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April 7, 2016

LAKE COUNTY COMMISSIONERS' MEETING MINUTES

JUDY MORAN, PRESIDENT	JASON W. BOYD, ADMINISTRATOR
DANIEL P. TROY, VICE PRESIDENT	LEGAL COUNSEL
KEVIN D. MALECEK, COMMISSIONER	MIKE MATAS, BUDGET DIRECTOR
JENNIFER BELL, CLERK	NEWS MEDIA

\*\*\*\*\* (Tape 2016-0407)

CALL TO ORDER: Commissioner Moran called the meeting to order at 10:07 a.m., April 7, 2016.

ROLL CALL: Upon the roll being called, all were present.

OPEN TO THE PUBLIC: Commissioner Moran asked if anyone in the audience wished to address the Board. No one present wished to address the Board.

RESOLUTIONS:

**1. RESOLUTION AUTHORIZING ADVERTISING FOR BIDS FOR ROADWAY MATERIALS FOR THE LAKE COUNTY ENGINEER’S ROAD DEPARTMENT FOR THE YEAR 2016 (BID OPENING: April 27, 2016)(20160407\E01)(E-2)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: “AYES”: Commissioners: Moran, Troy and Malecek “NAYS”: None

**2. RESOLUTION APPOINTING GARY FEDAK TO DIRECTOR OF TECHNICAL OPERATIONS AND MATTHEW ARMAND TO DIRECTOR OF BUSINESS OPERATIONS, AND NAMING SANITARY ENGINEER RANDALL J. ROTHLSBERGER AS CHIEF EXECUTIVE OVERSEEING THE LAKE COUNTY DEPARTMENT OF UTILITIES, EFFECTIVE APRIL 4, 2016 (20160407\U01)(UT-3)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek. Commissioner Troy stated that with the retirement of Rick Martin as Executive Director of Utilities; the new leadership team of Randy Rothlisberger, Gary Fedak and Matthew Armand will now lead the Department and continue to bring excellent performance and service to the residents of Lake County. Mr. Randy Rothlisberger thanked the Commissioners for their confidence in the Utilities Department. He stated that they have visited all of their departments over the past month to speak with the employees about the transition, the employee’s roles in the community and the importance of continued excellent customer service. Mr. Fedak thanked the Commissioners for the opportunity and their confidence in him. He stated he intends to continue to have open communication with the Board, employees of the Utilities Department and the customers of Lake County. Mr. Armand stated it is with much appreciation and gratitude that he thanks the Board of Commissioners for their confidence in him and the opportunity to work with Mr. Rothlisberger and Mr. Fedak. He explained the Utilities Department is a special organization with dedicated staff and a tremendous work ethic. Commissioner Moran stated she looks forward to working with this dynamic team. The foregoing resolution was adopted with the vote as follows: “AYES”: Commissioners: Moran, Troy and Malecek “NAYS”: None

**3. RESOLUTION AUTHORIZING EXECUTION OF A QUIT-CLAIM DEED TO THE VILLAGE OF FAIRPORT HARBOR FOR THE PROPERTY LOCATED AT HIGH & EAGLE STREETS IN FAIRPORT HARBOR (20160407\U02)(C-81)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek. The foregoing resolution was adopted with the vote as follows: “AYES”: Commissioners: Moran, Troy and Malecek “NAYS”: None

**4. RESOLUTION AMENDING THE SANITARY SEWERAGE, SOLID WASTE, AND WATER SUPPLY RULES AND REGULATIONS OF THE LAKE COUNTY DEPARTMENT OF UTILITIES (20160407\U03)(UT-41)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek. Commissioner Troy explained this is a regular update of the rules and regulations for all three divisions of the Lake County Department of Utilities. The rules and regulations of the Department of Utilities were codified in early 2005. Mr. Rothlisberger stated this is an update to the pretreatment rules for wastewater at the request of the EPA in order to create unity and consistency throughout the State. The foregoing resolution was adopted with the vote as follows: “AYES”: Commissioners: Moran, Troy and Malecek “NAYS”: None

**5. RESOLUTION CERTIFYING UNPAID SEWER AND WATER SUMS TO THE LAKE COUNTY AUDITOR (20160407\U04)(UT-7)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: “AYES”: Commissioners: Moran, Troy and Malecek “NAYS”: None

**6. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT APRIL 11, 2016, IN THE AMOUNT OF \$215,107.35 (20160407\JFS01)(JFS-14)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek. Commissioner Troy, the foregoing resolution was adopted with the vote as follows: “AYES”: Commissioners: Moran, Troy and Malecek “NAYS”: None

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- 7. RESOLUTION APPROVING THE RENEWAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE LAKE COUNTY BOARD OF COUNTY COMMISSIONERS, THE LAKE COUNTY WORKFORCE DEVELOPMENT BOARD, AND THE ONE-STOP SYSTEM PARTNERS FOR PARTICIPATION IN THE OMJ-LAKE COUNTY SERVICE DELIVERY SYSTEM UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FOR THE ONE YEAR TIME PERIOD OF JULY 1, 2016, THROUGH JUNE 30, 2017, AND AUTHORIZING THE PRESIDENT OF THE BOARD TO EXECUTE THE MEMORANDUM OF UNDERSTANDING (20160407\JFS02)(JFS-15)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek. Mr. Robert Dawson of the Workforce Development Board explained this resolution will solidify the One-Stop operations through June 30, 2017. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

- 8. RESOLUTION APPOINTING MONE GIVNER TO THE WORKFORCE DEVELOPMENT BOARD AND REQUESTING A CHANGE IN STATUS FROM PRELIMINARY TO INITIAL CERTIFICATION (20160407\JFS03)(B-77)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

- 9. RESOLUTION AMENDING THE FEE SCHEDULE FOR THE LAKE COUNTY BUILDING INSPECTION DEPARTMENT, EFFECTIVE JUNE 1, 2016 (20160407\C01)(C-6)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek. Chief Building Official David Strichko explained this fee schedule will clarify their fee collection process. He stated these are not additional fees but fees the Building Inspection Department will begin to collect up front. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

- 10. RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONCURRENT USE LAND RELEASE WITH THE FEDERAL AVIATION ADMINISTRATION FOR APPROXIMATELY 12.9 ACRES AT LOST NATION AIRPORT (20160407\C02)(209-z29)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek. County Administrator Jason Boyd explained that as co-sponsors of the Lost Nation Airport, the 12.9 acres is currently being used as a soccer field and the agreement assures it will continued to be used as such. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

- 11. RESOLUTION AUTHORIZING THE LEASE OF THE LAKE COUNTY MINIMUM SECURITY FACILITY TO NORTHEAST OHIO COMMUNITY ALTERNATIVE PROGRAM (NEOCAP) PURSUANT TO OHIO REVISED CODE SECTIONS 307.09 AND 307.10 (20160407\C03)(209z32)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek. Commissioner Moran reported this agreement has been a huge collaborative effort with many people involved. She thanked County Prosecutor Coulson, Assistant Prosecutors David Hackman and Michael DeLeone, Building and Grounds Director Chuck Klco, and Chief Adult Probation Officer Craig Berry for their hard work and diligence through this process. Commissioner Moran stated she looks forward to working with Mr. Berry in the future. Mr. Berry thanked the Commissioners and all those involved in this collaborative process and their hard work and dedication. He stated they are using the best business practice available by not just incarcerating these individuals but treating them and returning them to society in a better position than when they entered the facility. Commissioner Moran stated the building should be open by early summer 2016. County Administrator Jason Boyd explained this has been a collaborative effort with the County, the State of Ohio and Washington, D.C. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

- 12. RESOLUTION AUTHORIZING THE LEASE OF OFFICE SPACE FOR THE LAKE COUNTY SHERIFF, IN THE NET AMOUNT OF \$36,000.00 A YEAR, EFFECTIVE APRIL 8, 2016 (20160407\C04)(209z33)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek. Commissioner Troy stated this space will house the CCW licensing, Sexual Predator Registration and Arson Registration. The new building will be paid by fee revenue from CCW permit applications. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

- 13. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$1,901,309.88 (20160407\BC01)(C-4)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

- 14. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$715,807.70 (20160407\BC02)(C-17)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

- 15. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS NON-GENERAL FUND ACCOUNTS (20160407\BC03)(C-111)**

On a motion by Commissioner Troy, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

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#### 16. RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN VARIOUS GENERAL FUND ACCOUNTS (20160407\BC04)(C-111)

On a motion by Commissioner Troy, seconded by Commissioner Malecek, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

#### 17. A RESOLUTION PROCLAIMING THE WEEK OF APRIL 10 - 16, 2016 NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK (20160407\F01)(C-126)

On a motion by Commissioner Troy, seconded by Commissioner Malecek. Commissioner Moran read the resolution in its entirety. Lake County Sheriff's Department Captain Michael Warner was present to receive the resolution and thanked the Commissioners for recognizing and appreciating the very important and difficult jobs these workers perform. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

#### DEPARTMENTAL REPORTS:

UTILITIES – none

JOB AND FAMILY SERVICES – Mr. Matthew Battiato congratulated the new leadership team in the Department of Utilities.

COUNTY ADMINISTRATOR – Mr. Jason Boyd reported he is meeting with Department Heads and Elected Officials on finalizing the plans and a timeline for the new administration building.

FINANCE - none

CLERK - none

LEGAL - none

OLD BUSINESS: - none

NEW BUSINESS: - none

PUBLIC COMMENT: Commissioner Moran asked if anyone in the audience wished to address the Board. Mr. John Muzik, of 45 Coventry in Painesville Township, asked what the property in Fairport Harbor is being used for currently. Mr. Rothlisberger explained this lot was a privately owned property approximately 40' x 150'. The Utilities Department will use this as an easement to handle sanitary sewer issues and give the property to the Village of Fairport Harbor.

Commissioner Moran stated that the next Regular Commissioners' Meeting is scheduled for Tuesday, April 12, 2016 at 9:30 a.m.

#### EXECUTIVE SESSION:

- **Personnel-employment**

EXECUTIVE SESSION: On a motion by Commissioner Troy, seconded by Commissioner Malecek, the Board convened an Executive Session at 10:37 a.m. to discuss Personnel-employment with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

The Lake County Board of Commissioners recessed Executive Session at 10:37 a.m.

The Lake County Board of Commissioners reconvened Executive Session at 10:45 a.m.

On a motion by Commissioner Troy, seconded by Commissioner Malecek, the Board returned to open session at 11:08 a.m., with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

ADJOURN: On a motion by Commissioner Troy, seconded by Commissioner Malecek, the Board adjourned the meeting at 11:17 a.m., with the vote as follows: "AYES": Commissioners: Moran, Troy and Malecek "NAYS": None

Minutes approved this twelfth day of April, 2016

**BOARD OF LAKE COUNTY COMMISSIONERS**

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JUDY MORAN, PRESIDENT

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KEVIN D. MALECEK, COMMISSIONER

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DANIEL P. TROY, VICE PRESIDENT

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KATHLEEN RUSSO, ASSISTANT CLERK