

CONVENED: \_\_\_\_\_

ADJOURNED: \_\_\_\_\_

2018-02

## LAKE COUNTY COMMISSIONERS' MEETING

January 8, 2018

2:00 P.M.

JERRY C. CIRINO, PRESIDENT  
JOHN R. HAMERCHECK, COMMISSIONER  
DANIEL P. TROY, COMMISSIONER

JASON BOYD, ADMINISTRATOR  
JENNIFER BELL, CLERK  
LEGAL COUNSEL

The Resolutions are in draft  
form until the meeting, therefore  
are subject to change without notice

- ROLL CALL
- MINUTES OF MEETING: DECEMBER 14, 2017 and DECEMBER 21, 2017
- PUBLIC COMMENT:

### RESOLUTIONS:

UTILITIES DEPARTMENT - Randy Rothlisberger

1. RESOLUTION TO EXERCISE A ONE YEAR OPTION FOR TWO HOUSEHOLD HAZARDOUS WASTE COLLECTIONS IN 2018 WITH ENVIRONMENTAL ENTERPRISES, INC.(20180108\U01)(UT-8)

JOB AND FAMILY SERVICES DEPARTMENT – Matt Battiato

2. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT JANUARY 12, 2018, IN THE AMOUNT OF \$117,329.42(20180108\JFS01)(JFS-14)

COMMISSIONERS' OFFICE

3. RESOLUTION DECLARING THE LAKE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING SCHEDULE BEGINNING JANUARY 16, 2018 (20180108\C01)(C-107)
4. RESOLUTION ADOPTING COUNTY-WIDE POLICIES TO ENSURE COMPLIANCE WITH FEDERAL GRANT REQUIREMENTS (20180108\C02)(C-2)

FINANCE DEPARTMENT – Mike Matas

5. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$721,385.67(20180108\BC01)(C-4)
6. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$830,788.15(20180108\BC02)(C-17)
7. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20180108\BC03)(C-111)
8. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS(20180108\BC04)(C-111)

DEPARTMENTAL REPORTS

- UTILITIES
  - JOB AND FAMILY SERVICES
  - COUNTY ADMINISTRATOR
  - FINANCE
  - CLERK
  - LEGAL
- OLD BUSINESS
  - NEW BUSINESS
  - PUBLIC COMMENT

EXECUTIVE SESSION

\_\_\_\_\_ MOTION TO CONVENE EXECUTIVE SESSION:                      \_\_\_\_\_ SECOND \_\_\_\_\_  
TIME

\_\_\_\_\_ RECESSED:  
TIME

\_\_\_\_\_ MOTION TO ADJOURN THE MEETING:                      \_\_\_\_\_ SECOND \_\_\_\_\_  
TIME

**\*NEXT REGULAR MEETING: 2:00 P.M., TUESDAY, JANUARY 16, 2018\***

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION ADOPTING COUNTY-WIDE POLICIES TO ENSURE COMPLIANCE WITH FEDERAL GRANT REQUIREMENTS**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, this Board is aware of the need for county-wide policies to ensure compliance with federal requirements related to federal grants; and

WHEREAS, the Lake County Auditor recommends that certain policies be in place for Equipment, Cash Management of Grants, Time and Effort, Internal Controls, Cost Principles/Spending Federal Funds, and a Procurement Policy for Federal Grants; and

WHEREAS, these policies apply to all departments within the County who do not otherwise have their own federal policies addressing these issues.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby establish County-wide Policies to ensure compliance with Federal Grant requirements incorporated herein and made a part of this resolution, being in the best interest of Lake County. The policies include Equipment, Cash Management of Grants, Time and Effort, Internal Controls, Cost Principles/Spending Federal Funds, and a Procurement Policy for Federal Grants.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Prosecutor; Lake County Administrator; and to all agencies and departments of Lake County, Ohio.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on January 8, 2018, and recorded in the Commissioners' Journal, Volume 2018.

WITNESS my hand this eighth day of January, 2018, in Painesville, Ohio.

\_\_\_\_\_  
Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION TO EXERCISE A ONE YEAR OPTION FOR TWO HOUSEHOLD HAZARDOUS WASTE COLLECTIONS IN 2018 WITH ENVIRONMENTAL ENTERPRISES, INC.**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, by resolution adopted May 27, 2014 the Board of County Commissioners entered into an agreement with Environmental Enterprises, Inc for household hazardous waste collections; and

WHEREAS, it is the recommendation of the Sanitary Engineer and the Director of Operations of the Lake County Department of Utilities that the Board of Lake County Commissioners authorize a one year option for two household hazardous waste collections in 2018 with Environmental Enterprises, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Lake County Commissioners, in and for Lake County, Ohio, hereby exercise this County's one year option to renew for two household hazardous waste collections beginning at 12:00 a.m. on January 1, 2018 and ending at 11:59 p.m. on December 31, 2018.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; to the Lake County Sanitary Engineer; to Terri Lange, Finance Department; to Tim Gourley, Lake County Solid Waste Superintendent; and to Environmental Enterprises, Inc., 4650 Spring Grove Avenue, Cincinnati, OH 45232.

\*\*seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on January 8, 2018, and recorded in the Water and Sewer Journal, Volume 2018.

WITNESS my hand this eighth day of January, 2018, in Painesville, Ohio.

\_\_\_\_\_  
Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

Commissioners' Office, Lake County  
Painesville, OH January 8, 2018

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT JANUARY 12, 2018, IN THE AMOUNT OF \$117,329.42**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, bills against Lake County have been presented to this Board for payment and this Board has examined said bills and approved them for payment, totaling **\$117,329.42**

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby approves the bills against Lake County, they are allowed and ordered paid, and the County Auditor is hereby authorized and instructed to issue his warrants in the various amounts as follows:

DATE OF WARRANT:	January 12, 2018
PUBLIC ASSISTANCE TOTAL:	\$ 99,933.06
WORKFORCE INVESTMENT TOTAL:	-0-
CHILD SUPPORT ENFORCEMENT:	7,356.29
CHILD WELFARE TOTAL:	<u>10,040.07</u>
GRAND TOTAL:	<b>\$117,329.42</b>

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Budget Director; Lake County Treasurer; Matt Battiato, Mary Spencer, Job and Family Services.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on January 8, 2018, and recorded in the Commissioners' Journal, Volume 2018.

WITNESS my hand this eighth day of January, 2018, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION DECLARING THE LAKE COUNTY BOARD OF COMMISSIONERS' REGULAR MEETING SCHEDULE BEGINNING JANUARY 16, 2018**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, the Board has established the following rules whereby any one may determine the time and place of regular meetings and the time, place, and purpose of any special or emergency meeting:

1. The board, upon adoption of the regular meeting schedule, shall direct the clerk to post the meeting notice at:
  - a) the Lake County website ([www.lakecountyohio.gov](http://www.lakecountyohio.gov))
  - b) bulletin board within the Administration Building, 105 Main Street, Painesville, Ohio
  - c) the Office of the Board of Commissioners, accessible by telephone @ 440/350-2745
  - d) the local newspapers
2. Special and Emergency meetings will be posted in all above locations immediately upon the setting of the meeting and the local newspaper shall receive notification of meetings for its use in publication, including date, time, place, and purpose of meeting.
3. Any person may request, in advance, direct notification of special and emergency meetings.

WHEREAS, the Board of Lake County Commissioners wishes to establish its Commissioners' Meeting Schedule, all held within the Commissioner's Chambers, fourth floor of the Nolan Administration Building, 105 Main Street, Painesville, Ohio, as follows:

**Tuesday, January 16, 2018 - 2:00 p.m. - #3**  
**Tuesday, January 23, 2018 - 2:00 p.m. - #4**  
**Thursday, February 1, 2018 - 10:00 a.m. - #5**  
**Thursday, February 8, 2018 - 10:00 a.m. - #6**  
**Thursday, February 22, 2018 - 10:00 a.m. - #7**  
**Tuesday, February 27, 2018 - 2:00 p.m. - #8**  
**Thursday, March 8, 2018 - 10:00 a.m. - #9**  
**Thursday, March 8, 2018 - 2:00 p.m. - #10 (Budget)**  
**Thursday, March 15, 2018 - 10:00 a.m. - #11**  
**Thursday, March 22, 2018 - 10:00 a.m. - #12**  
**Thursday, March 29, 2018 - 10:00 a.m. - #13**

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby declares the Regular Commissioners' Meeting Schedule and provides locations for determining dates, times, and places for meetings of the Lake County Board of Commissioners.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to Lake County Elected Officials and Department Heads.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

**CLERK'S CERTIFICATION**

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on January 8, 2018, and recorded in the Commissioners' Journal, Volume 2018.

WITNESS my hand this eighth day of January, 2018, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$721,385.67**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, bills against Lake County have been presented to this Board for payment and this Board has examined said bills and approves them for payment. Said bills incorporated herein by reference and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, in and for Lake County, Ohio, that the bills against Lake County are hereby approved, allowed and ordered paid; said bills incorporated herein by reference and made a part of this resolution. The County Auditor is hereby authorized and instructed to issue his warrants in varying amounts totaling \$721,385.67.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Budget Director; and to the Lake County Treasurer.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on January 8, 2018, and recorded in the Commissioners' Journal, Volume 2018.

WITNESS my hand this eighth day of January, 2018 in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$830,788.15**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, purchase orders against Lake County have been presented to this Board for approval and this Board has examined said purchase orders and approves them.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, in and for Lake County, Ohio, that the purchase orders against Lake County are hereby approved and the County Auditor is hereby authorized and instructed to certify and encumber these purchase orders in varying amounts totaling \$830,788.15.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Budget Director; and to the Lake County Treasurer.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

**CLERK'S CERTIFICATION**

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on January 8, 2018, and recorded in the Commissioners' Journal, Volume 2018.

WITNESS my hand this eighth day of January, 2018, in Painesville, Ohio.

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Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio



The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, it is agreed by the Lake County Auditor, Budget Director and the Board of County Commissioners that this increase in appropriations is necessary for the following accounts:

APPROPRIATION INCREASES

13100661-633 CP4 - PSM	\$1,600.00
14500711-690 EB - TE	\$8,250.00
24500761-771 EMA - AAF	\$15.00
26001761-755 DK - OE	\$300.00
52002661-631 SWM - PSC	\$60,000.00
52002661-634 SWM - RF	\$1,200.00
52002661-635 SWM - CS	\$325,000.00
52002711-653 SWM - AP	\$20,000.00
52002711-690 SWM - TE	\$500.00
52002711-718 SWM - PA	\$12,000.00
52002761-752 SWM - PDM	\$200.00
52002761-792 SWM - EEG	\$82,400.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby authorizes the Lake County Auditor to increase appropriations for the above listed accounts, based on the recommendation of the Lake County Auditor, Budget Director and the Board of Lake County Commissioners.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Budget Director; Bd of Elections; CP4; Dog Shelter; EMA and Utilities.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on January 8, 2018, and recorded in the Commissioners' Journal, Volume 2018.

WITNESS my hand this eighth day of January, 2018, in Painesville, Ohio.

\_\_\_\_\_  
Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio

The Board of County Commissioners, in and for Lake County, Ohio, met this day in regular session with the following members present:

Commissioners: \*(com)

\* presented the following resolution and moved its adoption.

**RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS**

WHEREAS, the Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of County Commissioners, and that all the deliberations of this Board of County Commissioners and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code; and

WHEREAS, it is agreed by the Lake County Auditor, Budget Director and the Board of County Commissioners that this transfer of cash and appropriations is necessary for the following accounts:

CASH TRANSFER

FROM:

11900911-920 ND - MSHS	\$103,962.00
11900911-931 ND -TSWC	\$100,000.00

TO:

03100045-451 SWC - TI	\$100,000.00
20000045-451 PA - TI	\$103,962.00

APPROPRIATIONS TRANSFER

FROM:

59526861-861 WL381W - NPR	\$252,000.00
59526881-881 WL381W - NI	\$5,026.00

TO:

59525861-861 WL380W - NPR	\$252,000.00
59525881-881 WL300W - NI	\$5,026.00

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, in and for Lake County, Ohio, hereby authorizes the Lake County Auditor to transfer cash and appropriations for the above listed accounts, based on the recommendation of the Lake County Auditor, Budget Director and the Board of Lake County Commissioners.

BE IT FURTHER RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor; Lake County Budget Director; JFS; Soil & Water and Utilities.

\*\* seconded the resolution and the roll being called upon its adoption, the vote resulted as follows:

"AYES": Commissioners: \*(com)

"NAYS":

Resolution adopted,  
Jennifer Bell, Clerk

CLERK'S CERTIFICATION

I, Jennifer Bell, duly appointed Clerk of the Board of County Commissioners, do hereby certify that this is a true and accurate copy of a resolution adopted by said Board on January 8, 2018, and recorded in the Commissioners' Journal, Volume 2018.

WITNESS my hand this eighth day of January, 2018, in Painesville, Ohio.

\_\_\_\_\_  
Jennifer Bell, Clerk  
Board of Commissioners, in and  
for Lake County, Ohio