



105 Main Street, Painesville, Ohio 44077
APPLICATION FOR EMPLOYMENT

Date: _____ Position Applied For: _____

Full Name: _____
Last First Middle

Address: _____
Number Street Apt. #

City State Zip

Telephone: Day: (____) _____ Evening: (____) _____

Have you ever been employed here before: Yes _____ No _____

If yes, Date _____ Office or Department _____

In what position? _____

Have you ever been employed in the service of a government agency, state, county, municipality, or township? Yes _____ No _____

Will any assigned shift be acceptable? Yes _____ No _____

Are you employed now? Yes _____ No _____

May we contact your present employer? Yes _____ No _____

On what date would you be available for work? _____

Give name, address and telephone number for three references who are not related to you and are not previous employers.

1. _____
2. _____
3. _____

EDUCATION

	ELEMENTARY	HIGH	COLLEGE/UNIVERSITY	GRADUATE/ PROFESSIONAL
SCHOOL NAME				
YEARS COMPLETED				
DESCRIBE COURSE OF STUDY/MAJOR				
DESCRIBE SPECIALIZED TRAINING, SKILLS/EXTRA CURRICULAR ACTIVITIES				

Areas of interest, skills, professional or technical licenses, permits, etc. (show state, county, or city in which registered)

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. Exclude organization names which indicate race, color, religion, sex, national origin or other protected class.

Employer	Telephone ()	Dates Employed From To	Summarize the nature of the work performed and job responsibilities
Address			
Job Title(s)		Starting Salary \$ Per	
Immediate Supervisor and Title		Final Salary \$ Per	
Reason for leaving		May we contact for reference? Yes <input type="checkbox"/> No <input type="checkbox"/>	

EMPLOYMENT EXPERIENCE CONTINUED...

Employer	Telephone ()	Dates Employed From To	Summarize the nature of the work performed and job responsibilities
Address			
Job Title(s)		Starting Salary \$ Per	
Immediate Supervisor and Title		Final Salary \$ Per	
Reason for leaving		May we contact for reference? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Employer	Telephone ()	Dates Employed From To	Summarize the nature of the work performed and job responsibilities
Address			
Job Title(s)		Starting Salary \$ Per	
Immediate Supervisor and Title		Final Salary \$ Per	
Reason for leaving		May we contact for reference? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Employer	Telephone ()	Dates Employed From To	Summarize the nature of the work performed and job responsibilities
Address			
Job Title(s)		Starting Salary \$ Per	
Immediate Supervisor and Title		Final Salary \$ Per	
Reason for leaving		May we contact for reference? Yes <input type="checkbox"/> No <input type="checkbox"/>	

I solemnly swear or affirm that the answers I have made to each and all of the questions in this application are complete and true to the best of my knowledge and belief. I hereby give permission for all colleges or universities which I attended, and past employers, to disclose any knowledge or information which they acquired relevant to my education and/or employment and waive any provision of law or agreement otherwise preventing this disclosure.

I understand and agree that any falsification or omission, either on this form or in my responses to questions asked during the interviewing or examination process, is grounds for immediate termination of employment, no matter when the falsification or omission is discovered.

I understand that I must have a valid identification to be hired for this position, and that I must be able to perform all essential functions of the job, either with or without a reasonable accommodation.

All job offers are pending references and a criminal background check.

SIGNATURE OF APPLICANT

Date
