

Property Information Correction Worksheet

Use this form to correct the data found on the Lake County Auditor's website.

Please note that for mailing address corrections you need to contact the Lake County Treasurer's Office at 440-350-2516 or via e-mail through their website at:

<http://www.lakecountyohio.gov/treasurer/Home.aspx>

You do not have to fill out the entire form – only the areas you wish to have corrected. * are mandatory fields.

*Parcel # or Address _____

*Name of Respondent _____

E-Mail Address _____

Year Built _____ You must supply documentation of the age of the home. Zoning certificates or other documents work well.

Total Number of Rooms _____ Do not include hallways, closets, bathrooms, or utility areas

Number of Bedrooms _____ (Have a closet)

Number of Full Bathrooms _____ Full baths have at least 3 fixtures (toilet, bathtub (or shower stall) and sink.

Number of Half Baths _____ (2 fixtures)

Heat Type _____ Hot Air Furnace, Hot Water

Central Air _____ Yes or No

Basement Recreation Room _____ Defined as one large room with some type of wall covering, ceiling, and floor covering. Indicate approximate size (can be square feet, dimensions, or fraction (1/4, 1/3, 1/2, 3/4))

Basement Finish _____ Finish quality comparable to the above grade areas. Indicate approximate size (can be square feet, dimensions, or fraction (1/4, 1/3, 1/2, 3/4)).

Fireplace-Wood Burning # of chimney(s) _____ # of Openings (# of fireplaces on the chimney(s)) _____

Gas Prefab Fireplaces # _____

Other Corrections or

Information: _____

For square footage changes we recommend you call our office and speak with an appraiser to determine if a site visit is necessary. For any changes not listed above please contact our office by e-mail or phone.

Thank you for helping us keep your records accurate! Submit this form to appraisal@lakecountyohio.gov We will acknowledge receipt via e-mail.

Phone Contact: 440-350-2221 or 440-350-2461

The changes made to your record as a result of this form may or may not affect your future taxes.