconded by Commissioner Cirino. Mr. Randy Rothlisberger, Sanitary Engineer, explained that this resolution puts into place our share of the project which is \$1.7 million for the break wall to project the Bacon Road Raw Water Pump Station and it is one-third of the project. Permits are still needed but the project is on track. Monies are appropriated by the Federal Government. This project will be facilitated by the Army Corps of Engineers. Commissioner Troy stated that a resident in the area is concerned about erosion control on his property. Mr. Rothlisberger stated that the project will not go that far west. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

5. RESOLUTION AUTHORIZING ADVERTISING FOR BIDS FOR ORGANIC POLYELECTROLYTES (POLYMER) FOR THE LAKE COUNTY DEPARTMENT OF UTILITIES (Bid Opening: June 20, 2018) (20180531\U05)(UT-8)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

6. RESOLUTION TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES SEWER DISTRICT TRANSFERS-OUT TO OWDA BOND RETIREMENT TRANSFERS-IN (20180531\U06)(UT-2)

MAY 31, 2018

On a motion by Commissioner Cirino, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

7. RESOLUTION PROVIDING FOR \$584,800 NOTE RENEWAL FOR THE LAKE COUNTY DEPARTMENT OF UTILITIES PROJECT 354-W(20180531\U07)(UT-15)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

8. RESOLUTION PROVIDING FOR \$1,107,200 NOTE RENEWAL FOR THE LAKE COUNTY DEPARTMENT OF UTILITIES PROJECT 360-W AND 374-W (20180531\U08)(UT-15)

On a motion by Commissioner Cirino, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

9. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT JUNE 8, 2018, IN THE AMOUNT OF \$159,477.58 (20180531\JFS01)(JFS-14)

On a motion by Commissioner Cirino, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

10. RESOLUTION AUTHORIZING EXECUTION OF A LEASE AGREEMENT BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND THE LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR A THIRTEEN YEAR TERM EFFECTIVE JULY 1, 2018 (20180531\JFS02)(JFS-2)

On a motion by Commissioner Troy, seconded by Commissioner Cirino. Commissioner Hamercheck asked if this fits into the need. Mr. Matas, Budget Director, stated that this resolution takes depreciation of the building into consideration which is why it is an odd number of years. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

11. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE LAKE COUNTY PROSECUTING ATTORNEY'S OFFICE AND THE COMMUNICATIONS WORKERS OF AMERICA-LOCAL 4340, EXPIRING MARCH 31, 2021 (20180531\C02)(301b)

On a motion by Commissioner Cirino, seconded by Commissioner Troy. Mr. Joel DiMare, Administrative Services Director, stated that this is the collective bargaining contract for the Prosecutor's Office clerical staff. They came to an agreement with a like economic package similar to the Commissioner's employees, and it has been ratified on their end and presented to the Commissioners for their consideration. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

12. RESOLUTION DECLARING CERTAIN REAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE AND AUTHORIZING THE TRANSFER OF SAID REAL PROPERTY TO THE HIGHEST BIDDER FOR USE OUTSIDE OF THE ROAD RIGHTS OF WAY PURSUANT TO 307.10 OF THE OHIO REVISED CODE (20180531\C03)(C-37)

On a motion by Commissioner Troy, seconded by Commissioner Cirino. Mr. Boyd explained that this is a parcel of property that the County owns that is less than an acre, and was identified by Laketrans in their disposition of property. The County no longer needs this property and put it into a package to publicly accept bids per the Ohio Revised Code. The County will receive a pro-rated amount when the property sells. Commissioner Troy stated that this was a piece of property that was in litigation years ago between Mentor and Laketrans. After some time, the compelling need to build a Park and Ride lot on the property dissipated. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

13. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$1,758,899.36(20180531\BC01)(C-4)

On a motion by Commissioner Cirino, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

14. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$824,601.62 (20180531\BC02)(C-17)

On a motion by Commissioner Cirino, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

15. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS NON-GENERAL FUND ACCOUNTS (20180531\BC03)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

16. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20180531\BC04)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

DEPARTMENTAL REPORTS:

UTILITIES – Mr. David Schick, Public Service Coordinator, reported that the Household Hazardous Waste special collection will be held on Saturday, June 9, 2018 from 9 am – 3 pm. The Commissioners were thanked for supporting the special collections events and assuring residents dispose of items properly so they do not end up in the landfill. The response increases every year. Another electronics special collection will be held August 18, 2018. At the first electronics collections, each vehicle had about 500 pounds of TV that they were dropping off so it slowed the line down a little bit.

Commissioner Cirino stated there is a list online of what will and will not be accepted for this collection. Commissioner Troy stated that propane tanks will be accepted whether they are full or not.

JOB AND FAMILY SERVICES – none.

COUNTY ADMINISTRATOR – Mr. Jason Boyd stated that the public notice could not be found online so it was suggested to just recess the Commissioners meeting until the CDBG meeting. No formal action will be taken.

FINANCE – none.

CLERK –none.

LEGAL – none.

OLD BUSINESS: - none.

NEW BUSINESS: - Commissioner Troy announced that Laketrans Trustee Donna McNamee was honored by the Conference of Minority Transportation Officials as a recipient of the 2018 Celebrating Women Who Move the Nation Award in recognition of her professional achievements and exemplary leadership in the transportation industry. Commissioner Troy stated that he nominated Ms. McNamee for the Laketrans position many years ago and she is a regular user of the system. He congratulated her on being recognized for her continuous advocacy for public transportation, specifically improving access for people with disabilities.

PUBLIC COMMENT: Commissioner Hamercheck asked if anyone in the audience wished to address the Board. No one wished to address the Board at this time.

ADJOURN: On a motion by Commissioner Troy, seconded by Commissioner Cirino, the Board recessed the meeting at 10:40 a.m., with the vote as follows: “AYES”: Commissioners: Cirino, Hamercheck, and Troy “NAYS”: None

RECONVENED: On a motion by Commissioner Hamercheck, seconded by Commissioner Troy, the Board reconvened the meeting at 11:45 a.m., with the vote as follows: “AYES”: Commissioners: Cirino, Hamercheck, and Troy “NAYS”: None

In attendance: Commissioner Hamercheck, Commissioner Cirino, Commissioner Troy, Jason Boyd, Rhea Benton, Marian Norman, Donna Tyson, David Radachy, Visitors

Mr. Boyd began the meeting by stating that applications were received for the CDBG and HOME programs for fiscal year 2018, and the applications will be discussed and decided upon at a later date. Mr. Boyd also stated that David Radachy will be joining the meeting later.

Ms. Norman discussed the HOME Program budget and applications. There was an increase in HOME funding this year with the allocation at \$508,259. Ten percent of the annual allocation is available for administrative costs, fifteen percent for CHDO set-aside, and 5% for CHDO Operations. In addition to the annual allocation, funding from program income and other funds not committed are available.

The funding categories were discussed, including tenant based rental assistance, construction, CHDO Operating, and the County program. Individual requests and staff proposals were discussed by the Commissioners and staff.

Mr. Boyd discussed the FY18 budget for CDBG. The allocation is \$1,329,476. Twenty percent is available for administrative costs and fifteen percent is the cap for public service activities.

Ms. Benton began the discussion with public service activities. There were several new program applications received this year. One application was withdrawn by Signature Health. Ms. Benton stated that those submitting applications for current programs have a good history of meeting outcome goals and meeting deadlines for billing and close-outs.

Individual requests were discussed by the Commissioners and staff for the other categories including public improvements, public facilities, economic development, housing programs, and administrative costs.

After all project categories were discussed, Mr. Boyd stated that Ms. Norman and Ms. Benton will review the requests based on input gathered at the meeting, and will create a proposed budget to be approved by the Board of Commissioners at a later date.

Ms. Benton stated that the advertisement should appear in the newspaper in early July announcing the proposed awarded projects. A public hearing will take place after the advertisement where public comments will be collected. Commissioner Hamercheck will set up a meeting with the Fair Board to discuss their grant request.

Ms. Benton will contact Veterans Services to discuss the need for housing repair services.

Mr. Boyd will contact Painesville Township to discuss parking requirements in connection to the Fair Board’s request.

ADJOURN:

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the Board adjourned the meeting at 2:18 p.m., with the vote as follows: “AYES”: Commissioners: Cirino, Hamercheck, and Troy “NAYS”: None
Minutes approved this twenty-eighth day of June, 2018.

BOARD OF LAKE COUNTY COMMISSIONERS

MAY 31, 2018

JOHN R. HAMERCHECK, PRESIDENT

JERRY C. CIRINO, COMMISSIONER

DANIEL P. TROY, COMMISSIONER

JENNIFER BELL, CLERK