

SPECIAL MEETING MINUTES
LAKE COUNTY WORKFORCE DEVELOPMENT BOARD
January 12, 2016
8:30 AM
at
Lake County Department of Job & Family Services
177 Main Street, Painesville, Ohio 44077

Board Roll Call

Eric Barbe	Matt Battiato	Carolyn O'Connor (P)
Sam Delzoppo (P)	Carrie Dotson	Maggie Lynch
Robert Taylor (P)	Gale Leonard-Stawieri	Gretchen Skok-Disanto (P)
Spence Kline	Roger Sustar (P)	Todd Alishusky
Terry Lazar	Marty Gareau	Dan Deitrick
Allen Weaver	Daniel Koncos	

Others in Attendance

Leslie Ryan, LCDJFS	Judy Moran, Lake County Commissioner
Veronica Curry, OhioGuidestone	Kevin Malecek, Lake County Commissioner
Mary Spencer, LCDJFS/Fiscal	Daniel Troy, Lake County Commissioner

Call to Order:

Chairman Allen weaver called the meeting to order at 8:40 AM

Approval of Minutes:

Spence Kline moved for the approval of the minutes from the meeting of November 10, 2015; Eric Barbe seconded the motion; all were in favor; motion carried.

Director's Update:

Matt Battiato discussed our transition from WIA to WIOA. As a result of this transition, we are constantly reviewing our policies and procedures as new rules are being developed. We are still getting rules clarification on many of these policies.

Matt mentioned two main issues concerning the impact of WIOA on our Workforce Area 5 as a stand-alone Workforce Area. Under WIA, the LCDJFS Director, Fiscal Agent and Operator of Career Services (Adult, Dislocated Worker, and Youth) are employees of the Lake County Department of Job and Family Services. Under WIOA, we cannot operate in this manner. Matt said that the Workforce Development Board will be responsible for the Procurement of Career Services through the RFP process under WIOA. Since we will no longer be able to operate all three functions, Matt assured that all viable options have been thoroughly reviewed and discussed. One possibility would be for another entity to be the fiscal agent. This was determined not to be a feasible arrangement. In his ongoing discussions with the Lake County Commissioners, Matt feels that the best plan would be for the Workforce Director to be an employee of the Lake County Commissioners under the Planning Commission. The Workforce Board Director cannot be an employee of the Lake County Department of Job and Family Services. Under this arrangement, the selected WDB Director will be housed at the LCDJFS. Our Fiscal Department has reviewed the costs by using the same formula used for partner shared costs. Following the fiscal analysis, the funding will be cost neutral to the Lake County Commissioners. It has been determined that we have more than enough funding available. A Memorandum of Understanding will be developed between the LCDJFS and the Lake County

Commissioners. Commissioner Troy advised that the Planning Department has always been involved in Workforce Development. Commissioner Troy posed a hypothetical situation as to whether or not a new “regime” of the Lake County Commissioners could replace the Workforce Director in the future. Dan Koncos advised that this position is considered an “unclassified” position. Matt said that the Director position would not have civil service protection but would be entitled to all current benefits; including PERS and that the commissioners would pay the Director’s salary but would be reimbursed through the Department of Labor. Judy Moran clarified that the Commissioners would not be able to appoint a new Director without a recommendation by the Workforce Development Board. Matt advised that a Job Description for the Workforce Board Director was in today’s packet. He said that a new WDB Director needs to be designated by March 1, 2016. Following today’s meeting; a recommendation will be made to the Lake County Commissioners.

Matt then led a discussion about the WIOA Governance Agreement. He said that this is mandated by the State. The Agreement delineates the roles and responsibilities of the Fiscal Agent, the Workforce Director and the CEO (Lake County Commissioners). The Agreement has not been finalized by the State yet. Matt mentioned that Item III (A) (2) makes reference to the Port Authority. He said that this piece will not be part of our Agreement. He added that the Lake County Prosecutors Office has reviewed the Agreement and no issues have been identified

New Business

Allen stated that he recommends designating Bob Dawson as the Executive Director for the Lake County Workforce Development Board and recommended the employment of the Executive Director to the Lake County Commissioners. Dan Koncos concurred and said that Bob is widely respected at the State and Regional levels. He has been innovative by developing such things as The Balanced Scorecard and a Return on Investment Tool. Dan went on to say that Bob is a leader and has formed great partnerships. Eric Barbe said that from a private sector point of view, he has gathered valuable information and knowledge through his involvement with the Workforce Investment Board and would recommend this designation. Maggie Lynch said that she commends Bob’s ability to set and achieve goals which have led to success and that he would serve well in this role. Matt concluded by saying that he has a long standing relationship with Bob and complimented him on being bright and articulate. He said that Bob demonstrates the ability to understand and implement complex rules. He added that Bob has a business-minded approach and is a good meeting facilitator. He supports the designation. Eric Barbe made a motion to designate Robert Dawson as the Executive Director for the Lake County Workforce Development Board and recommended the employment of the Executive Director of the Executive Director to the Board of Lake County Commissioners. Motion seconded by Dan Koncos. There were no abstentions; motion carried.

Allen asked for a motion to approve the WIOA/Workforce Local Multi-Function Governance Agreement in principle and authorize the Workforce Development Board Chair to execute said agreement when it becomes available in final form. Marin Gareau made a motion to approve; seconded by Dan Koncos. No abstentions; motion carried.

Adjournment:

There being no further business, Mr. Weaver adjourned the meeting at 9:05 AM.