

FEBRUARY 27, 2020

LAKE COUNTY COMMISSIONERS' MEETING MINUTES

JERRY C. CIRINO, COMMISSIONER	JASON W. BOYD, ADMINISTRATOR
JOHN R HAMERCHECK, COMMISSIONER	LEGAL COUNSEL
RON YOUNG, COMMISSIONER	MIKE MATAS, BUDGET DIRECTOR
JENNIFER BELL, CLERK	NEWS MEDIA

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(Tape 2020-0227)

CALL TO ORDER: Commissioner Hamercheck called the Meeting to order at 10:00 a.m. Thursday, February 27, 2020.

ROLL CALL: Upon roll being called, Commissioners Cirino, Young and Hamercheck were present.

Commissioner Hamercheck asked for a moment of silence in honor of the passing of Bishop Roderick Coffee. He will be remembered for his incredible example of faith, dedication, teachings and principals.

APPROVAL OF MINUTES:

Upon a motion by Commissioner Cirino, seconded by Commissioner Young, the minutes of the Regular Meetings of February 6, 2020, February 13, 2020 and February 20, 2020 were approved as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

OPEN TO THE PUBLIC: Commissioner Hamercheck asked if anyone in the audience wished to address the Board.

Mr. Jim O'Connor, Director of Planning at Pulte Homes, gave a brief presentation on Pulte Homes which included several Pulte Homes development statistics in Northeast Ohio and the economic modeling used to determine locations for their subdivisions. Mr. O'Connor stated that they have seen growth in Lake County over the years such as job growth and retail and business expansion. He discussed in detail housing market trends and how customer's needs and wants have changed over the years. They build communities for the growing family, empty nesters or those looking to downsize from larger homes. Mr. O'Connor stated that they are planning two new subdivisions in Lake County; a 51 home subdivision in Quail Hollow located in Concord and a 174 home subdivision that will be located in Mentor. He thanked the Board for the opportunity to speak to them.

RESOLUTIONS:

1. RESOLUTION AMENDING THE SANITARY SEWERAGE, SOLID WASTE, AND WATER SUPPLY RULES AND REGULATIONS OF THE LAKE COUNTY DEPARTMENT OF UTILITIES (20200227\U01)(UT-19)

On a motion by Commissioner Hamercheck, seconded by Commissioner Cirino. Sanitary Engineer, Mr. Randy Rothlisberger, explained that this is an annual practice of the Utilities Department and that the department takes into consideration suggestions from their employees as well as comments and suggestions from the public, contractors and developers. He stated a few of the changes to this year's revisions, one of which is to include changing the basis for flow estimate for capacity fee determination. He explained that previously flow estimates were based on the building/structure size and use. The new rules will be based on the water meter size, as this change will eliminate the department having to issue refunds or invoices. Commissioner Hamercheck stated that historically the estimates were based off of EPA guidelines and then matched up to the occupancy formula. He stated that this should simplify the process. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

2. RESOLUTION APPOINTING INDIVIDUALS TO THE LAKE COUNTY WORKFORCE DEVELOPMENT BOARD AND THE LAKE COUNTY YOUTH COMMITTEE (20200227\JFS01)(B-24)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

3. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT MARCH 6, 2020 IN THE AMOUNT OF \$67,152.55(20200227\JFS02)(JFS-14)

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

4. RESOLUTION AUTHORIZING A POLL WORKER LEAVE AND PROCEDURE POLICY FOR LAKE COUNTY EMPLOYEES IN ACCORDANCE WITH ORC 3501.28 (20200227\C01)(C-107)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Board of Elections Director, Mr. Ross McDonald, thanked the Board, the Prosecutor's Office, Mr. Jason Boyd and Mr. Joel DiMare for all of the work they have put into crafting this policy and for their support. He stressed the dire need for poll workers that they are currently experiencing and having the ability to encourage County employees to become involved will be very helpful to them. Deputy Director, Ms. Jan Clair, expressed her appreciation and support for the election process that the Board has offered. She stated that there is a critical need for poll workers and this resolution will allow the Board of Elections to recruit County employees. Mr. McDonald also thanked the Buildings and Grounds Department for the installation of the new after-hours drop-box. The drop-box is secure, clearly marked with simple instructions and allows for voters to drop their absentee ballots into the box without having to leave their vehicles. Mr. McDonald also shared some Lake County voter statistics stating that Lake County is 12th in the State for voter registration and an impressive 5th in the State for absentee voting. Commissioner Hamercheck thanked Mr. McDonald and Ms. Clair for their patience while the policy was being created and stressed that this policy will not cause any increase to taxpayers. County Administrator, Mr. Jason Boyd stated that he will be sending this resolution and policy out

immediately following its passage after the meeting. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

5. RESOLUTION TO ACCEPT THE ONE OHIO MEMORANDUM OF UNDERSTANDING(20200227\C02)(107b)

On a motion by Commissioner Hamercheck, seconded by Commissioner Cirino. Commissioner Hamercheck stated that while not perfect, he believes Lake County residents will be pleased with this memorandum. Lake County Board of Commissioners attorney, Mr. Frank Gallucci, is one of the many authors of this document and much of the information is sourced from Lake County.

Commissioner Cirino stated that the Board has reviewed several drafts and he believes this Memorandum of Understanding is in the best interest of Lake County. He thanked Commissioner Hamercheck for his many trips to Columbus to discuss this matter. Commissioner Young echoed Commissioner Cirino's appreciation to Commissioner Hamercheck. Commissioner Hamercheck stated that this process has been a team effort and thanked Mr. Boyd for not only his hard work through this process but also for the foundational work he has done. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

6. RESOLUTION EXECUTION OF AN ADDENDUM TO THE AGREEMENT BETWEEN TYLER TECHNOLOGIES, INC. AND THE LAKE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE LAKE COUNTY AUDITOR'S OFFICE FOR PROPERTY TAX ACCOUNTING SOFTWARE, COMPUTER ASSISTED MASS APPRAISAL (CAMA) SOFTWARE AND IMPLEMENTATION SERVICES IN THE AMOUNT OF \$52,730.00 (20200227\C03)(C-2)

On a motion by Commissioner Cirino, seconded by Commissioner Young. County Auditor, Mr. Christopher Galloway, was present to explain the software issues the office has been experiencing and stated that this new software will alleviate some of the ongoing issues as well as make their website more user friendly. His office will be paying for the additional technology. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

7. RESOLUTION AUTHORIZING EXECUTION OF MEMORANDUMS OF UNDERSTANDING BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE LAKE COUNTY STORMWATER MANAGEMENT DEPARTMENT AND THE CITY OF KIRTLAND FOR VARIOUS STORMWATER PROJECTS WITHIN THE CITY (20200227\C04)(UT-46a)

On a motion by Commissioner Young, seconded by Commissioner Cirino. Director of Stormwater Management, Mr. Tim Miller, explained that the Board passed a resolution for 8 projects to be done in the City of Kirtland. Per the terms of the Memorandum of Understanding, the Board must authorize any cost overruns. This resolution is permitting an additional \$34,760 for additional drainage work to be done on the State Route 306 Drainage Improvement and Resurfacing Project. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

8. RESOLUTION AUTHORIZING THE LAKE COUNTY BOARD OF COMMISSIONERS TO ENTER INTO A FEDERAL EQUITABLE SHARING AGREEMENT WITH THE UNITED STATES DEPARTMENT OF JUSTICE AND THE UNITED STATES DEPARTMENT OF THE TREASURY ON BEHALF OF THE LAKE COUNTY PROSECUTING ATTORNEY'S OFFICE AND THE LAKE COUNTY NARCOTICS AGENCY TO RECEIVE FEDERALLY FORFEITED PROPERTY AND/OR FUNDS (20200227\C05)(CT-8con)

On a motion by Commissioner Cirino, seconded by Commissioner Young. Assistant Prosecutor David Hackman, stated that this is an annual agreement. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

9. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$1,110,737.76(20200227\BC01)(C-4)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

10. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$951,168.36 (20200227\BC02)(C-17)

On a motion by Commissioner Young, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

11. RESOLUTION DECREASING AND INCREASING APPROPRIATIONS FOR VARIOUS NON-GENERAL FUND ACCOUNTS(20200227\BC03)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Young, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

12. RESOLUTION TRANSFERRING AN APPROPRIATION WITHIN THE GENERAL FUND ACCOUNTS (20200227\BC04)(C-111)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

13. RESOLUTION ESTABLISHING A FUND TO BE KNOWN AS EMERGENCY OPERATIONS CENTER RENOVATION/EXPANSION FUND WITH VARIOUS REVENUE AND APPROPRIATION LINES (20200227\BC05)(C-111)

On a motion by Commissioner Hamercheck, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

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DEPARTMENTAL REPORTS:

UTILITIES – none.

JOB AND FAMILY SERVICES – Mr. Matthew Battiato clarified a statement made at last week’s Commissioners meeting pertaining to changes to the Food Assistance Program and the discontinuation of waivers. He explained that there are 13 counties within the State that will accept the waivers. Most but not all of the counties are located in southern Ohio.

COUNTY ADMINISTRATOR – none.

FINANCE – none.

CLERK –Commissioners Clerk, Ms. Jennifer Bell, stated that the next Commissioners Meeting will be held on Thursday, March 5, 2020 at 10:00 a.m.

LEGAL – none.

OLD BUSINESS: - none.

NEW BUSINESS: - none.

OPEN TO THE PUBLIC: Commissioner Hamercheck asked if anyone in the audience wished to address the Board.

Ms. Ellen Chamberlin of Willoughby addressed Mr. Rothlisberger, asking if the Utilities Department has an agreement with waste haulers that would require them to pick up glass for recycling. Mr. Rothlisberger stated he would have to look into the matter however most of the waste management companies are contracted directly with the entities.

Ms. Chamberlin referred to item #8 on the agenda asking Assistant Prosecutor David Hackman, who oversees forfeited property and funds. Mr. Hackman responded that it would be the Department of Justice. Ms. Chamberlin and Mr. Hackman continued to discuss the devastating consequences these forfeitures would have on innocent family members and the ever evolving law to make changes.

Ms. Chamberlin referred to item #13 on the agenda pertaining to the Emergency Operations Center. She asked if there were plans to renovate and expand the center. Commissioner Hamercheck stated that there is a feasibility study being done to get a baseline of where the EOC is at currently, its future and possible future uses. He explained that the building is 35 years old and they would like to proactively get ahead of any issues. Commissioner Hamercheck explained that the Lake County Emergency Operations Center is a criticality 1 facility, and it is the prime site not only for Lake County but the entire section of the State utilizing the MARCS (Multi-Agency Radio Communication System), and it is the prime site for all wireless 9-1-1 calls.

Ms. Chamberlin, speaking as a poll worker, expressed her thanks and appreciation to the Board for passing the County employee poll worker policy.

Commissioner Hamercheck stated that the next Commissioners Meeting will be held on Thursday, March 5, 2020 at 10:00 a.m.

ADJOURN: On a motion by Commissioner Young, seconded by Commissioner Cirino, the Board adjourned the meeting at 10:41 a.m. with the vote as follows: "AYES": Commissioners: Cirino, Young, and Hamercheck "NAYS": None.

Minutes approved this twenty-fourth day of March, 2020.

BOARD OF LAKE COUNTY COMMISSIONERS

JOHN R. HAMERCHECK, PRESIDENT

RON YOUNG, VICE PRESIDENT

JERRY C. CIRINO, COMMISSIONER

JENNIFER BELL, CLERK