

DECEMBER 17, 2020

LAKE COUNTY COMMISSIONERS' MEETING MINUTES

JERRY C. CIRINO, COMMISSIONER	JASON W. BOYD, ADMINISTRATOR
JOHN R HAMERCHECK, COMMISSIONER	LEGAL COUNSEL
RON YOUNG, COMMISSIONER	MIKE MATAS, BUDGET DIRECTOR
JENNIFER BELL, CLERK	NEWS MEDIA

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(Tape 2020-1217)

CALL TO ORDER: Commissioner Hamercheck called the Meeting to order at 10:00 a.m., Thursday, December 17, 2020.

ROLL CALL: Upon roll being called, Commissioners Cirino, Young and Hamercheck were present.

OPEN TO THE PUBLIC: Commissioner Hamercheck asked if anyone in the audience wished to address the Board. No one present wished to address the Board at this time.

RESOLUTIONS:

1. RESOLUTION INCREASING APPROPRIATIONS, TRANSFERRING APPROPRIATIONS AND TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES PROJECT FUNDS 595 AND 596 VARIOUS PROJECTS TO THE WATER AND SEWER OPERATING FUNDS (20201217\U01)(UT-2)

On a motion by Commissioner Young, seconded by Commissioner Cirino. Sanitary Engineer, Mr. Randy Rothlisberger, stated that once projects are completed, they require this type of resolution to transfer funds from one account to another. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

2. RESOLUTION AWARDED A BID CONTRACT IN THE AMOUNT OF \$535,000.00 TO NERONE AND SONS FOR TALL TREE BOOSTER STATION IMPROVEMENTS PROJECT 414-W (20201217\U02)(UT-4)

On a motion by Commissioner Cirino, seconded by Commissioner Young. Mr. Rothlisberger stated that this project is long overdue. It is located in Willoughby Hills and serves the southwest portion of the city. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

3. RESOLUTION AWARDED A BID CONTRACT IN THE AMOUNT OF \$158,370.00 TO D.B. BENTLEY, INC. EAST 349TH STREET-ROBERTS TO BEACHPARK WATERLINE REPLACEMENT PROJECT 422-W (20201217\U03)(UT-4)

On a motion by Commissioner Cirino, seconded by Commissioner Young. Mr. Rothlisberger explained that this is just a typical waterline replacement in a residential area. Commissioner Young asked if the crews are able to work in this type of weather. Mr. Rothlisberger responded that they are and it is almost better for them as the ground is frozen and will not produce mud at the site. He also explained that contractors are in need of work throughout the winter therefore, the projects receive more competitive bids. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

4. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH WITHIN LAKE COUNTY DEPARTMENT OF UTILITIES SOLID WASTE OPERATING FUND AND PROJECT FUND 597 (20201217\U04)(UT-2)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

5. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH WITHIN LAKE COUNTY DEPARTMENT OF UTILITIES SOLID WASTE OPERATING FUND AND PROJECT FUND 597 (20201217\U05)(UT-2)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners Cirino and Hamercheck "NAYS": None.

6. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT DECEMBER 23, 2020, IN THE AMOUNT OF \$680,938.76(20201217\JFS01)(JFS-14)

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

7. RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH IMAGESOFT, INC. FOR A SOFTWARE PROGRAM FOR FOUR JUDGES IN THE LAKE COUNTY COURT OF COMMON PLEAS AND ONE JUDGE IN THE DOMESTIC RELATIONS COURT (20201217\C01)(CT-27)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

8. RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT WITH MEDICAL MUTUAL OF OHIO FOR THIRD PARTY ADMINISTRATIVE SERVICES(20201217\C02)(INS)

On a motion by Commissioner Young, seconded by Commissioner Cirino. Director of Administrative Services, Mr. Joel DiMare, explained that this and the following resolution pertain to the renewal of contracts with Medical Mutual and Caremark. The contract includes no increase for the first two year and between a 2% and 3% increase in the third year. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

9. RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CAREMARK FOR THIRD PARTY ADMINISTRATIVE SERVICES(20201217\C03)(INS)

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

10. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$2,986,775.61(20201217\BC01)(C-4)

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

11. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$979,002.67(20201217\BC02)(C-17)

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

12. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20201217\BC03)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

13. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20201217\BC04)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

14. RESOLUTION APPROVING THE 2021 TEMPORARY APPROPRIATION MEASURE FOR THE GENERAL FUND (20201217\BC05)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Young. Budget Director, Mr. Michael Matas, explained that the General Fund is the chief operating fund of the County and accounts for financial resources (except those to be accounted for in another fund per ORC restrictions). He stated that Projected Revenues for 2021 are \$56,188,988 and the 2020 Projected Revenues were \$58,824,166 for a Projected Revenues decrease by \$2,635,178 or 4.5%. Projected Appropriations for 2021 are \$56,105,569 and 2020 Projected Appropriations were \$58,744,418 meaning that the projected Appropriations decrease of \$2,638,849 or 4.5%.

The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

15. RESOLUTION APPROVING THE 2021 TEMPORARY APPROPRIATION MEASURE FOR FUNDS OUTSIDE THE GENERAL FUND (20201217\BC06)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Young. Mr. Matas stated that there are two types of funds in the Outside Funds; Governmental and Proprietary Fund. He explained that the Governmental Funds are special revenue, debt service and permanent improvement funds which account for all grants and other resources whose use is restricted, committed or assigned to a particular purpose. Proprietary Funds represent Enterprise and Internal Service. He explained that Enterprise funds are used to account for an activity for which fees are charged to external users for goods or services (i.e.: Water, Wastewater, and Solid Waste). Internal service funds account for the financing of services provided by one department to other departments on a cost reimbursement basis (i.e.: Central Purchasing, Mailroom, and Health Care Accounts). Mr. Matas also explained that the 2021 Projected Revenues for these funds are approximately \$244.1 million, and the appropriation resolution is approximately \$274.0 million. In comparison with 2020 numbers, the projected revenues were \$253.3 million and the appropriation resolution was \$273.6 million. Commissioner Hamercheck complimented Mr. Matas for all of his hard work. He explained that it makes him very proud that Lake County and Mr. Matas' work are being recognized throughout the State. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

DEPARTMENTAL REPORTS:

UTILITIES – none.

JOB AND FAMILY SERVICES – none.

COUNTY ADMINISTRATOR – Mr. Jason Boyd reminded the public that the County Administration Center continues to work under the hybrid closure model. Departments are accepting appointments and the Recorder and Auditor's Offices remain open.

FINANCE – Mr. Matas thanked the Board of Commissioners, his staff and the Elected Officials and Department Heads for their assistance in getting the temporary budget complete. Everyone remains dedicated to the residents of Lake County to provide the best service possible with their current staff levels based on estimated resources. He also stated that a memo will be going out to Elected Officials and Department Heads explaining that they must notify his office in writing with a request for a budget hearing. The budget hearings will begin early next month (January, 2021). Mr. Matas stated there will be resolutions for the Boards consideration pertaining to the notes for the new Administration Center.

DECEMBER 17, 2020

CLERK – Clerk, Ms. Jennifer Bell, stated that the next regular Commissioners Meeting will be Tuesday, December 22, 2020 at 10:00 am, pointing out that next week and the week after, the Commissioners Meetings will be held on Tuesdays.

LEGAL – none.

OLD BUSINESS: - none.

NEW BUSINESS: - Commissioner Hamercheck stated he had an end of Census meeting with the 2020 Census Committee and he is happy to report that 79.4% of Lake County residents responded to the census self-response and that percentage grew to 99.4% total response with the assistance of numerators working throughout the County. He stated that Lake County is not only one of the top Counties in the State but is being recognized as one of the top responding Counties in the entire nation.

PUBLIC COMMENT: Commissioner Hamercheck asked if anyone in the audience wished to address the Board. No one present wished to address the Board at this time.

EXECUTIVE SESSION: On a motion by Commissioner Cirino, seconded by Commissioner Young, the Board convened an Executive Session at 10:24 a.m. to discuss Real Estate – Acquisition with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

The Lake County Board of Commissioners adjourned to Executive Session at 10:25 a.m.

ADJOURN: On a motion by Commissioner Cirino, seconded by Commissioner Young, the Board adjourned the meeting at 10:38 a.m. with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None

Minutes approved this twenty-ninth day of December, 2020.

BOARD OF LAKE COUNTY COMMISSIONERS

JOHN R. HAMERCHECK, PRESIDENT

RON YOUNG, VICE PRESIDENT

JERRY C. CIRINO, COMMISSIONER

JENNIFER BELL, CLERK