



Field Operations Training and Exercise

Personnel and Products

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Greeting

Partners in Emergency Management,

The following document is a short summary of the Field Operations, Training and Exercise Branch. Through your interactions with our agency, most of you are aware of our various job duties and responsibilities. However, I wanted to provide you with an opportunity to meet the people who deliver on those tasks.

I am very proud of the diverse and talented staff members who work hard for you daily. I offer this document as an embodiment of the dedicated staff and their efforts.

No State or Federal Funds were used in the publication of this document.



Dennis C. Tomcik
Branch Chief

Vision and Mission Statement



Ohio Emergency Management Agency

VISION STATEMENT

A safer future through effective partnerships committed to saving lives and reducing the impact of disasters.

MISSION STATEMENT

Ohio EMA coordinates activities to mitigate, prepare for, respond to and recover from disasters.

Introduction

The Field Operations, Training & Exercise Branch serves as a support system for county emergency management agencies to assist with preparedness at the local level. While fulfilling their primary mission of supporting local EMA partners, the branch conducts several important missions within the daily operations of the Ohio Emergency Management Agency. The branch is represented into two sections: the Field Operations section and the Training and Exercise section.

The Field Operations section provides liaison between the state and 88 local emergency management agencies during local and state level emergencies. The section contains eight field liaison representatives, each who provides comprehensive assistance to eleven county emergency management agencies.

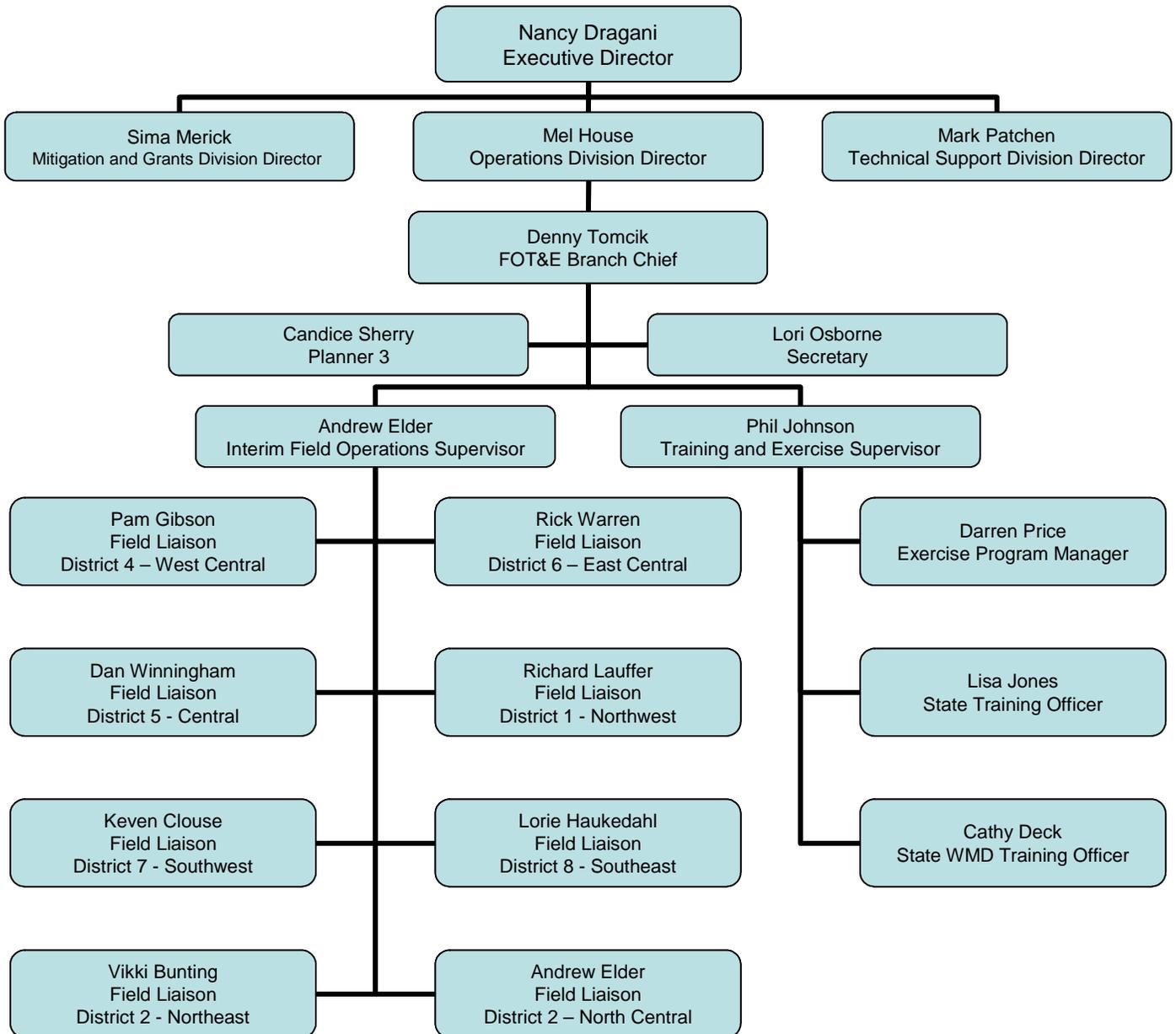
As well as administering the Emergency Management Performance Grant (EMPG) this section participates in county and state level exercises and conducts a variety of emergency preparedness training to emergency managers and first responders. The Field Operations staff also provides technical assistance to public officials regarding emergency management programs and types of available assistance and/or resources.

The Training & Exercise section is responsible for the development of an annual emergency management training program and conducts central and outreach courses. The section coordinates training courses to educate state and local EMA staff, first responders, volunteer workers and private industry personnel on emergency management procedures, issues, and response actions. The section also coordinates training facilities and maintains state and local training records.

The Exercise staff conducts and/or assists with the design and development, conduct, evaluation, and improvement planning of state and local exercises to test emergency operations plans (EOPs), as well as catastrophic incident terrorism response, for all U.S. Department of Homeland Security (DHS) grant programs under the Homeland Security Exercise and Evaluation Program (HSEEP) doctrine. The Exercise staff also assists with a variety of exercises regarding nuclear power plants, local and state hazmat, state level cabinet exercises, university exercises and private industry exercises. Additionally, the Exercise staff is responsible for coordinating and instructing the Exercise Design, Exercise Evaluation, Exercise Control/Simulation, Exercise Program Management, and HSEEP Training Courses. Ohio Exercise staff also serves as the Exercise Administrative Authority (EAA) for all exercise information entered into the National Exercise Schedule (NEXS) and the Corrective Action Program (CAP) System, as well as State Administrative Agency (SAA) Exercise representative for the Homeland Security Grant Program grants (e.g., SHSP, EMPG, UASI, MMRS, CCP).

The following document is a brief summary of the deliverables of the Field Operations, Training and Exercise Branch and the personnel who are dedicated to providing the best service possible.

Ohio EMA Field Operations Training and Exercise Organizational Chart



Branch Personnel

Denny Tomcik, Branch Chief

Denny is the Chief of the Field Operations, Training and Exercise Branch for the Ohio Emergency Management Agency, a Division of the Ohio Department of Public Safety.



The Ohio Emergency Management Agency is responsible for emergency preparedness and response activities for the State of Ohio. As Field Operations Training and Exercise Branch Chief, Mr. Tomcik directs the frontline interface between the State and 88 local emergency management agencies during local and state level emergencies. Mr. Tomcik also directs the Training and Exercise Section and the statewide Disaster Logistics Support Program.

Under his direction, the Branch provides assistance to county emergency management agencies via Field Liaisons who are responsible for coordination with counties in 8 State Emergency Management Districts. He also directs the Training and Exercise Section, which designs, coordinates and participates in emergency exercises and training on a statewide basis. Mr. Tomcik serves on the First Responder Subcommittee of the State of Ohio Security Task Force as well as sitting on the Dam Safety Committee and Animal Rescue Technical Advisory Committee. Mr. Tomcik directs the statewide Disaster Logistics Support Program, which coordinates with federal, state and local government personnel, business, industry, public service and related organizations statewide for the logistical support that may require the Strategic National Stockpile and other resources needed for natural disasters, technological emergencies and terrorism response.

Mr. Tomcik retired from the Ohio National Guard after 27 years of service, both active and National Guard, in 1997 serving as a Colonel in charge of Operations. In addition he commanded an infantry battalion and an armored cavalry squadron of over 1,100 personnel and managed a state training budget of 22 million dollars. While in the Ohio National Guard he also served as Commander of the Ravenna Arsenal Training and Logistics Site and served as a member of a NATO team that assisted the entrance of the nation of Hungary into NATO.

Mr. Tomcik is a graduate of the University of New York with a Bachelor of Science in Sociology. He is also a graduate of the US Army's Command and General Staff College.

His military career includes two tours of duty in Vietnam where he served as an infantry Company Commander. In addition he is qualified as a US Army Airborne Ranger and received the following awards; two Distinguished Service Crosses, nine Bronze Stars, a Purple Heart and other awards for valor.

Branch Personnel

Lori Osborne, Branch Secretary

Lori was born and raised in Columbus, Ohio. She graduated from Indiana University in 1980 with a Bachelor of Science in Anthropology and a minor in Psychology. She worked as a medical secretary and transcriptionist, co-owned and ran a printing business with her husband for ten years, as well as worked as an administrative assistant for OSHA (Occupational Safety and Health Administration) while living in Las Vegas, Nevada.



Lori started with Ohio EMA in December 2006. She provides direct support to Denny Tomcik, Andrew Elder, Phil Johnson, and the eight field liaisons, as well as to Ted Filer and the planners of the Plans Branch.

Lori is married with one child. Her hobbies include reading, bird watching, jigsaw puzzles, and traveling.

Candice Sherry, Planner



Candice is a graduate with honors from Kent State University with a Bachelor of Science. Ms. Sherry has also served with the United States Army, having received an honorable discharge after three years of service during the Vietnam era. Candice is also a member of MENSA.

During her years with Ohio EMA, Candice has filled several important roles and is an accomplished planner. Candice is credited with writing and guiding 28 county emergency operations plans through FEMA review, writing of the first Annex format Emergency Operations Plan for Ohio and transitioning that plan into Emergency Support Function format and consistency with the Federal Response Plan.

Additionally, Candice has developed specialized plans in the areas of Crisis Relocation/Reception, Drought, Repatriation and Animal Disease Incidents.

In addition to her planning distinctions, Candice has been an instructor for Ohio EMA in Emergency Planning for over ten years and has been instructing courses in the Incident Command System (100, 200, 300, 400, 700 and 800). She has also developed the first protocols for Orange Alert and Buffer Zone Protection

Candice's current projects include coordination with the Critical Infrastructure Program and database which she developed and developing a logistics program for catastrophic emergencies for Ohio containing a variety of subsets. Candice is also the Earthquake Program Manager at Ohio EMA.

Branch Personnel

Andrew Elder, Interim Field Operations Supervisor

As Field Operations Supervisor, Andrew has been responsible for first line management of the field liaisons as well as administration of the Emergency Management Performance Grant since February, 2008. Mr. Elder is also continuing to service as a field liaison for the North Central District. In his sixth year with Ohio EMA, Andrew has served in the Disaster Recovery Branch, as a Disaster Service Consultant II in Public Assistance and since 2006 as a field liaison.



In his year as interim supervisor, Andrew has made strides in streamlining EMPG applications, grant guidance, tracking and reimbursements. His efforts have also been focused on enhancing Field Desk operations during times of disaster. Mr. Elder's duties within Ohio EMA have included meeting facilitation, instruction of the training courses to include the ICS/EOC interface, delivery of field based training on Emergency Operations Centers, Damage Assessment and Disaster Recovery, co-founding of Ohio EMA's Continuous Improvement Initiative, serving on several committees and providing quality customer service to partners at the local and state level.

Andrew has been providing comprehensive assistance to the eleven county District 4 in North Central Ohio. As a liaison, Andrew assists counties with day to day issues, grant administration as well as disaster response coordination actions. Additionally, Andrew serves as the district SERC facilitator for exercises and plan reviews.

Andrew is a 2001 graduate of The University of Akron with a Bachelor of Science in Emergency Management and an Associate Degree in Fire Protection Technology and has completed the FEMA Professional Development Series.

Branch Personnel

Phil Johnson, Training and Exercise Supervisor



Phil has been with the Ohio EMA since September 2003 and manages the Training and Exercise Section. He is also the course manager and lead instructor for G265 Instructional Skills, G242 Effective Communications, and G240 Leadership and Influence.

Before beginning his career in emergency management Phil served for 21 years in the U.S. Army. During that time he completed instructor training and small group leadership courses and served as a training developer and evaluator focusing on classroom and distance learning programs. After leaving the military he worked with the Department of Homeland Security, Center for Domestic Preparedness in Anniston, Alabama, the Florida Division of Emergency

Management in Tallahassee, FL, and is currently with the Ohio Emergency Management agency.

Mr. Johnson has completed the Emergency Management Institute's Professional Development Series and Master Trainer Program and holds a Bachelor of Science in Public Administration degree from Hawaii Pacific University. He has also completed major postgraduate work in emergency management with Jacksonville State University.

Branch Personnel – Field Operations

Pam Gibson, Field Liaison

Mrs. Pam Gibson, MEP, is the Field Liaison for the eleven counties in District 4, West Central Ohio. Mrs. Gibson is responsible for performing as the lead State Emergency Management representative at the county level during disasters and has five years experience in Emergency Management. Her duties include disaster response, conducting training courses, and providing technical assistance to county Emergency Management Directors and local officials concerning Federal grants.



Mrs. Gibson also supports eleven Local Emergency Planning Committees (LEPCs) to ensure consistent application and compliance with State and Federal laws and regulations. She actively participates in the development and critique of tabletop, functional, and full-scale LEPC and homeland security exercises. Mrs. Gibson also assists in the development and review of emergency response plans with local government officials for the purpose of providing clear, on-site direction in regards to current planning requirements and standards.

Mrs. Gibson instructs the Exercise Design and Evaluation courses along with the Homeland Security Exercise Evaluation (HSEEP) course for the OEMA and has earned the Master Exercise Practitioner (MEP) designation from FEMA's Emergency Management Institute (EMI).

Rick Warren, Field Liaison



Rick graduated from The University of Akron in 1986 with a BS in Business Administration and a minor in Information Technology.

He began his career with the State of Ohio in 1990 as a Researcher with the Research and Development Unit of the Ohio State Highway Patrol. In 2001, Rick took the position of State Hazard Mitigation Planner with the Mitigation Branch of the Ohio EMA. During his tenure Ohio became one of the first states to receive FEMA approval for a standard and enhanced mitigation plan which resulted in Ohio being eligible for additional funding through Mitigation programs. Additionally, Rick was responsible for overseeing the funding for and conducting reviews for over 90 local mitigation plans. With Rick's guidance, Ohio became the first state, nationally, to have all counties with either an approved or actively developing local plan.

Branch Personnel – Field Operations

In 2008, Rick transitioned his planning background into a Field Liaison position that serves the eleven county District 6 in East Central Ohio. As a liaison, Rick provides service to the local EMA and LEPC in this Appalachian region.

Dan Winningham, Field Liaison

Mr. Daniel E. Winningham, MEP, is a Disaster Service Consultant 2 with the Ohio Emergency Management Agency and is responsible for the Central Ohio district. Mr. Winningham serves as the lead State Emergency Management representative at the county level during disasters, exercises, and coordinates Emergency Management Performance Grant funding to local Emergency Management Agencies. He has over 23 years experience in the Emergency Management profession. His duties include disaster response, conducting training courses, and providing technical assistance to county Emergency Management directors and local officials concerning Federal grants, and emergency planning.



Dan is responsible for coordinating with eleven Local Emergency Planning Committees (LEPCs) to ensure consistent application and compliance with Ohio Revised Code Emergency Planning, and Federal laws and regulations. He actively participates in the development and critique of tabletop, functional, and full-scale LEPC and homeland security exercises. Mr. Winningham also assists in the development and review of county Emergency Operation Plans, SOG's and procedures with local government officials for the purpose of providing clear, on-site direction in regards to current planning requirements and standards.

Dan conducts more than 120 on-site visits to county agencies and Emergency Management organizations each year. Dan is also involved in the design and development of more than 11 exercises each year and is an instructor for the Exercise Design and Evaluation Course. In addition, Mr. Winningham is the course manager for the Emergency Operations Center Course, Introduction to Emergency Management, and the EOC Management and Operations course.

Mr. Winningham was awarded the certificate title Master Exercise Practitioner (MEP) in 2008, awarded the certificate of Certified Emergency Manager (CEM) in 1995 and has completed FEMA's Professional Development Series.

Dan is a veteran of the Ohio National Guard where he served as an operations manager for the 54th Rear Area Operation Center in Germany and at his home station in Columbus, Ohio.

Dan is married with four children and is a volunteer landscaper for Greencare for Troops. He pursues continual education courses and his hobbies are family activities, motorcycle traveling, and rebuilding classic muscle cars.

Branch Personnel – Field Operations

Richard Lauffer, Field Liaison



Richard started with Ohio EMA in March of 1990 and has 19 years of experience with the agency in response to natural & human-made disasters. Prior to being a field liaison, Richard was a Hazmat Planner under the Right-to-Know Program for the State Emergency Response Commission (SERC). Richard is the Liaison for the District 1 - Northwest.

Mr. Lauffer is a FEMA-recognized instructor in Hazardous Materials Contingency Planning. He has instructed or assisted in the instruction of Damage Assessment, Debris Management, Exercise Design, Emergency Management Operations for Local Governments, and the Disaster Recovery Course. Richard is a member on the SERC

Training & Education Committee and the Hazardous Materials Technical Advisory Committee.

Richard served in the U.S. Coast Guard for nine years with a background in structural firefighting as a member of CG Support Centers Fire Dept. in Kodiak, AK, and shipboard firefighting as a Damage Controlman on the CG Cutter Salvia. He also served 5 years with the CG Atlantic Strike Team where he received training and practical experience in oil spill, and hazardous material response.

Keven Clouse, Field Liaison

Keven has served the people of Ohio in the Emergency Management field with over 17 years in public service. He has a Bachelor of Arts in Public Relations from Otterbein College and received the Emergency Management Professional Development Series Capstone Certificate (PDS) in 1993, through the Emergency Management Institute, in Emmitsburg Maryland and has completed the requirements for the Advanced Professional Development Series (APDS) in 2008.



Keven first became involved in emergency management as part of his Eagle Scout project in 1985-86, where he developed a team of youths to work with the American Red Cross in the event of disaster.

Keven is a decorated combat veteran of Operation Iraqi Freedom, where he earned the Bronze Star for merit as a member of the 4th Infantry Division. Subsequently, in 2005, he deployed to southwestern Mississippi and New Orleans, in the immediate aftermath of Hurricane Katrina, as a member of Task Force Buckeye. He is a qualified US Army instructor, having fulfilled the requirements of the Combined Arms Services Staff School (CAS3), and is currently serving a tour of duty as the Intergovernmental Affairs

Branch Personnel – Field Operations

Officer for the Joint Forces Headquarters of the Ohio National Guard. He has served in the Army National Guard since 1986 in a variety of positions including: Cavalry Scout, Armor Battalion Logistics Officer and M-1 Abrams Company Commander.

In his personal life, Keven enjoys spending time with his family and investing in the family real estate business. Additionally, Keven has enjoyed coaching youth ice hockey or being involved in scouting. Keven is an avid outdoorsman -- he thoroughly enjoys hunting, fishing and boating. He has also been known to travel across the country on his Harley-Davidson motorcycle from time to time.

Lorie Haukedahl, Field Liaison



Lorie began her career with the State of Ohio in September 1996 with the Department of Youth Services. In May 2001, she took the position of State Training Officer with the Ohio Emergency Management Agency (EMA) and in October 2003 became Field Liaison for the eleven counties in District 8, South Central Ohio.

Lorie serves as the Ohio Emergency Management representative at the county level during disasters, exercises, and coordinates Emergency Management Performance Grant funding to local Emergency Management Agencies. Her responsibilities also include disaster response, conducting training courses, and providing technical assistance to county Emergency

Management directors and local officials concerning Federal grants and emergency planning.

Lorie also supports District 8 Local Emergency Planning Committees (LEPC) to ensure consistent application and compliance with the Ohio Revised Code, Federal laws and regulations. She actively participates in design and critique of tabletop, functional and full-scale LEPC and homeland security exercises. Additionally, she assists with the development and review of emergency response plans and standard operating guides/procedures to provide clear guidance on planning requirements.

She has instructed or assisted in the instruction of Introduction of Emergency Management, Damage Assessment, Leadership and Influence and Exercise Design and Evaluation courses. Lorie also represents the Ohio EMA at two regional Search and Rescue Team committees and Regional Medical Response meetings and exercises.

Lorie is a graduate of Marshall University. She earned her Bachelor of Business Administration degree in 1996 and completed her Master of Science degree in 1998. She has also completed the FEMA Professional Development Series, the Homeland Security Exercise and Evaluation (HSEEP) course and has earned the Master Exercise Practitioner designation from FEMA's Emergency Management Institute. Lorie is also a

Branch Personnel – Field Operations

veteran of the US Air Force where she served in the 4th Civil Engineering Squadron at Seymour-Johnson AFB in Goldsboro, NC.

Vikki Bunting, Field Liaison

Vikki has been employed by Ohio Emergency Management Agency as a Field Liaison since March, 2006. She coordinates activities for the eleven county District 2 of Northeast Ohio which covers 5300 square miles. Working primarily at a county-level, Vikki assists with emergency management planning activities including hazard/risk assessments, EOP development, and regional collaborations dealing with homeland security and public health concerns. Ms.

Bunting is the State Emergency Response Commission's (SERC) point of contact for this region and is responsible for the annual review of each County's Chemical Emergency Response Plan and facilitation of the exercise of that plan. Vikki provides programmatic review and guidance on the Emergency Management Performance Grant and monitors cash requests. During emergency response or during disaster declarations, Vikki is often deployed to a County EOC to assist with preliminary damage assessment, procurement of state-owned resources, and the initiation of recovery efforts.



Prior to her coming to Ohio EMA, Vikki spent four months employed by the Capital Area Council of Governments, Austin TX as the Homeland Security Coordinator and 16 years with the Willoughby Fire Department as a full-time firefighter/paramedic. Her duties in prior employment included but were definitely not limited to emergency response personnel supervision during fire, medical and technical rescue incidents, Water Rescue Coordinator and development, delivery and analysis of training courses.

For the past 17 years, Vikki has been an Adult Education Instructor. She has instructed students on technical rescue methods (high angle rope, swift water, and ice); medical care (CPR, Advance Cardiac Life Support and various Paramedic-level skill sets); incident command, and emergency management coordination. Vikki has been an Incident Command System instructor for the National Fire Academy since 2004 and presently teaches ICS/EOC management courses through Ohio EMA.

Branch Personnel – Training and Exercise

Darren Price, Exercise Program Manager

Mr. Darren E. Price, MEP, is the Exercise Program Manager for the Ohio Emergency Management Agency (OEMA), in Columbus, Ohio. He has over 22 years experience in exercising various emergency and crisis management plans at the local, State, and Federal levels. Mr. Price is the State Exercise Point of Contact for Ohio to both the Federal Emergency Management Agency (FEMA) and the National Exercise Division (NED). He is also a member of numerous national-level exercise committees, addressing topics such as the National Standard Exercise Curriculum (NSEC), revising the Homeland Security Exercise and Evaluation Program (HSEEP) Exercise Evaluation Guides (EEGs), and the development of the HSEEP Training Course.



Mr. Price has presented at the National Training and Exercise Conference in Emmitsburg, Maryland and participated as a panelist at the National Grants and Training Conference in Washington, DC. He has also presented at the Homeland Security Summit in Arlington, Virginia, as well as participated on an expert panel for *Live Response*. *Live Response* is a 60-minute live discussion in which a panel of experts explores topics related to Weapons of Mass Destruction (WMD) consequence management and engages in question and answer sessions with the program audience.

Mr. Price has overseen, managed, and participated in more than 200 exercises and has coordinated and overseen the design and conduct of a Cross Border Exercise involving the State of Ohio, the Province of Ontario, Canada, and Federal agencies from the United States and Canada. Mr. Price has a degree in the Criminal Justice field from Hocking College, has completed the FEMA Professional Development Series, and has earned the certificate title of Master Exercise Practitioner (MEP) from FEMA's Emergency Management Institute (EMI) in Emmitsburg, Maryland.

Prior to transferring to the OEMA, he was employed by the Ohio Department of Rehabilitation and Correction for nearly 11 years as a Correction Officer and a Special Response Team (SRT) Commander, where he commanded numerous SRT deployments throughout the State of Ohio. Mr. Price is certified as a Master Trainer; has trained various law enforcement and State agencies throughout the State of Ohio in SRT operations, chemical munitions, and less lethal munitions; and is certified as a weapons of mass destruction (WMD) instructor. Mr. Price is a veteran of the U.S. Army, where he served as an Intelligence Analyst in the United States and Germany.

Branch Personnel – Training and Exercise

Lisa Jones, Training Officer



Lisa Jones is the State Training Officer for the Ohio Emergency Management Agency (Ohio EMA), in Columbus, Ohio. She transferred to the Ohio Department of Public Safety, Emergency Management Agency in September of 2008 and she has over 16 years of State of Ohio employment.

Prior to working at Ohio EMA Ms. Jones worked as a Training Officer at the Ohio Department of Job and Family Services (ODJFS), Office of Unemployment Compensation (UC) Benefits and UC Tax Departments. She began her career with ODJFS in 1983 and after 12 ½ years of service, she moved to Tulsa, Oklahoma. In

1999, she completed her Masters of Divinity Degree in Theology with special interest in Biblical Hebrew, Multimedia and Computers, Education and Counseling.

As part of her education experience, she traveled to Israel to study at Jerusalem University College. She was later trained as a Hospital Chaplain Intern in Tulsa, Oklahoma and Columbus, Ohio where she provided pastoral care to individuals affected by sickness, death and dying. After earning her Masters Degree, she taught high school for five years and she has experience as an adjunct college professor.

Her experience includes several years as an educator, trainer and public speaker for the State of Ohio and a variety of other venues. She has taught and trained individuals in youth detention centers, youth and adult prisons, homeless shelters, nursing homes and churches. She also has several years of experience in the preparation and delivery of verbal and written communication and in multi-media and computers in all of her teaching and training roles.

In 2005, she returned to ODJFS where she was promoted to the position of Training Officer in November of 2006. She utilized her training skills, research skills and her knowledge of Unemployment Compensation Law and Policy and her technology skills to produce and provide classroom and web-based training. She also served as a web-based faculty member for the National Judicial College where she helped provide the Essential Skills for the Unemployment Adjudicator web-based course.

She presently coordinates regional and statewide emergency management training to improve local and state ability to prepare for, respond to, recover from and mitigate the effects of emergencies and disasters. She assesses statewide training needs and develops, or provides technical guidance and assistance in the development of training to meet the identified needs.

Ms. Jones also represents the state and the agency at county, regional, state and federal level meetings and conferences involving emergency management training issues and she assists with the development of a comprehensive training schedule.

Branch Personnel – Training and Exercise

Likewise, she assists with the review of programmatic requirements and funding levels for emergency management assistance funds related to training.

As the State Training Officer and the training liaison to the Federal Emergency Management Agency, U. S. Department of Homeland Security and other state and federal agencies, Ms. Jones coordinates with the local, state and federal officials to plan, schedule and conduct federal, state and local training programs. In addition, she maintains records and reports related to training activities, and assists with developing and publishing the annual EMA training catalog. She is also responsible for processing student applications from individuals across the state to attend State and Federal Training and coordinating all Ohio EMA training activities with the Emergency Management Institute.

Cathy Deck, WMD Training Officer

Cathy has been with Ohio EMA since December 2002 and has worked as the WMD Training Officer since December 2003. She is responsible for coordinating all DHS training delivered in the state and also the State Point of Contact for Ohio. Her duties include ensuring counties are compliant with State and Federal training guidance.



As the State Point of Contact (SPOC) she screens and approves first responder applications to attend training at the DHS consortium training facilities, which also includes the Emergency Management Institute (EMI) in Emmitsburg, Maryland.

Cathy works closely with all 88 counties assisting with WMD training requests and coordinates direct delivery training through the DHS federal training partners.

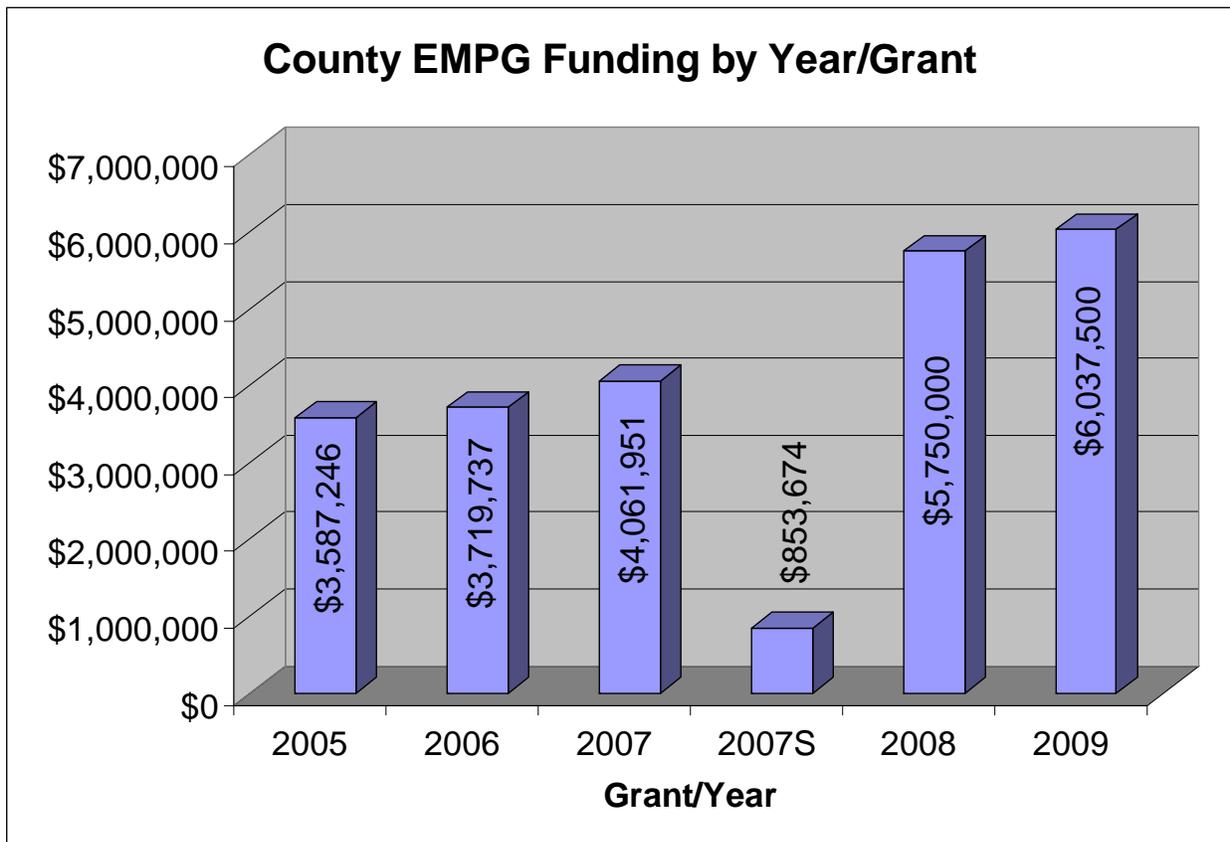
Cathy received her Professional Development Series (PDS) certificate in Emergency Management in July, 2004. She has attended numerous WMD training courses and conferences sponsored by the Department of Homeland Security and was a founding member of the National Center for Biomedical Research and Training (NCBRT) SAA Training Advisory Board member with Louisiana State University.

Along with coordinating WMD training Cathy also works with the Exercise Program Manager at Ohio EMA in assisting with tabletop, functional and full-scale homeland security exercises.

Field Operations Products

Emergency Management Performance Grant

EMPG has long been a grant that supplements and sustains emergency management at the state and local levels. Over the last two Federal Fiscal Years, EMPG has seen an increase in the funds forwarded to county EMA of 40% and 4% respectively. Along with an increase in funding, EMPG has seen significant changes in programmatic requirements. Ohio EMA administers the EMPG program through Field Operations and specifically through the Field Liaisons and Field Operations Supervisor. Field Liaisons assist county EMA with applying for the grant, programmatic update of work plans and the compiling of cash requests. The Field Operations Supervisor is charged with administering the grant, determining eligibility and applying grant guidance in the reimbursement process. Over the last two years, the Field Operations members have made significant changes to the program in an attempt to facilitate the application, administration and reimbursement processes at the local level. Results of these improvements include reduced reimbursement times, more accurate tracking and more easily auditable documentation for local EMA.



Field Operations Products

LEPC Support Exercises/Planning

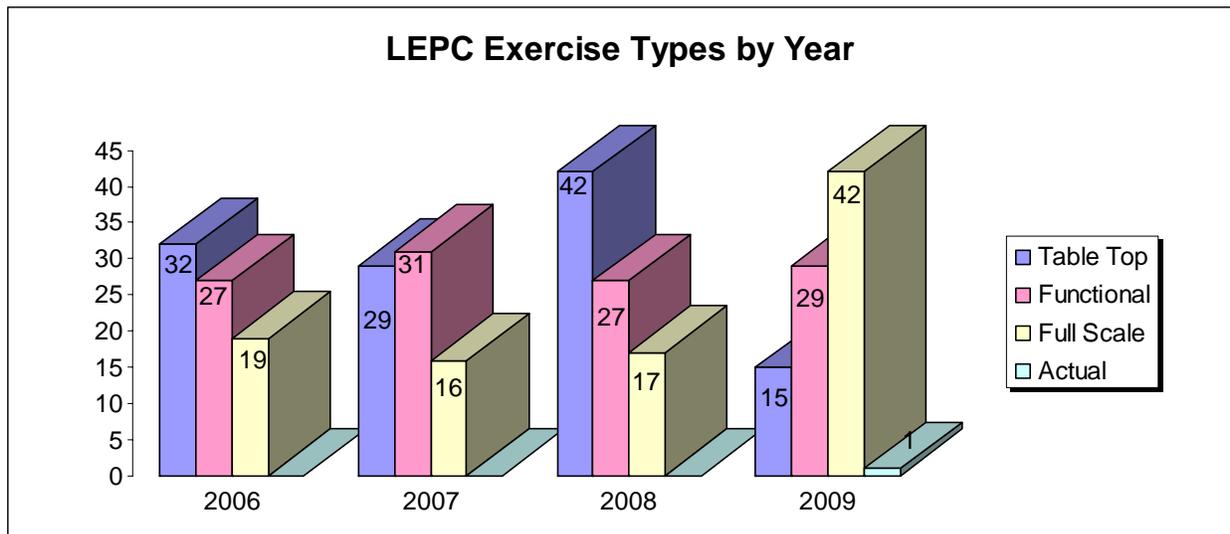
Field Liaisons serve as the exercise facilitator and plan reviewer for the State Emergency Response Commission (SERC). Field Operations assists the SERC in ensuring compliance with Chapter 3750 of the Ohio Revised Code which deals with hazardous materials. In this role, Liaisons work with Local Emergency Planning Committees to develop, review and comment on ORC required hazardous materials plans. This requires the field liaisons to review each LEPC's Plan each year and make recommendations to the SERC on those Plans.

Field Liaisons also are required to facilitate the conduct of the LEPC's required LEPC Exercise each year. In this process, Liaisons often are requested to participate in the development and design of such exercises.

Liaisons are also involved in the development and updating of SERC Planning and Exercise guidance and the rules that go along with the program. They also participate in the development of the annual LEPC conference and assist with presentations that relate to their duties (Planning & Exercising).

Field Liaisons also sit on various SERC committees which develop policies and guidance for the SERC.

- **Finance & Administration:** Funding Issues, and SERC guidance.
- **Training & Education:** LEPC Conference, training material & documents.
- **Operations & Issues:** Planning, Exercise, and general use guide materials.



Field Operations Products

County Support – Post Disaster Response and Recovery Efforts

Field staff is charged with providing direct guidance and support to local EMA, elected officials, emergency support agencies and emergency response personnel in coordinating the local and State response. Liaisons are asked to provide response support in a variety of areas including:

- Assisting local EMA in development of needs assessment,
- coordination of public information actions between local EMA and state EMA,
- facilitating local requests for State assets to augment response activities,
- Coordinating information exchange and provision of guidance and support to the County EOC and local officials in times of disaster/emergency situations,
- Creates a summarized report of activities pertaining to the emergency/disaster and forwards the information to the State Emergency Operation Center, County Commissioner and other as needed.

Additionally, Field Liaisons are tasked with supporting the ramp up of local recovery efforts as response activities wane. Primary duties in this phase include:

- Surveying the affected disaster areas with local officials for the purpose of compiling damage assessment,
- Coordination of debris efforts between local actions and State Debris Management Team,
- Assists Local officials/ Managers in preparing data when applying for State and Federal disaster recovery assistance funding.

County Support – Pre-Disaster Activities and Daily Operations

The main duty of the Field Liaison is to provide comprehensive emergency management guidance to local EMA and elected officials. They are asked to assist in enhancing the local operational readiness capability to respond and recover from emergencies and disasters. While providing technical guidance, liaisons also may participate in the development of preparedness exercises, Emergency Operation Plans, and training courses.

Duties also include assisting local EMA in the pursuit of State and Federal grants like EMPG and SERC funding. In order to receive these funds, field staff is tasked with support of their local EMA in development of grant applications, meeting application and reporting deadlines and programmatic support throughout the process.

Field Liaisons are assigned to act as the lead state representative at the county level to ensure consistent application of local, State and Federal laws, and regulations. They are asked to be knowledgeable on various laws, regulations, policies and practices to ensure accurate and updated information is available to local EMA.

Field Liaisons review local, State, and Federal policies and grant programs that may have an impact on local Emergency Management programs. Based on the reviews they recommend revisions in established policies and guidelines as appropriate.

Field Operations Products

At the request of their local EMA, Field Liaisons deliver presentations to public officials, professional and technical groups concerning emergency management issues and are often asked to represent the State EMA at local meetings, events and outreach efforts.

Field Based Training

Field Operations offers several courses for delivery to county emergency management partners. Courses can vary in length depending upon the target audience and can range from two hours up to two to four days. Courses delivered utilizing the recommended training agendas are eligible for certificates of completion. As a condensed version of courses often offered at Ohio EMA, the field based training is specialized for the audience and does not always result in the participants receiving certificates. Courses that are most often requested include Emergency Operation Center, ICS/EOC Interface Workshop, NIMS ICS, Damage Assessment, Resource Management and Professional Development Series Courses.

Field Desk – During activations of the State Emergency Operations Center, Field Operations, Training and Exercise staff are tasked with standing up and maintaining operations at the Field Desk for the duration of the event. As a gateway of information exchange, the Field Desk seeks to request updated disaster information from counties so as to establish the geography of the event. As this information is processed, the Field Desk establishes regular communications with the affected counties and facilitates resource and support requests through the State EOC. Having access to Emergency Support Function partners, the Field Desk plays an active role in following message and mission requests through completion. As the events progress, the Field Desk conducts conference calls with impacted counties in order to develop a common operating picture.

While supporting local EMA/EOC operations during disasters, the Field Desk is also the point of dispatch, coordination and oversight of Field Liaisons who are sent to impacted counties, upon request.

The Field Desk has made significant gains in the standardization of information requested, streamlining of the information request process, development of training for Field Desk staff and Standard Operating Guidelines.

Emergency Operations Plan Review Team - Field Liaisons, in partnership with members of the Plans Branch, serve as the Ohio EMA plan review teams for county EOP. As there is an ORC requirement to update these plans annually, counties have the ability to call upon their plan review team for assistance. In building the EOP as the foundation for emergency response support and coordination, the planning team is available to assist with document review, technical support, meeting facilitation and exercise of plan components.

Field Operations Products

Principles of Emergency Management Course - The Field Operations Staff in partnership with with The Emergency Management Association of Ohio and others deliver the Introduction to Emergency Management in Ohio Course, which teaches an understanding of the fundamental principles and practices of emergency management and provides a framework for the future professional growth of every emergency manager and responder. This course is designed to provide a basic framework and understanding of emergency management and homeland security in Ohio.

Instruction of courses at Ohio EMA – Field Liaisons are often called upon to deliver FEMA developed emergency management based courses to a wide audience of first responders, non-profit organizations and local emergency management partners. Currently, field liaisons fill a role as lead and/or support instructors for several courses including the following:

- Exercise Design and Evaluation
- Homeland Security Exercise and Evaluation Program (HSEEP)
- Introduction to Ohio Emergency Management/Principles of Emergency Management
- Emergency Operations Center (EOC) Management & Operations
- Damage Assessment
- Debris Management
- Recovery from Disaster the Local Government Role
- Disaster Recovery
- Incident Command System (ICS) series of courses
- ICS/EOC Interface
- Emergency Operations Center (EOC) – condensed course
- Incident Command System (ICS)/National Incident Management System (NIMS)

Training and Exercise Products

Training at Ohio EMA

The Ohio Emergency Management Agency training section administers an emergency management training program that offers a wide variety of opportunities for students both in the Ohio EMA classroom and at local facilities around the state. Ohio EMA training is scheduled and conducted on the state fiscal year which runs from July 1 to June 30 each year. Each year approximately 20 to 25 courses are conducted on a broad range of emergency management type topics training between 400 and 500 people. A complete listing of the courses offered and the dates they are scheduled can be found in the annual training catalog that is published each June. Additionally courses are posted on the Ohio EMA training webpage at <http://ema.state.oh.us/training>. Students can also register for courses and view their training transcript from the website. All courses delivered or coordinated by Ohio EMA training are free of charge to the student and many offer no cost lodging as well.

Ohio EMA training has recently partnered with Cincinnati State Community College (CSCC) to provide academic credit for some courses toward their Safety and Security Management certificate program. Additionally Ohio EMA training has worked with the University of Findlay to deliver training and has plans to begin work with Owens Community College.

In support of the state national incident management system (NIMS) compliance effort, the Ohio EMA training section has trained over 120 Incident Command System (ICS) instructors from across the state and work with them to coordinate and schedule ICS training for state and local responders state wide. Ohio EMA arranges for delivery of training materials provided by the Federal Emergency Management Agency (FEMA) Center for Domestic Preparedness (CDP) to each training site and maintains records of all student completions. Each year over 3000 people are trained at the intermediate and advanced level of ICS by these instructors. An ICS train the trainer course is conducted during the summer each year to train new instructors to replace those that retire or otherwise move on from teaching.

Training from Federal Partners

Ohio EMA training also works with the Federal Emergency Management Agency (FEMA) Emergency Management Institute (EMI) to schedule students for training in Emmitsburg, Maryland and the U.S. Department of Homeland Security (DHS) for training locally as well as at the DHS consortium schools listed below.



Center for Domestic Preparedness (CDP) <http://cdp.dhs.gov>

The CDP provides hands-on specialized training to state and local emergency responders in the management and remediation of WMD incidents. Located at the former home of the U.S. Army Chemical School, Fort McClellan, the CDP conducts live chemical agent training for the nation's civilian emergency

Training and Exercise Products

response community. The training emergency responders receive at the CDP provides a valid method for ensuring high levels of confidence in equipment, procedures and individual capabilities.

New Mexico Institute of Mining and Technology (National Energetic Materials Research and Testing Center) (NMIMT) <http://www.emrtc.nmt.edu>

NMIMT offers live explosive training including the use of field exercises and classroom instruction. NMIMT is the lead NDPC partner for explosives and firearms, live explosives, and incendiary devices training.

Louisiana State University (LSU) (Academy of Counter-Terrorist Education <http://www.ncbrt.lsu.edu>

LSU provides training to law enforcement agencies and focuses its efforts on the delivery of the Emergency Response to Terrorism: Basic Concepts for Law Enforcement Course, and the development and delivery of the Emergency Response to Domestic Biological Incidents Course.

Texas A&M University (National Emergency Response and Rescue Training Center <http://teexweb.tamu.edu>

Texas A&M delivers a set of courses to prepare state and local officials for the threat posed by weapons of mass destruction. Courses are developed and designed to provide each specific segment of the emergency response community with the tools needed to accomplish its role in the event of a WMD incident. Additionally, Texas A&M has developed an Interactive Internet WMD Awareness Course for emergency responders. Texas A&M also provides technical assistance to state and local jurisdictions in the development of WMD assessment plans.

U.S. Department of Energy's Nevada Test Site (National Exercise, Test, and Training Center) (NTS <http://www.nv.doe.gov/default.htm>

NTS conducts large scale field exercises using a wide range of live agent stimulants as well as explosives. NTS develops and delivers a Radiological/Nuclear Agents Course.

To register for a DHS consortium course at one of their training sites, prospective students should send an application for the course to Ohio EMA training via mail or fax. Ohio EMA training will check the application for completeness and forward it to the respective training site for processing. The training site will notify the prospective student directly of their approval and course dates.

Training and Exercise Products

Director Seminars

This seminar is for county emergency managers, elected officials and other local and state officials. It provides an update on federal, state, and local emergency management and homeland security priorities, goals and programs and provides an opportunity for participants to get the latest updates on a broad range of timely and relevant subjects. The Ohio Administrative Code (OAC) mandates that all EMA directors attend two such seminars each year.

Over the last three and one half years the directors' seminar has evolved from a series of briefings given in large group session to a combination of large group and small group educational sessions. The fall seminar is normally conducted in September each year and is one day long. Its focus is to provide county EMA directors and state and local emergency response personnel an update on the state of emergency management in Ohio and the country and to address lessons learned and best practices from the previous year. Normal attendance is around 125 people. The spring seminar is typically conducted in late March or early April and is two days long. It is conducted in conjunction with the Emergency Management Association of Ohio (EMAO) vendor show and its agenda is set around an emergency management theme. The spring seminar includes both large and small group sessions and is normally attended by 150 – 200 people.

Training Council

All decisions regarding Ohio EMA training courses, Ohio EMA training initiatives or any other training issues are made under the advisement of the State of Ohio Training Council. The Training Council is made up of a group of local EMA Directors and training coordinators and Ohio EMA staff active in training who serve voluntarily. The Council meets quarterly at the Ohio EMA facility to discuss relevant training issues at the time. Typically the Council begins work on the Directors' seminars about six months in advance of the event and begins working on the Ohio EMA annual training calendar in the spring. Additionally members of the Training Council will often form working groups to accomplish a specialized training task such as reviewing new course materials or evaluating a training product. Currently there are approximately 10 active local members on the Training Council. It is open to anyone who wishes to attend however.

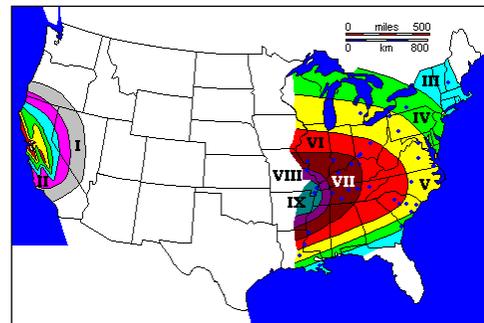
Special Projects

Aside from duties as listed in previous sections, Field Operations, Training and Exercise also has a role in various special planning projects within Ohio EMA. These duties are generally fulfilled by the branch's planner, Candice Sherry.

Logistics – A continued effort to work extensively with county EMAs to identify Receiving and Distribution sites in counties. These sites would receive Federal and other outside supplies in the event of a catastrophic incident and facilitate distribution of supplies to affected citizens within the county and region.

Emergency Support Function (ESF) 7 – Updates as needed to the State's resource support and logistics annex of the Ohio EOP. Coordinate with primary and support agencies for operation of state warehouses in Springfield and Newark that receive, repackage, ship and track supplies to counties during emergencies. Coordinate with the ONG and the Ohio Military Reserve for logistics training and warehouse support.

Earthquake Program- Coordination with the Ohio Seismic Network for Ohio seismic/earthquake information. Interface with the Central United States Earthquake Consortium (CUSEC) and FEMA Region 5 for regional earthquake planning and resource sharing as well as related activities.



Contact Information Management System

(CIMS) - Development of a database and website in cooperation with Ohio Homeland Security that allows counties to share resources as well as the ability to assess resource capabilities during emergencies

ESF Discussion Group – Ongoing efforts to work with county EMA Directors to identify federal and state ESF requirements that may conflict or not be adequately coordinated with county requirements, capabilities and needs. Leads efforts to coordinate with local, state and federal partners to de-conflict and resolve these issues.

FEMA Resource Typing - Assist counties with their resource typing requirements under NIMS so as to facilitate information roll up as mandated by DHS.

In addition to the Planning-based special projects, staff of the Field Operations, Training and Exercise Branch is involved in support of various missions and projects throughout Ohio EMA.

Other Commitments

Technical Advisory Committees –The Ohio Response System (ORS) was developed to assist in ensuring appropriate capabilities and resources are identified and available in the event a large scale incident occurs in the State of Ohio. The Technical Advisory Committees (TAC)s were created to utilize the expertise of existing agencies, associations and organizations to provide discipline-specific leadership in building a system that ensures appropriate risk-based response capabilities to all of Ohio. The Technical Advisory Committees share common structure, goals and tasks in which they utilize HSPD-8 and the National Preparedness Goal.

The Field Operations Training & Exercise (FOT&E) Branch is currently committed with participating members in the following Technical Advisory Committees: Water Response TAC, Hazmat/WMD TAC, Canine Operations TAC, Collapse, Search and Rescue TAC, Explosive Device TAC, Incident Management TAC, Animal Health Emergency TAC, Law Enforcement TAC. The Technical Advisory Committees are in varying states of formation, some have just begun and others are clearly established. The Technical Advisory Committees listed in this document are current and clearly established as of 3/2009.

Support of Ohio Health Department Initiatives – As health based hazards like pandemic flu continue to gain visibility, efforts through the Ohio Department of Health have expanded to involve emergency management buy-in at the state and local level. Through the development of Regional Medical Response Systems (RMRS), stake holders' activities place emphasis on aligning the capabilities, resources, and planning components of local and state agencies. Utilizing an all-hazards approach to manage incidents with regional impact, a comprehensive framework has been developed to assist in response efforts. Field Ops has committed to assisting in meetings, exercises and planning with local partners at the county level while continuing to emphasize the importance of comprehensive emergency management in all responses.

Ohio National Guard Interface

The Field Operations Staff work closely with The Ohio National Guard, particularly the Guard Emergency Liaison Officers. The Guard Emergency Liaison Officers are the primary interface between the civilian community, to include emergency management, and the National Guard in Ohio. They are assigned to each of the Emergency Management Districts in Ohio and work in conjunction with the Ohio EMA Field Liaisons to ensure that the military support to civilian authorities' mission is accomplished not just in times of emergency, but on an ongoing basis throughout the year.

Contact Information

Ohio EMA's Field Liaison Districts

www.state.oh.us/odps/division/ema

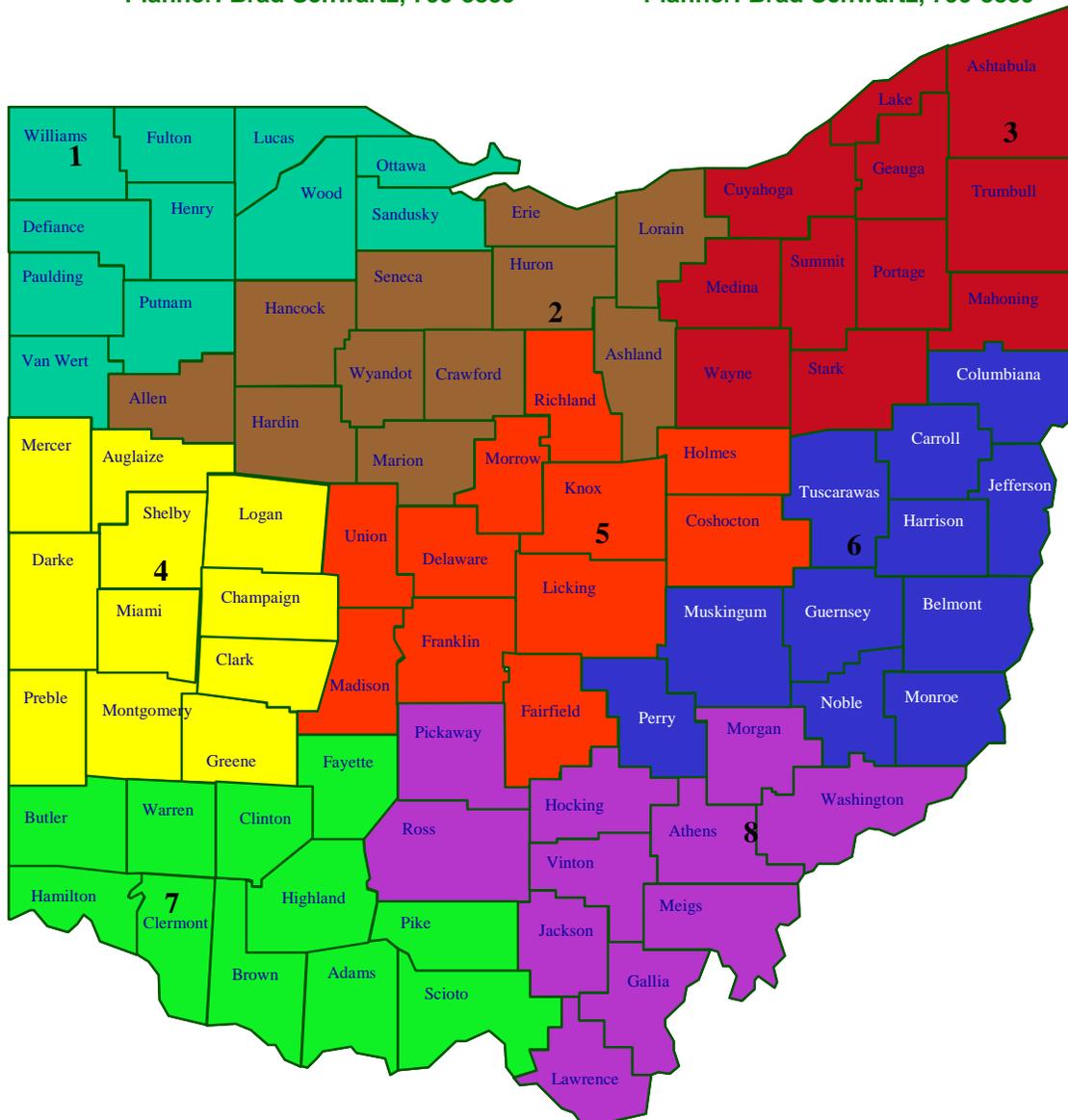
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Lori Osborne, Branch Secretary, 614-889-7180
Office Fax 614-799-3652

FOR ALL DECLARED DISASTERS
CALL:
1-614-889-7150

Give the following information:

1. Incident Description	6. State Assistance Required
2. Time Occurred	7. Personnel On-Scene
3. Locations Impacted	8. Response Actions Taken
4. Damage Assessment	9. Contact Name and Number
5. Evacuation Status	

- | | |
|--|---|
| <p>1 Rich Lauffer, 799-3682
 Planner: Patrick Sheehan, 799-3693</p> <p>3 Vikki Bunting, 799-3683
 Planner: Rudi Blaser, 799-3825</p> <p>5 Dan Winningham, 889-7164
 Planner: Portia Pulsifer, 889-7167</p> <p>7 Keven Clouse, 889-7163
 Planner: Brad Schwartz, 799-3839</p> | <p>2 Andrew Elder, 799-3691
 Planner: Rudi Blaser, 799-3825</p> <p>4 Pam Gibson, 799-3830
 Planner: Patrick Sheehan, 799-3693</p> <p>6 Rick Warren, 889-7169
 Planner: Portia Pulsifer, 889-7167</p> <p>8 Lorie Haukedahl, 740-532-0463
 Planner: Brad Schwartz, 799-3839</p> |
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