

**MEETING MINUTES**  
**Lake1Stop Partners**  
**July 19, 2012 – 10:00 a.m.**  
**Lake County Department of Job and Family Service**

**Partner Representatives in Attendance**

Carol Darr, Painesville City Schools – ABLE  
Terry Schepley- Goodwill Industries  
Ben Altemus-Goodwill Industries  
Dan Koncos, Ohio Department of Job and Family Services  
Marty Gareau-Lake County Port Authority  
Bill Lindsey-Bureau of Vocational Rehabilitation  
Maggie Lynch-Auburn Career Center  
Ed Loftus-Mature Services

**Staff in Attendance**

Leslie Ryan  
Robert Dawson

Chair Carol Darr called the meeting to order at 10:10 a.m. and asked each attendee to introduce themselves to the group. Minutes of the January 19, 2012 meeting were reviewed. Dan Koncos motioned for the approval of the minutes, seconded by Maggie Lynch; all were in favor; motion carried.

Leslie Ryan reviewed the PY11 Performance YTD through the 3<sup>rd</sup> Quarter. The report speaks for itself. We are exceeding eight of the nine measures. Leslie explained that we are meeting the Youth Placement in Employment or education measure at this time. Bob Dawson provided additional information as he recently received preliminary data regarding the 4<sup>th</sup> Quarter. We are exceeding all measures except for the Youth Literacy and Numeracy measure.

Leslie reviewed the final Balanced Scorecard for PY11 which shows that we met or exceeded 85% of the Balanced Scorecard targets. Worthy of note is that we had a .418 Return on Investment for the program year. Bob noted that the measure outlining the Training Provider Consumer report shows a “caution sign”. A report has been developed but is not being released at this time as we have concerns about data validation and how this may not accurately reflect results. We will continue to refine this tool but we are not recommending that this be listed as an official performance measure on the Scorecard for PY 2012. All in attendance understood and agreed. The Scorecard for PY 12 was reviewed and feedback was elicited regarding the new/revised measures. After a lively discussion, Maggie Lynch motioned for the approval of the PY12 Scorecard with a note that the measure regarding the plan for OJT’s will be revised; seconded by Marty Gareau; all in favor; motioned carried.

Bob provided highlights for PY11 Return on Investment (ROI) Analysis. The state is still working on developing an ROI tool and is reviewing our ROI methodology. The 3.0 ROI will continue to be a goal on the Balanced Scorecard for PY12.

Bob led a discussion about PY12 WIA Allocations and OJT Funding. Our total WIA Allocations are down 8%. Bob received some disappointing news from Columbus

yesterday regarding OJT funding. Ohio was expecting to receive 4.8 million dollars to write OJT's. Reviving Ohio's economy, in part, through the utilization of OJT's is one of Governor Kasich's top priorities. Despite this, Ohio did not receive this funding. This was a big part of our plan in our workforce area and we will now have to revise our strategy.

Leslie discussed the revised Lake1Stop Workshop schedule effective August 2012. Of note is that (4) workshops have been eliminated and that some of the curriculum will be incorporated into existing workshops. We expect to serve more customers in job placement and individual issues including the emotional side of job loss will be addressed individually during these one-on-one sessions.

Dan Koncos discussed the status of REA (Re-employment Eligibility Assessment) and the 99ers Initiative. The sessions have been well-attended in Lake County. Dan provided some data regarding the EUC REA sessions which are held here on Fridays. These sessions will end in December as no more UI extensions will be granted.

Bob provided an informative update about the success of the Works First Program. Our participation rate has improved dramatically and the program has demonstrated success in addressing individual's barriers to employment.

Bob shared exciting news about Lake1Stop's decision to implement an On-Line Registration System. This will afford individuals with the ability to access one stop services without having to register in person. We are optimistic that this will attract and engage more job seekers. We are also enhancing our case management services so that an employment specialist will initiate contact with the registered job seeker and will guide them to appropriate services.

Leslie updated the group about the plans for a Rapid Response session for First Energy scheduled for July 23, 2012. Marty Gareau talked about the plans for the building which used to house Coe Manufacturing. Lake County has approved 18 business loans to 18 newly formed companies this year. Terry Shepley and Ben Altemus said that they are exploring volunteer activities in addition to employment for the 16 youth enrolled into Goodwill's WIA Youth Program. Ed Loftus discussed the success of the Job Search COAP Program for individuals aged 50 and over. Sessions are held at Lake1Stop bi-weekly with increased enrollment since February 2012. They have had four individuals placed into employment this month. Dan advised that the Lake County Farm Growers will be hosting Field Day in August and that he will forward the information should we choose to participate. Bill Lindsey advised that they are going through some staffing changes. Finally, Carol Darr enthusiastically announced that Terri Richards of Lake1Stop was appointed to their Advisory Committee and that she has provided assistance along with some unique solutions. She is appreciative to have her on board. Carol mentioned that the new content for the GED test in 2014 is much more difficult.

The next meeting of the committee is scheduled for October 18th at 10 am, here at the One-Stop.

**The next meeting of the One-Stop Committee was scheduled for October 18, 2012 at 10:00 a.m.**

There being no further business, Carol Darr moved to adjourn the meeting at 11:00 a.m. the motion was seconded by Matt Battiato; all were in favor; meeting adjourned.