

**MINUTES OF A MEETING OF THE  
PLANNING & PROGRAM COMMITTEE  
LAKE COUNTY WORKFORCE INVESTMENT BOARD**

**April 2, 2015**

**9:00 AM**

**Panera Bread Company  
36099 Euclid Avenue  
Willoughby, Ohio 44094**

**Committee Members in Attendance**

Eric Barbe                      Sam Delzoppo  
Lou Falk                        Pat McAteer  
Keith Hocevar                Terry Lazar

**Staff in Attendance**

Bob Dawson  
Leslie Ryan

**Call to Order:**

Chairman Eric Barbe called the meeting to order at 8:35 AM

**Approval of Minutes:**

Sam Delzoppo moved for the approval of the minutes from the meeting of March 27, 2014; Lou Falk seconded the motion; all were in favor; motion carried.

**New Business:**

Bob Dawson discussed the roll-out of the Workforce Innovation and Opportunity Act (WIOA) and the lack of rules and guidance to-date. Bob specifically discussed the pending matter of Local Area Designations and shared a letter he sent to Ohio Governor Kasich requesting that Lake County receive a local designation. This will ultimately be the decision of the County Commissioners and the Governor. Lake County has been its own workforce area since the late 1970s and so far, the Commissioners have taken the position that they wish Lake County continue to be a Local Workforce Area under WIOA. Several committee members discussed their reasons why they were in disfavor of joining with other counties and explained how our local way in doing business has allowed us to be very successful for both job seekers and employers.

The committee reviewed the 2<sup>nd</sup> Quarter (year-to-date) Common Measures performance where Lake County continues to “Exceed” the performance standards in all six Adult and Dislocated Worker categories. The committee also reviewed and discussed a projection from the ODJFS Office of Performance that showed Lake County’s projected performance if we were being measured by the new WIOA standards. That report shows Lake County “beating” the overall state performance in every category. The committee also reviewed the OMJ-Lake Balanced Scorecard and the 2<sup>nd</sup> Quarter WIA ROI Analysis which showed solid results year-to-date.

The committee reviewed the RFP and Contract specifications from the PY 14 OMJ-Lake procurement for one-stop staffing assistance along with several internal monitoring reports on the United Labor Agency (ULA) covering the first 9 months of their service agreement. Bob and Leslie Ryan explained some of the monitoring ratings and their overall satisfaction with the 3 on-site ULA staff members.

After a considerable review and discussion, Keith Hovecar motioned for the Planning & Program Committee to recommend to the Lake County Workforce Investment Board, the establishment of a contract with the United Labor Agency to provide staffing services at OMJ – Lake County for Program Year 2015 at a level of 3-FTE plus a Part-Time (.25 FTE) Manager in an amount not to exceed \$270,308.00, subject to final allocations and contract negotiations; Lou Falk seconded the motion; all were in favor; motioned carried.

**Adjournment:**

There being no further business, Mr. Barbe adjourned the meeting at 9:30 AM.