

NOVEMBER 5, 2020

LAKE COUNTY COMMISSIONERS' MEETING MINUTES

JERRY C. CIRINO, COMMISSIONER	JASON W. BOYD, ADMINISTRATOR
JOHN R HAMERCHECK, COMMISSIONER	LEGAL COUNSEL
RON YOUNG, COMMISSIONER	MIKE MATAS, BUDGET DIRECTOR
JENNIFER BELL, CLERK	NEWS MEDIA

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(Tape 2020-1105)

CALL TO ORDER: Commissioner Hamercheck called the Meeting to order at 10:00 a.m., Thursday, November 5, 2020.

ROLL CALL: Upon roll being called, Commissioners Cirino, Young and Hamercheck were present.

OPEN TO THE PUBLIC: Commissioner Hamercheck asked if anyone in the audience wished to address the Board. No one present wished to address the Board at this time.

RESOLUTIONS:

**1. RESOLUTION DECERTIFYING UNPAID SEWER AND WATER SUMS AND ADMINISTRATIVE CHARGES THAT WERE PREVIOUSLY CERTIFIED TO THE LAKE COUNTY AUDITOR (20201105\U01)(UT-7)**

On a motion by Commissioner Cirino, seconded by Commissioner Young. Sanitary Engineer, Mr. Randy Rothlisberger, stated that the Department annually certifies delinquent sums in the fall. The properties listed in the resolution were in the process of transfers and will be paid upon completion of the transfer. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**2. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH WITHIN LAKE COUNTY DEPARTMENT OF UTILITIES WATER OPERATING PROJECT FUND 595, HOMEWOOD DRIVE WATERLINE IMPROVEMENT PROJECT 441-W, A JOINT OPWC PROJECT WITH THE CITY OF WICKLIFFE (20201105\U02)(UT-2)**

On a motion by Commissioner Young, seconded by Commissioner Cirino. Mr. Rothlisberger stated that this and the following two resolutions are a part of the 2020 Capital Improvement Plan. He explained that when possible, the department likes to do joint projects when the city is working on a project of their own. This will avoid having to tear the road up a second time and will save both the City of Wickliffe and the County money.

The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**3. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH WITHIN LAKE COUNTY DEPARTMENT OF UTILITIES WATER OPERATING FUND AND PROJECT FUND 595, S.O.M. CENTER WATERLINE REPLACEMENT (UNDER I-90) PROJECT 424-W (20201105\U03)(UT-2)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**4. RESOLUTION TRANSFERRING APPROPRIATIONS AND INCREASING APPROPRIATIONS IN LAKE COUNTY DEPARTMENT OF UTILITIES WATER AND SEWER OPERATING FUNDS (20201105\U04)(UT-2)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**5. RESOLUTION ACCEPTING A THREE YEAR MAINTENANCE BOND IN THE AMOUNT OF \$5,677.98 FOR 5995 NORTH RIDGE ROAD SANITARY SEWER EXTENSION JOB NO. 20-20 IN MADISON TOWNSHIP (20201105\U05)(UT-12)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**6. RESOLUTION REJECTING ALL BIDS RECEIVED ON SEPTEMBER 30, 2020, APPROVING REVISED ESTIMATE IN THE AMOUNT OF \$775,300.00 AND AUTHORIZING RE-ADVERTISING FOR BIDS FOR GAS COLLECTION CONTROL SYSTEM IMPROVEMENTS FOR THE LAKE COUNTY SOLID WASTE FACILITY PROJECT NO. 429-L AND ADVERTISING FOR BIDS FOR SAME (Bid opening November 25, 2020) (20201105\U06)(UT-8)**

On a motion by Commissioner Cirino, seconded by Commissioner Young. Mr. Rothlisberger explained that none of the bids received were within 10% of the Engineers estimate. They have redefined and made adjustments to the project and hope to receive some competitive bids. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**7. RESOLUTION AUTHORIZING EXECUTION OF A SANITARY SEWER BILLING SERVICE AGREEMENT BETWEEN THE BOARD OF LAKE COUNTY COMMISSIONERS AND THE CITY OF WILLOWICK FOR THE LAKE COUNTY DEPARTMENT OF UTILITIES (20201105\U07)(UT-4)**

On a motion by Commissioner Young, seconded by Commissioner Cirino. Mr. Rothlisberger, stated that this is part of the group of communities that they are entering into formal agreements with for services. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**8. RESOLUTION ESTABLISHING CHRISTMAS EVE, DECEMBER 24, 2020, AS A PAID HOLIDAY FOR ALL EMPLOYEES UNDER THE HIRING AUTHORITY OF THE LAKE COUNTY BOARD OF COMMISSIONERS (20201105\C01)(C-107)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**9. RESOLUTION ESTABLISHING THE LAKE COUNTY EMPLOYEES' SHARE OF THE MONTHLY PREMIUM FOR MEDICAL AND DENTAL INSURANCE COVERAGE, EFFECTIVE JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 (20201105\C02)(INS)**

On a motion by Commissioner Cirino, seconded by Commissioner Young. Director of Administrative Services, Mr. Joel DiMare, explained that this and the following resolution reflect a 2% increase from 2020 for medical and prescription coverage and that there is a reduction in the cost for dental coverage. He further explained that fully insured businesses have seen an increase of between 12% and 20% and other self-funded businesses have seen an increase of 4.5% to 10% on average. Mr. DiMare commended County employees for their participation in the annual wellness fair. He said that this year's participation was 75% which shows the employees are vested in taking care of themselves. He and the Board discussed how successful Tele-Med has been and that 63% of employees and/or their family members have used this service. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**10. RESOLUTION ESTABLISHING THE MONTHLY PREMIUMS FOR MEDICAL AND DENTAL INSURANCE COVERAGE FOR SUB-GOVERNMENT ENTITIES PARTICIPATING IN THE COUNTY EMPLOYEE HEALTH PLANS, EFFECTIVE JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 (20201105\C03)(INS)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**11. RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND BURGESS & NIPLE TO PERFORM DESIGN SERVICES FOR HVAC REPLACEMENT AT COUNTY BUILDINGS IN AN AMOUNT NOT TO EXCEED \$180,740.00 (20201105\C04)(C-7)**

On a motion by Commissioner Young, seconded by Commissioner Cirino. County Administrator, Mr. Jason Boyd, explained that this and the following two resolutions pertain to the upgrade/ replacements of the HVAC systems and air handlers for the Emergency Operations Center, Lake County Jail, the Old Administration Building and the Nolan Building. The new equipment will be energy efficient and will be tied in with the web-based control/monitoring system. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**12. RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH CARRIER PROCURED THROUGH SOURCEWELL ON BEHALF OF THE LAKE COUNTY DEPARTMENT OF BUILDINGS AND GROUNDS FOR THE REPLACEMENT OF AIR HANDLERS IN THE OLD ADMINISTRATION BUILDING IN AN AMOUNT NOT TO EXCEED \$821,000.00 (20201105\C05)(C-7)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**13. RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH TRANE U.S. INC. PROCURED THROUGH OMNIA PARTNERS ON BEHALF OF THE LAKE COUNTY DEPARTMENT OF BUILDINGS AND GROUNDS FOR THE REPLACEMENT OF AIR HANDLERS IN THE LAKE COUNTY JAIL AND NOLAN BUILDING, IN AN AMOUNT NOT TO EXCEED \$1,126,220.00 (20201105\C06)(C-7)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**14. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$1,235,616.34(20201105\BC01)(C-4)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**15. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$344,955.90(20201105\BC02)(C-17)**

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**16. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS NON-GENERAL FUND(20201105\BC03)(C-111)**

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**17. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS(20201105\BC04)(C-111)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

DEPARTMENTAL REPORTS:

UTILITIES – Mr. Rothlisberger stated that they have finished up the annual review of the Rules and Regulations with a few minor changes and will be submitted to the Board for approval and a resolution.

JOB AND FAMILY SERVICES – none.

COUNTY ADMINISTRATOR – Mr. Boyd gave an update on the Grant/Loan Program explaining that the program has now processed 98 transactions and there is less than \$100,000 left to distribute. He stated that the program should wrap up in the next week or so Of the 98 applications that have been approved and processed, 50 were owned and/or operated by women and minority owned enterprises.

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Mr. Boyd congratulated the Board of Elections, its employees and poll workers for a job well done. He also thanked the Buildings and Grounds Department, Telecommunications and the IT Department for their hard work in preparing for this election season. Commissioner Cirino stated that he had the opportunity to visit two other Board of Elections' in other counties and he is impressed with the ease and speed that the Lake County Board of Elections was able to process voters. He complimented them and all of the workers for their outstanding work and for always being professional and courteous. Commissioner Cirino also praised Mr. Boyd for his forethought when working on the design of the lobby of the new building so it would be able to accommodate early voters. Commissioner Hamercheck also complimented Mr. Boyd for taking the lead with refining the plans and layout of the first floor lobby area. Mr. Boyd stated that they took into account the need for more room for the Board of Elections. It was a team effort working with Ross McDonald and Jan Clair to design an area that would look nice and be efficient for future election seasons. He stated that the design has worked very well considering they had to take into account social distancing due to the pandemic.

Board of Elections Director, Mr. Ross McDonald, was present and thanked all of the County departments and their employees for their patience. He thanked the Utilities Billing Department for their incredible cooperation and kindness to the Board of Elections employees and poll workers. Mr. McDonald stated that they processed 32,000 early voters through the building this election season. He reported that they still have to process provisional absentee ballots and military ballots which will be completed by November 13<sup>th</sup>. Mr. Ross stated that they are only monitoring one race from Tuesdays' election. He went on to explain the modifications that had to be made this year which included moving poll worker training from the flooded assembly room to the Commissioners 5<sup>th</sup> floor and how they worked with Lakeland Community College to provide online training to the experienced returning poll workers. Commissioner Young stated that the Lake County Board of Elections really pulled together for the people that they serve and he thanked them for their hard work. The Board and Mr. McDonald continued to discuss the election and its results, the arrangements that were necessary to ensure the poll workers and voters were kept safe and purchase of new voting machines. Mr. McDonald also explained in detail the security measures that were taken with the ballots and also how they must choose and hand count 3% of the total ballots from random precincts.

FINANCE – none.

CLERK – Clerk, Ms. Jennifer Bell, stated that County offices will be closed next Wednesday, November 11<sup>th</sup> in observance of Veterans Day and that the next regular Commissioners Meeting will be Thursday, November 12, 2020 at 10:00 am.

LEGAL – none.

OLD BUSINESS: - none.

NEW BUSINESS: - none.

PUBLIC COMMENT: Commissioner Hamercheck asked if anyone in the audience wished to address the Board. No one present wished to address the Board at this time.

ADJOURN: On a motion by Commissioner Cirino, seconded by Commissioner Young, the Board adjourned the meeting at 10:55 a.m. with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

Minutes approved this twenty-fourth day of November, 2020.

**BOARD OF LAKE COUNTY COMMISSIONERS**

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JOHN R. HAMERCHECK, PRESIDENT

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RON YOUNG, VICE PRESIDENT

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JERRY C. CIRINO, COMMISSIONER

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JENNIFER BELL, CLERK