

DD 214 Request Form

Effective April 6, 2009, and according to Ohio revised Code Sections 317.24 and 317.27 only authorized parties can view and/or receive a complete copy of a DD214 (Amended Substitute Senate Bill 248 signed 1/9/09). All unauthorized parties will only be allowed to view or receive a redacted copy.

Please designate the classification that grants you the authority to view or obtain a copy of an original DD 214.

Name of Veteran DD 214 Requested: _____

Date: _____

I am the actual veteran.

I am the County Veterans Service Officer or their designate

I have a lawful and signed power of attorney on the named veteran

I am a person authorized by a court

I am the executor, administrator, or heir of the veteran's estate if the veteran is deceased

I am the funeral director handling the funeral arrangements for the veteran

Signature of Requester

Printed Name of Requester

Address of Requester

Lake County Recorder Employee Processing DD 214 Request Form

Proof of compliance must be attached to this form:

___ Photo ID of the veteran,

___ Photo ID of Veteran's Service Officer/designate

___ Copy of a power of attorney or court document authorizing such

___ Copy of the veteran's will

___ Verification (obituary notice or contract) that establishes that said funeral director is handling the funeral arrangements for the deceased veteran.

Anyone other than the veteran is only entitled to a copy of the DD 214 that reflects the name, rank, date of birth, date of discharge, and type of discharge. All other details and information must be redacted. Standard copying fees apply as required by the Ohio Revised Code.

Production of a complete and original (no redaction) DD 214 to the veteran remains free of charge.

This document will not be recorded.

However, this document is considered a public record and will be retained for administrative and regulatory compliance purposes.