

# LAKE COUNTY BUILDING DEPARTMENT

105 Main St, Bldg B Second Floor, Painesville, Ohio 44077

Tel: 440-350-2636 440-918-2636 Fax:440-350-2660

[www.lakecountyohio.gov/buildinginspection](http://www.lakecountyohio.gov/buildinginspection)

OFFICE EMAIL: [LCBD@LAKECOUNTYOHIO.GOV](mailto:LCBD@LAKECOUNTYOHIO.GOV)

## TEMPORARY TENTS/CANOPIES/STRUCTURES BUILDING PERMIT APPLICATION

WORK DESCRIPTION: \_\_\_\_\_

WILL THERE BE ELECTRICAL FOR THE EVENT? CIRCLE ONE                      YES                      NO

NAME OF EVENT: \_\_\_\_\_

DATES OF EVENT: \_\_\_\_\_

DATES OF SET UP: \_\_\_\_\_ DATE OF REMOVAL: \_\_\_\_\_

STREET ADDRESS OF EVENT: \_\_\_\_\_

CITY/TOWNSHIP: \_\_\_\_\_ EST COST: \_\_\_\_\_

ZONING PERMIT #: \_\_\_\_\_ FIRE DEPT COMMENTS DATE RECEIVED: \_\_\_\_\_

GENERAL CONTRACTOR: \_\_\_\_\_

PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_ FAX: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

OWNER'S ADDRESS: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_ FAX: \_\_\_\_\_

All submittals must be made electronically via our website ([LAKECOUNTYOHIO.GOV](http://LAKECOUNTYOHIO.GOV)) or email ([LCBD@LAKECOUNTYOHIO.GOV](mailto:LCBD@LAKECOUNTYOHIO.GOV)). Submittals must include a detailed drawing of the structure(s), the layout, location, separation from other structures, purpose (e.g., retail use, public assembly). Flammability certification(s) for the fabric/membrane of the temporary structure/s. Detailed Plans including the following: (minimum plan size is 8 ½ X 11 inches) overall site plan showing entire site and locations of all permanent and temporary structures. Plan view indicating location of furniture (tables, chairs, stages, etc.) or related items. Uses within all temporary structures (assembly, cooking, etc.). Locations of a 1 1 fire extinguishers. Locations and dimension of all required aisles and exits. Locations, sizes, and types of any flammable/combustible liquid/gas tanks and piping. Locations and types of any/all heating equipment. Locations and types of all electrical equipment.

*The proposed work must be done in accordance with approved plans, specifications, codes, and standards. Separate permits which may be required for the proposed project include: electrical, HVAC, gas piping, etc.*

*It is the duty of the General Contractor to ensure that all required inspections are scheduled and all work installed has been approved by the Lake County Building Department prior to proceeding to the next phase of construction. The General Contractor is responsible to obtain a Final inspection at the completion of the project.*

*I hereby certify that I have read and examined this application and that all information is true, accurate, and complete. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. I authorize the Lake County Building Department to enter this property for the purpose of site inspections for the duration of this project.*

*By signing this Application, you and the entity you represent are agreeing to be obligated and pay for any additional review time and other fees associated with this project. You are further agreeing that failure to pay within 30 days of being billed may result in legal action and refusal of all future applications or permits until your account is brought current.*

FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SECTION 2921.13(A)(5), A MISDEMEANOR OF THE FIRST DEGREE, PUNISHABLE BY UP TO SIX (6) MONTHS IMPRISONMENT AND A FINE OF \$1,000 OR BOTH.

GENERAL CONTRACTOR/OWNER SIGNATURE: \_\_\_\_\_

GENERAL CONTRACTOR/OWNER PRINTED NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ CELL #: \_\_\_\_\_

**ALL FEES ARE NON REFUNDABLE**

### OFFICE USE ONLY

PLANS APPROVED BY: \_\_\_\_\_ APPROVAL DATE: \_\_\_\_\_ SQ FTG: \_\_\_\_\_

APPLICANT NOTIFIED: \_\_\_\_\_ PERMIT FEE: \_\_\_\_\_ LOG #: \_\_\_\_\_