LAKE COUNTY BUILDING DEPARTMENT
105 Main St, Bldg. B Second Floor, Painesville, OH 44077
TEL: 440-350-2636 440-918-2636 FAX: 440-350-2660
lcbd@lakecountyohio.gov

COMMERCIAL HVAC / FUEL GAS PIPING / HYDRONICS / REFRIGERATION PERMIT APPLICATION

Date: _____ Owner or General Contractor:_____

Address of Construction:_____
Street City

HVAC / Fuel Gas Piping / Hydronics / Refrigeration Contractor:_____

Phone #_____Address:_____,_____,_____,_____
Street City State Zip Code

Email: _____

CREDIT CARD PAYMENT – The credit card company will charge a processing fee, the greater of 2.5% or $2.00.
PERMIT APPROVAL is contingent upon the local Planning and Zoning Commission, architectural Review Board, Engineering & SWP3 authorization approval, if required.
REINSPECTION FEE - $70 - A re-inspection shall be required when the inspector must return to work that was not ready, approved prints not on job site, building was locked, and / or had failed a previous inspection. Fee must be paid prior to scheduling final inspection, or if two (2) fees are assessed on a project, fees are due before the next inspection is scheduled.
FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SECTION 2921.13(A)(5), A MISDEMEANOR OF THE FIRST DEGREE, PUNISHABLE BY UP TO SIX (6) MONTHS IMPRISONMENT AND A FINE OF $1,000 OR BOTH.
By signing this application you and the entity you represent are agreeing to be obligated and pay for any additional review time and other fees associated with this project. You are further agreeing that failure to pay within 30 days of being billed may result in legal action and refusal of all future applications or permits until your account is brought current.
It is the contractor's responsibility to follow all local municipality rules, regulations and registration requirements. Check with local municipality regarding any additional requirements.

HVAC / Fuel Gas Piping / Hydronics / Refrigeration Contractor's *SIGNATURE:* _____
HVAC / Fuel Gas Piping / Hydronics / Refrigeration Contractor's *PRINTED NAME:*_____

HEATING & AIR CONDITIONING BASIC FEE **New ( ) Replacement ( )**		$115	
Heating & Air Conditioning:			
≤ 7,500 sq. ft. each system		$ 75	
> 7,500 sq. ft. each system		$100	
Heat Pump		$ 65	
Heat Duct Extensions - Each System		$ 55	
Unit Equipment (Mini Split, Unit Heater, Unit AC, Exhaust Fan, etc.)		$ 55	
VAV Boxes		$ 10	
Kitchen Hood (Separate Permit required w/Basic Fee & Plan Review Fee)		$ 220	
FUEL GAS PIPING BASIC FEE (Separate permit required)		$115	
Gas Outlets - each PLUS Basic Fee		$ 11	
HYDRONIC / Hot Water or Steam BASIC FEE		$115	
≤ 7,500 sq. ft. each system		$ 75	
> 7,500 sq. ft. each system		$100	
Extension - Each Unit		$ 50	
REFRIGERATION BASIC FEE		$115	
Refrigeration - Each Unit PLUS Basic Fee		$ 85	
PLAN REVIEW FEE ($120 per hour if applicable)			
SUBTOTAL:			
TAX ASSESSMENT – COMMERCIAL – 3 %		3%	
TOTAL:			

If mailing in application and a receipt is required, a self-addressed-stamped-envelope MUST be submitted. All checks to be made payable to the "Lake County Treasurer". If submitting this application through e-mail/digitally, we will e-mail you a receipt within 24-business hours. If you do not receive an e-mail from us, we did not receive your submission.

ALL FEES ARE NONREFUNDABLE

REVISED 12-2026