

OCTOBER 29, 2020

**LAKE COUNTY COMMISSIONERS' MEETING MINUTES**

|                                 |                              |
|---------------------------------|------------------------------|
| JERRY C. CIRINO, COMMISSIONER   | JASON W. BOYD, ADMINISTRATOR |
| JOHN R HAMERCHECK, COMMISSIONER | LEGAL COUNSEL                |
| RON YOUNG, COMMISSIONER         | MIKE MATAS, BUDGET DIRECTOR  |
| JENNIFER BELL, CLERK            | NEWS MEDIA                   |

.....  
(Tape 2020-1029)

CALL TO ORDER: Commissioner Hamercheck called the Meeting to order at 10:00 a.m. Thursday, October 29, 2020.

ROLL CALL: Upon roll being called, Commissioners Cirino, Young and Hamercheck were present.

APPROVAL OF MINUTES:

Upon a motion by Commissioner Young, seconded by Commissioner Cirino, the minutes of the Regular Meetings of Regular Meetings of: September 24, 2020, October 1, 2020, October 8, 2020 and October 15, 2020 were approved as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

OPEN TO THE PUBLIC: Commissioner Hamercheck asked if anyone in the audience wished to address the Board.

Commissioner Hamercheck introduced Assistant Prosecutor Karen Kowall and congratulated her on her retirement. The Board presented her with a special certificate in honor of her retirement after more than 35 years of service to Lake County government. County Prosecutor, Mr. Charles Coulson, stated that Ms. Kowall has been one of the most impressive Prosecutors to ever work for his office. Her diligence and experience in ensuring that the communities and all of its citizens in Lake County are kept safe by assuring that justice has been served second to none. Ms. Kowall has successfully prosecuted some of the most significant cases we have had in Lake County and she will be missed. The Board thanked her for her many years of service and acknowledged the impact she has made on so many families and individuals in Lake County. Ms. Kowall thanked the Board, Mr. Coulson and the staff of the Prosecutors office.

RESOLUTIONS:

**1. RESOLUTION AUTHORIZING THE LAKE COUNTY ENGINEER TO ENTER INTO A LOCAL PUBLIC AGENT (LPA) AGREEMENT WITH THE DIRECTOR OF TRANSPORTATION OF THE STATE OF OHIO FOR THE LAK-MADISON AVENUE (CR 306) RESURFACING PROJECT (PID 112490) (20201029\E01)(E-3)**

On a motion by Commissioner Young, seconded by Commissioner Cirino. Mr. Gills explained that the pavement on Madison Avenue has dropped another 12 inches. The Engineer’s Office received clearance from ODOT to conduct repairs to the wall and to include this in the Madison Avenue road contract. The contractor has started on plans for the repair of the wall. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**2. RESOLUTION AUTHORIZING EXECUTION OF SANITARY SEWER BILLING SERVICE AGREEMENTS BETWEEN THE BOARD OF LAKE COUNTY COMMISSIONERS AND THE VILLAGE OF TIMBERLAKE, THE CITY OF WILLOUGHBY AND THE CITY OF WICKLIFFE FOR THE LAKE COUNTY DEPARTMENT OF UTILITIES (20201029\U01)(UT-4)**

On a motion by Commissioner Young, seconded by Commissioner Cirino. Sanitary Engineer, Mr. Randy Rothlisberger, stated that Lake County took over billing that included sanitary sewers in the west end (of Lake County) communities in the mid 80’s with no formal agreement. This resolution is the first of several to be submitted which outlines a formal agreement between a community and the Department of Utilities. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**3. RESOLUTION APPROVING THE REVISED ESTIMATE OF COST IN THE AMOUNT OF \$143,000.00 FOR CELL C4 PHASE VI EXPANSION-PART C NORTH FORCE MAIN RECONSTRUCTION PROJECT NO. 421-L, AND RE-ADVERTISE FOR BIDS FOR SAME (Bid Opening: November 25, 2020)(20201029\U02)(UT-8)**

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**4. RESOLUTION CERTIFYING UNPAID SEWER AND WATER SUMS AND ADMINISTRATIVE CHARGES TO THE LAKE COUNTY AUDITOR (20201029\U03)(UT-7)**

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**5. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT NOVEMBER 6, 2020, IN THE AMOUNT OF \$62,680.18 (20201029\JFS01)(JFS-14)**

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**6. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$1,350,608.15(20201029\BC01)(C-4)**

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**7. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$948,804.50(20201029\BC02)(C-17)**

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck

**8. RESOLUTION DECREASING AND INCREASING APPROPRIATIONS FOR VARIOUS NON-GENERAL FUND ACCOUNTS (20201029\BC03)(C-111)**

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**9. RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20201029\BC04)(C-111)**

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

**10. RESOLUTION PROCLAIMING NOVEMBER 2020 NATIONAL ADOPTION AWARENESS MONTH IN LAKE COUNTY, OHIO (20201029\F01)(C-126)**

On a motion by Commissioner Cirino, seconded by Commissioner Young. Jobs and Family Services Director, Mr. Matthew Battiato, thanked the Board for recognizing those families and individuals that make a commitment to adopt children that would otherwise remain in the custody of Job and Family Services. He provided several statistics on Lake County and stated that there have been 42 adoptions over the past 4 years. He thanked his staff for the tremendous work they do and emphasized the need for foster and adoptive parents. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

DEPARTMENTAL REPORTS:

UTILITIES – none.

JOB AND FAMILY SERVICES – none.

COUNTY ADMINISTRATOR – none.

FINANCE – none.

CLERK – Clerk, Ms. Jennifer Bell, stated that the next regular Commissioners Meeting will be Thursday, November 5, 2020 at 10:00 am.

LEGAL – none.

ENGINEER: Mr. Gills stated that they have completed the Summer Paving Program and that it was a very successful season. He stated that he has received many positive comments on the design of the Vrooman Road Bridge and the artwork that is on the piers. The residents are very happy that the bridge is open. He added that his department and the Vrooman Road Bridge Project was recently recognized in a national publication as one of the top 10 projects in the nation.

OLD BUSINESS: - none.

NEW BUSINESS: - Commissioner Hamercheck asked Commissioners Clerk, Ms. Bell, to read the Small Business Grants and Loans Press Release in its entirety.

CDBG Director, Mrs. Rhea Benton, thanked the Lake County Development Council and its Executive Director, Ms. Sarah Bals, the Chambers of Commerce throughout the County and the Review Committee for all of the support and work put into making this program a success. She stated that to date, the Commissioners have approved 92 applications and distributed \$602,000 of business relief in 16 of our 23 Lake County Communities. She further stated that 49% of the businesses are minority or woman owned businesses. The committee awarded \$190,000 in loans and \$412,000 in grants. Commissioner Cirino added that the 5 year loans were provided with 0% interest and no fees. He explained that Mentor could not be included in this program as they have their own HUD Business Assistance Program. Commissioner Hamercheck thanked Rhea and all of those involved for their hard work and perfect execution of the program.

Commissioner Cirino briefly discussed the GPD growth announced today and stated that it is history making. He stated that he spoke with Board of Elections Deputy Director, Ms. Jan Clair, who reported that they have experienced an unprecedented number of early voters and absentee voting. He complimented the Board of Elections on the very smooth operating procedures they have created.

PUBLIC COMMENT: Commissioner Hamercheck asked if anyone in the audience wished to address the Board. No one present wished to address the Board at this time.

EXECUTIVE SESSION: On a motion by Commissioner Cirino, seconded by Commissioner Young, the Board convened an Executive Session at 10:55 a.m. to discuss Personnel- Employment with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

The Lake County Board of Commissioners adjourned to Executive Session at 10:55 a.m.

OCTOBER 29, 2020

ADJOURN: On a motion by Commissioner Cirino, seconded by Commissioner Young, the Board adjourned the meeting at 11:20 a.m. with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

Minutes approved this tenth day of December, 2020.

**BOARD OF LAKE COUNTY COMMISSIONERS**

\_\_\_\_\_  
JOHN R. HAMERCHECK, PRESIDENT

\_\_\_\_\_  
RON YOUNG, VICE PRESIDENT

\_\_\_\_\_  
JERRY C. CIRINO, COMMISSIONER

\_\_\_\_\_  
JENNIFER BELL, CLERK