

**MINUTES OF A MEETING OF THE
PLANNING & PROGRAMS COMMITTEE
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD**

May 26, 2016

8:00 AM

**Panera Bread Company
36099 Euclid Avenue
Willoughby, Ohio 44094**

Committee Members in Attendance

Eric Barbe (P)
Lou Falk
Todd Alishusky (P)

Sam Delzoppo
Terry Lazar

Staff in Attendance

Bob Dawson
Leslie Ryan

Call to Order:

Sam Delzoppo called the meeting to order at 8:10 AM

Approval of Minutes:

Terry Lazar moved for the approval of the minutes from the meeting of April 19, 2016; Lou Falk seconded the motion. All were in favor; motion carried.

New Business:

Bob Dawson updated the committee on the Area #5 PY 2015 3rd Quarter Common Measures Performance Report that just recently arrived from the Performance Division, ODJFS Office of Workforce Development. The report showed Lake County "Exceeding" all Adult and Dislocated Worker standards and "Exceeding" two and "Meeting" the third Youth standard. Retention rates for Adult and Dislocated Workers were both 100%!

Bob reviewed the PY16 and SFY 17 WIOA allocations which recently arrived and which showed a \$200,000 reduction in Adult and Dislocated Worker funds from the current year. Bob then reviewed an updated financial forecast which incorporated the new allocations and our most recent obligations and spending estimates and which comfortably supported the PY 16 OMJ Lake Staffing proposal being recommended.

The committee review the Proposal Summary and Evaluation Scoresheet for the procurement. Following a brief discussion, Terry Lazar made a motion for the Lake County Board of Commissioners and the Lake County Workforce Development Board, to recommend the United Labor Agency, 1020 Bolivar Road, Cleveland, Ohio, as the PY 16 OMJ Lake Career Center Staffing Provider, for an amount not to exceed \$365,900.00, subject to final negotiations. Lou Falk seconded the motion. All were in favor; motion carried.

Adjournment:

There being no further business, Mr. Delzoppo adjourned the meeting at 8:30 AM by Call of the Chair.