

LAKE COUNTY COMMISSIONERS' MEETING MINUTES

JERRY C. CIRINO, COMMISSIONER JASON W. BOYD, ADMINISTRATOR
JOHN R HAMERCHECK, COMMISSIONER LEGAL COUNSEL
DANIEL P. TROY, COMMISSIONER MIKE MATAS, BUDGET DIRECTOR
JENNIFER BELL, CLERK NEWS MEDIA

(Tape 2017-0608)

CALL TO ORDER: Commissioner Cirino called the Meeting to order at 10:05 a.m. Thursday, June 8, 2017.

ROLL CALL: Upon the roll being called, all were present.

OPEN TO THE PUBLIC: Commissioner Cirino asked if anyone in the audience wished to address the Board. No one present wished to address the Board at this time.

RESOLUTIONS:

1. RESOLUTION AUTHORIZING THE RELEASE OF THE THREE YEAR MAINTENANCE SURETY AND BOND FOR MOUNTAINSIDE FARMS PHASE 4, CONCORD TOWNSHIP(20170608\E01)(SD-406)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

2. RESOLUTION AUTHORIZING SIGNING THE PROJECT PLAN COVER SHEETS AND ANY OTHER DOCUMENTS NECESSARY FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO RE-BID THE PLANS AND SPECIFICATIONS FOR THE VROOMAN ROAD BRIDGE REPLACEMENT (PART 1) AND VROOMAN ROAD RECONSTRUCTION (PART 2) IN LEROY AND PERRY TOWNSHIPS WITH BOTH PARTS BEING PID No. 105029 AS MODIFIED FOR RE-BID BY THE OHIO DEPARTMENT OF TRANSPORTATION(20170608\E02)(E-20)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. County Engineer, Mr. James Gills, was present and stated that ODOT has completed the revision of plans. The project can formally be advertised for re-bid and he reviewed the timeline for the project. Mr. Gills reported that ODOT is still waiting for the permit from the Army Corps of Engineers. Commissioner Troy clarified that ODOT will be overseeing the project and that this resolution is to furnish the proper documents required from the County. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

3. RESOLUTION AWARDDING A BID CONTRACT IN THE AMOUNT OF \$706,791.00 TO DB BENTLEY, INC.FOR OPTIONS 1B & 2B FOR WEST TUTTLE PARK AND SHORE WATERLINE REPLACEMENT PROJECT 393-W-2016(20170608\U01)(UT-4)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

4. RESOLUTION APPROVING CHANGE ORDER NO. 1 WITH UNITED SURVEY, INC. FOR FOREST ROAD SANITARY SEWER IMPROVEMENT PROJECT NO 375-S INCREASING THE TOTAL CONTRACT AMOUNT BY \$235,507.83(20170608\U02)(UT-4)

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Commissioner Troy asked if this was Forest Road located in Willowick. Sanitary Engineer, Mr. Randy Rothlisberger, stated that this is Forest Road in Mentor Headlands and part of the Capital Improvement Plan. He explained that at the time of the original design, the pipe was in decent condition to repair, but has since collapsed. Mr. Rothlisberger stated that this pipe runs in the middle of Forest Road and is approximately 18' deep. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

5. RESOLUTION CERTIFYING SANITARY SEWER COSTS TO THE LAKE COUNTY AUDITOR FOR PARCEL 16D-117-L-00-0480(20170608\U03)(UT-7)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

6. RESOLUTION ESTABLISHING ACCOUNTS WITHIN LAKE COUNTY DEPARTMENT OF UTILITIES WATER PROJECT FUND 595 TO BE KNOWN AS WEST END SERVICE CENTER ROOF REPLACEMENT PROJECT 400-W (20170608\U04)(UT-2)

On a motion by Commissioner Troy, seconded by Commissioner Hamercheck. Commissioner Troy asked if they were going to be utilizing U.S. Communities government purchasing alliance through NACo. Mr. Rothlisberger responded that it was through NACo/CCAO. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

7. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES SEWER OPERATING FUND TO SEWER PROJECT FUND 336-S MENTOR MARSH SANITARY INTERCEPTOR (20170608\U05)(UT-2)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

8. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES WATER OPERATING FUND TO WATER PROJECT FUND 378-W BACON ROAD PROCESS IMPROVEMENTS/AQUARIUS PAC PROJECT (20170608\U06)(UT-2)

On a motion by Commissioner Troy, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

9. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES SEWER OPERATING FUND TO SEWER PROJECT FUND 384-S MENTOR WASTEWATER TREATMENT PLANT FILTER(20170608\U07)(UT-2)

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**10. RESOLUTION INCREASING APPROPRIATIONS AND TRANSFERRING CASH FROM LAKE COUNTY DEPARTMENT OF UTILITIES WATER AND SEWER OPERATING FUND TO VARIOUS PROJECT FUNDS FOR ENGINEERING SERVICES PERFORMED BY BURGESS & NIPLE AS PMO (PROJECT MANAGEMENT OFFICE)(20170608\U08)(UT-2)**

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**11. RESOLUTION INCREASING APPROPRIATIONS IN THE LAKE COUNTY DEPARTMENT OF UTILITIES WATER OPERATING ACCOUNT 50000661-631 AND SEWER OPERATING ACCOUNT 51000661-631, PROFESSIONAL SERVICES-CONSULTANTS (20170608\U09)(UT-2)**

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**12. RESOLUTION APPOINTING DR. BRIAN BONTEMPO TO THE WORKFORCE DEVELOPMENT BOARD TO AN UNEXPIRED TERM ENDING APRIL 15, 2018(20170608\JFS01)(B-77)**

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Job and Family Services Director, Mr. Matthew Battiato, explained that Mr. Bontempo was recently named superintendent of the Auburn Career Center and the Educational Services Center and feels he is a very good fit for the Board. Commissioner Troy asked if there were any Board vacancies. Mr. Battiato responded that he believes that there may still be a vacancy. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**13. RESOLUTION APPROVING LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES VOUCHERS DATE OF WARRANT JUNE 12, 2017, IN THE AMOUNT OF \$193,946.60(20170608\JFS02)(JFS-14)**

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**14. RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE LAKE COUNTY WORKFORCE DEVELOPMENT BOARD AND THE LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES TO SERVE AS THE ONE-STOP OPERATOR FOR THE OHIO MEANS JOBS (OMJ) LAKE COMPREHENSIVE CAREER CENTER (20170608\JFS03)(JFS-15)**

On a motion by Commissioner Troy, seconded by Commissioner Cirino. Mr. Battiato explained that this formally designates Jobs and Family Services as the operator of One-Stop. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**15. RESOLUTION APPOINTING PAM MARTIN TO THE LAKE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES FOR A TERM EXPIRING JANUARY 10, 2021 (20170608\C01)(B-49)**

On a motion by Commissioner Troy, seconded by Commissioner Cirino. Commissioner Troy stated that Ms. Martin will be a great addition to the Board of Developmental Disabilities. Ms. Elfie Roman, Superintendent of Lake County Board of Developmental Disabilities, expressed their sadness at the sudden passing of Board member, Ms. Joan Spring and that they look forward to working with Ms. Martin. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**16. RESOLUTION ACCEPTING AND APPROVING THE RECOMMENDATION OF PLANNING COMMISSION MEMBER PAMELA D. KURT TO DESIGNATE BILLIE FEDERER AS HER ALTERNATE(20170608\C02)(B-34)**

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**17. RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT BETWEEN OD SECURITY NORTH AMERICA AND THE LAKE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE LAKE COUNTY SHERIFF'S OFFICE FOR A BODY SCANNER FOR THE LAKE COUNTY ADULT DETENTION FACILITY(20170608\C03)(CT-10a)**

On a motion by Commissioner Hamercheck, seconded by Commissioner Cirino. Chief Leonbruno, of the Lake County Sheriff's Department, was present and explained that this is a very important piece of equipment for their Department as smuggling contraband into the jail has become an increasing problem due to the heroin epidemic. Chief Leonbruno stated that they had been applying for numerous grants over the past year and a half without success. Commissioner Troy thanked Chief Leonbruno for the diligent work he put into using state pricing for the scanner and receiving a service contract, delivery, set up and warranty. Commissioner Hamercheck thanked Chief Leonbruno and Budget Director Michael Matas for working so well on keeping pricing down. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**18. RESOLUTION AWARDED A BID CONTRACT TO TOWN CENTER CONSTRUCTION, LLC IN THE AMOUNT OF \$2,232,500.00 FOR GENERAL CONTRACTING SERVICES FOR THE NEW BUILDINGS & GROUNDS/ TELECOMMUNICATIONS FACILITY (LAKE 2017-01 BGTC) (20170608\C04)(C-7e)**

On a motion by Commissioner Troy, seconded by Commissioner Hamercheck. County Administrator, Mr. Jason Boyd, stated that this is the contract for the combination B&G/Telecommunications Department as part of the long term capital plan. Mr. Klco reported that 11 bids were received for the project ranging from \$2.24 million to \$2.9 million and the estimated completion time for the project is 300 days. Commissioner Hamercheck added that as part of the capital plan, the County will retire County buildings that are in poor condition. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**19. RESOLUTION AUTHORIZING THE BOARD OF LAKE COUNTY COMMISSIONERS TO ENTER INTO A GUARANTEED MAXIMUM PRICE AMENDMENT #3 (GMP) BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND A. M. HIGLEY (AMH) FOR THE DEMOLITION OF THE SENIOR CENTER AND BUILDINGS AND GROUNDS FACILITY FOR THE LAKE COUNTY ADMINISTRATION CENTER EXPANSION AND RENOVATION PROJECT (20170608\C05)(207m)**

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck. Mr. Boyd explained that this is the third GMP and the Mentor based company, Platform Construction, will perform the demolition of the Painesville Senior Center and the Buildings and Grounds Facility. He stated that work is expected to begin over the next week and take approximately two months. Mr. Boyd added that the asbestos abatement has been completed on time. Commissioner Troy stated that the GMP is \$478,000 and the County has worked with the LandBank for partial reimbursement. Mr. Boyd stated that the agreement between the LandBank and the County was to reimburse the County up to \$170,000. Commissioner Hamercheck discussed the changes to ground elevations with the new facilities. The foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**20. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF \$1,446,296.97(20170608\BC01)(C-4)**

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**21. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF \$925,001.36(20170608\BC02)(C-17)**

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**22. RESOLUTION INCREASING APPROPRIATIONS FOR VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20170608\BC03)(C-111)**

On a motion by Commissioner Troy, seconded by Commissioner Cirino, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

**23. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS(20170608\BC04)(C-111)**

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

DEPARTMENTAL REPORTS:

UTILITIES – Public Service Coordinator, David Schick, reported the household hazardous waste collection processed 1,619 vehicles from 8:00 am to 1:00 pm and that 565 vehicles were processed in the first hour. He stated that the collection began processing vehicles 45 minutes before the start time. Mr. Schick thanked the Commissioners for their continued support of these special collections.

JOB AND FAMILY SERVICES – Commissioner Hamercheck stated he and Mr. Battiato participated in a conference call with the State regarding Job and Family Services Department efficiency and effectiveness, technology security, and several other topics. He complimented Mr. Battiato for working with the State and advocating for all of the Jobs and Family Services Departments throughout the State in an attempt to bring more technological effectiveness to their departments. Mr. Battiato explained the computer program communication issues that Jobs and Family Services experience. He stated that these internal issues cause much confusion and frustration to their clients. Mr. Battiato has asked that Job and Family Services across the State be permitted to designate several people within the Department the ability to access all of the programs. He believes this will bring a higher degree of efficiency and effectiveness to the Departments. The Commissioners and Mr. Battiato continued to discuss the Federal and State regulations. Mr. Battiato stated that there will be a follow up call in 30 days.

COUNTY ADMINISTRATOR – none.

FINANCE – Commissioner Hamercheck clarified with the Budget Director, Mr. Michael Matas, previous discussions regarding the County Coroner's budget and the short fall in their budget by November. Commissioner Hamercheck asked what, if any, the obligation of the Board of Commissioners and the general fund are to a department whose budget falls short. Mr. Matas replied that the Coroner's budget was based on five employees in 2016 and in 2017 the department added an employee. He explained that with the addition of that employee the budget will fall short by mid-November and he explained the options of the Coroner's office. Commissioner Troy stated the purpose of a budget is to control costs, ultimately preventing shortfalls, yet that is the trend currently facing the Coroner's office. He would like to see further discussions with the Coroner about staying within his budget appropriations. Commissioner Cirino agreed with Commissioner Troy that further discussions with the Coroner are necessary.

CLERK – none.

LEGAL – none.

OLD BUSINESS: - Commissioner Hamercheck commended County Recorder, Ms. Becky Lynch, on her tenacity requesting and receiving a full \$108,183 refund from Fildar Technologies. Ms. Lynch stated the refund was for an imaging project that had never worked properly, had many problems and was frequently in need of repair. Commissioner Troy stated that he had sent an email to Board of Elections Director Clair and Deputy Director McDonald regarding the Ohio Secretary of State's advisory directive for the upcoming June 13, 2017 deadline for submitting cost estimates for new voting equipment. Commissioner Troy added that Ms. Clair had previously stated she would provide the Commissioners with her estimates for review.

NEW BUSINESS: - Commissioner Cirino stated he recently met with several business owners along the Euclid Avenue corridor in Wickliffe to discuss their concerns and the formulation of an economic development strategy. A follow up meeting with the group will be scheduled in six weeks.

Commissioner Troy stated that the NOACA Governing Board will meet June 9<sup>th</sup>. One topic of discussion will be the "transportation for livable communities initiative" grant. They will continue to work with the Federal Government and the Ohio Department of Transportation to obtain the funds necessary for needed infrastructure improvements. He discussed updates from NACo on the Federal budget.

PUBLIC COMMENT: Commissioner Cirino asked if anyone in the audience wished to address the Board.

Mr. John Muzik of 45 Coventry Drive in Painesville Township, asked where in the County is the testing for lead and copper performed. Sanitary Engineer, Mr. Randy Rothlisberger, replied that testing is performed every 3 years at 60 residential sites within the County. The residents involved in the testing of household water have gone through thorough training to ensure the accuracy of the testing.

Ms. Ellen Chamberlin of Kirtland, asked if a decision had been made regarding levies in the fall. Commissioner Cirino responded no decision had been made yet.

Ms. Chamberlin asked how the Workforce Development Board reports their results and activities to the Board of Commissioners.

Commissioner Troy stated that the Workforce Development Board was created by a Federal Act and works in conjunction with the Lake County Job and Family Services and OneStop. He explained that Workforce Development Boards are required to enter into contracts and agreements for providers. He stated that the contracts must be approved by the Board of Commissioners. Mr. Battiato added that the Workforce Development Board meets on a quarterly basis and the meetings are open to the public.

Ms. Chamberlin asked if the working group in Wickliffe is also open to the public. Commissioner Cirino stated the meetings are and the meetings are arranged through the Willoughby Western Lake County Chamber of Commerce.

Mr. Brian Rice from the Lake County Council on Aging and the Association of Specialists in Aging invited anyone interested to attend the Elder Abuse Awareness Day Event being held on June 15<sup>th</sup> from 3:00 to 4:30 pm at the Wickliffe Senior Center. He thanked the Board of Commissioners and Carl Dondorfer, of the Lake County Sheriff's Department, for their support of Elder Abuse Awareness.

Commissioner Cirino stated the next Regular Commissioners' Meetings are scheduled for Thursday, June 15, 2017 at 10:00 A.M.

Commissioner Cirino announced the Board will return to open session for discussion of the 2017 Proposed CDBG Projects upon completion of executive session.

**EXECUTIVE SESSION:**

Real Estate-acquisition

EXECUTIVE SESSION: On a motion Commissioner Troy, seconded by Commissioner Cirino, the Board convened an Executive Session at 11:07 a.m. to discuss Real estate- acquisition with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

The Lake County Board of Commissioners adjourned Executive Session at 11:30 a.m.

On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the Board returned to open session at 11:31 a.m., with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

ADJOURN: On a motion by Commissioner Cirino, seconded by Commissioner Hamercheck, the Board adjourned the meeting at 1:47 p.m., with the vote as follows: "AYES": Commissioners: Cirino, Hamercheck, and Troy "NAYS": None

Minutes approved this twenty-ninth day of June, 2017.

**BOARD OF LAKE COUNTY COMMISSIONERS**

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JERRY C. CIRINO, PRESIDENT

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JOHN R. HAMERCHECK, COMMISSIONER

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DANIEL P. TROY, COMMISSIONER

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JENNIFER BELL, CLERK